

Town of Carbonear
Regular Council Meeting, June 24, 2026
Minutes of a regular meeting of the Council of the Town of Carbonear held in
Council Chambers, June 24, 2026 at 5:30 pm

Members Present: Mayor Sam Slade
Deputy Mayor Fred Earle
Councillors Malcolm Seymour
Stephen Penney
Wendy Penney
Amanda Dowden
Peter Snow

Also Present: CAO/ Director of Financial Operations Cathy Somers
Town Clerk Christa-Lee Earle-Baker
EDTO Kerri Abbott

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1. Calling of Meeting to Order
Mayor Slade welcomed everyone in attendance and viewing online to the meeting and called the meeting to order at 5:30 pm.
 2. Approval of the Agenda for Regular Meeting, June 24th, 2026
Motion 26-174 W. Penney / S. Penney
Resolved to adopt the agenda of the June 24th, 2026 Regular Meeting of Council as presented to Council.
Favour 7; Opposed 0; **Carried**
 3. Adoption of the Minutes
 - a) June 9th, 2026 Regular Council Meeting.
Motion 26-175 P. Snow / M. Seymour
Resolved to adopt the minutes of the June 9th, 2026 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 - b) June 17th, 2026 Special Council Meeting
Motion 26-176 W. Penney / A. Dowden
Resolved to adopt the minutes of the June 17th, 2026 Special Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 - c) June 19th, 2026 Special Council Meeting
Motion 26-177 A. Dowden / P. Snow
Resolved to adopt the minutes of the June 19th, 2026 Special Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 4. Business Arising from Minutes
No business arising.
 5. Proclamations / Presentations / Delegations

6. Permits and Correspondence

6.1 Permit Listing # 11205-11227

Deputy Mayor Earle asked council to review the list of permits for any possible conflicts.

Councillor S. Penney declared a conflict of interest on permit #11211 as this is his grandparents estate.

Councillor Seymour declared a conflict of interest on permit #11225 as this is his property.

Motion 26-178

F. Earle / P. Snow

Resolved to approve permits # 11205 - 11227, excluding 11211 and 11225, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

Councillor S. Penney moved to the public gallery.

Motion 26-179

F. Earle / W. Penney

Resolved to approve permit # 11211 as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor S. Penney returned to his seat at the council table.

Councillor Seymour moved to the public gallery.

Motion 26-180

F. Earle / P. Snow

Resolved to approve permits #11225 as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Seymour returned to his seat at the council table.

6.2 Correspondence, requiring Council's decision

Councillor Snow advised he was in conflict on the matter as his nephew submitted the request.

Councillor Snow moved to the public gallery.

a) Request – Waive rental fee for Paddy's Garden and extension to noise by-law for August 29, 2026.

Council approved the request to waive the rental fee for Paddy's Garden and for an extension to noise by-law for August 29, 2026 for the TCP Autism Parent Support Group

Motion 26-181

M. Seymour / W. Penney

Resolved to approve the waiving of rental fee for Paddy's Garden and an extension to the noise by-law for August 29, 2026 for the TCP Autism Parent Support Group.

Favour 6; Opposed 0; **Carried**

Councillor Snow returned to his seat at the council table.

6.3 Correspondence received and action taken:

- a) Government NL
 - Department of Environment, Conservation and Climate Change – RE: Anticipated Water Shortages
- b) Food Producers Forum – Re: Hosting a food skills workshop. Forwarded to Recreation, Special Events, Culture and Tourism Committee and CAO.
- c) Resident Concern, LeMarchant Street Extension – Forwarded to Public Works, Waste Management and Community Services Committee and CAO.
- d) Resident Concern, Speeding on Water Street. Forwarded to Public Works, Waste Management and Community Services Committee and CAO.
- e) Resident Concern, Dog attack – Forwarded to Public Works, Waste Management and Community Services Committee and CAO
- f) Resident Concern, 55 Water Street - Forwarded to Public Works, Waste Management and Community Services Committee and CAO
- g) Resident Concern, Dog complaint - Forwarded to Public Works, Waste Management and Community Services Committee and CAO
- h) Resident Concern, 69 Adelaide Street - Forwarded to Public Works, Waste Management and Community Services Committee and CAO
- i) U –turn Drop in Centre – update. Forwarded to Economic Development, Planning and Land Use Development Committee and CAO
- j) College of the North Atlantic – NL Provincial Immigrant Retention Survey. Copied to Council, CAO and Economic Development and Tourism Officer.
- k) Municipalities NL – Regional Collaboration Workshops. Forwarded to Council and Staff.
- l) SPCA June Newsletter – Forwarded to Council and Staff.

The Mayor advised residents that dogs must be tethered when off their property and asked residents to pick up after their dogs. He noted that the Town provides doggy bags available at the Boardwalk and Dog Park.

7. Committee Reports

a) Administration and Finance

Councillor Snow reviewed items from the committee meeting on June 11th:

- CAO reviewed the financial report. CAO advised there are no concerns of expenditures by department to date.
- Work is continuing on the Emergency Management Plan. There is a meeting scheduled for next week with the Fire Chief.
- A letter of support was requested regarding Marine Atlantic's essential

service designation. Correspondence was reviewed by Committee.
- EDTO has applied for funding with the New Horizons Seniors funding program.
- No update on vacant land at this time.
Councillor Snow presented the following motion as recommended by committee:

Motion 26-182

P. Snow / F. Earle

Compensation adjustment for non-union staff

A new Collective Agreement was negotiated for union staff with a wage increase for 2026-2029. The Finance Committee council members met and discussed increases for the office non-union and management staff. The following motion is being recommended:

Resolved to approve the following increases for the full-time non-union and management staff:

- ☐ 2026 3.78% increase
- ☐ 2027 2.84% increase
- ☐ 2028 2.76% increase; and
- ☐ 2029 2.68 % increase

Favour 7; Opposed 0; **Carried**

d) Recreation, Special Events, Culture and Tourism

Councillor W. Penney reviewed items from the committee meeting on June 10 :

- Quotes were obtained for an outside speaker – to be purchased.
- Expression of interest for the locomotive is moving along.
- The repairs to the fence at the Claude Garland Memorial Playground are complete.
- The application has been submitted to host the RCMP Musical Ride in 2027.
- Pool renovations are continuing.
- Special Events Committee is looking for volunteers.
- Summer Recreation Staff are completing Autism Summer Camp Training.
- EDTO attended a tourism event hosted by the Town of Bay Roberts.
- Parks and Recreation crews are working on the outside spaces in the Town, including the Princess Sheila NaGeira grave site.

Councillor W. Penney presented the following motion as recommended by committee:

Motion 26-183

W. Penney / M. Seymour

Resolved to contract Sheppard's Tree Services Ltd. to remove an uprooted tree and clean up site at the War Memorial at a cost of \$2,024 HST Included.

Favour 7; Opposed 0; **Carried**

e) Public Works, Waste Management & Community Services

- Councillor Seymour advised the committee met on June 16. If council has any questions relating to the meeting, the committee can address those questions.

Councillor Malcolm Seymour presented the following motions as recommended by the committee:

Motion 26-184

M. Seymour / S. Penney

Resolved that the Town of Carbonear issue clean up orders to the following properties:

- 71-75 London Road
- 10 Fraize Ave
- 1 Long's Hill

Favour 7; Opposed 0; **Carried**

Motion 26-185

M. Seymour / W. Penney

Resolved to contract Rodco Mechanical to repair Blueberry Crescent Lift Station at a cost of \$12,000 plus HST.

Favour 7; Opposed 0; **Carried**

Councillor W. Penney inquired about a property on Southside Lower and if it was discussed in committee. Deputy Mayor Earle inquired about the signage on Furey's Lane. He advised that the signs have not been corrected and there is a stop sign on both ends of the two way street. Councillor Seymour advised he would bring it back to committee.

f) Economic Development, Planning and Land Use Development

Deputy Mayor Earle advised the committee met on June 1st and reviewed items from the committee meeting:

- Staff are working through permit applications received.
- Business Breakfast was held on June 15th and was successful.
- Community Clean up took place on June 6th
- The issue of tolerance letters was discussed. Staff are working with the planner and legal team. The Town issued its first letter of tolerance.
- Committee recommends advertising with Travel Canada.
- July 18th is the 15th Anniversary of U-Turn
- Tuckers Forge Storyboard has been installed.

Deputy Mayor Earle presented the following motions as recommended by the committee:

Motion 26-186

F. Earle / P. Snow

Resolved to refuse the application to operate a quarry as a portion of the land identified in the application is not within the Town boundary, therefore the application cannot be approved as per the development regulations in the Town of Carbonear Municipal Plan and Development Regulations.

Favour 7; Opposed 0; **Carried**

Motion 26-187

F. Earle / W. Penney

Whereas the Town has received an application to sub-divide the

property at 1 White Carriage Lane to create Lot 1 for the purpose of developing a single dwelling home as noted in the survey provided; and Whereas the proposed Lot 1 is located in the Rural zone located outside the Town boundary, be it resolved to refuse the application as submitted. Whereas development of the proposed single dwelling does not meet the conditions under Section 8.14.1 in a Rural Use Zone. Be it resolved to refuse the application as submitted.
 Favour 7; Opposed 0; **Carried**

Motion 26-188

F. Earle / S. Penney

Resolved to approve the advertising with Canada Travel in the amount of \$4500 plus HST.

Favour 7; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director of Recreation was absent and the report was presented by Chair of the Recreation, Special Events, Culture and Tourism Committee W. Penney.

Pool & Rec Maintenance

1.) MP Room Maintenance

a. Ceiling Tile Replacement –

Motion to follow

Sidenote: 4-5 week delivery for material.

b. Heat Pump Installation – have quotes for supply and install of just the heat pump units. However, there has been some discussion whether we need to upgrade the existing duct work. Have reached out to all parties to provide feedback and update to quotes.

2.) Work on Nell's Trail and Davis Earle Trail has been done. Stone has been placed in washout area on Nell's Trail. Fallen trees have been removed and some trail widening has been completed at Davies Earle Trail.

3.) Planters and Hanging Baskets will be placed this week. As well the flower beds will begin to be completed throughout the town this week.

Financial & Program Analysis

	<u>2026</u>	<u>2025</u>
1.) Pool Revenue (less HST)	\$ 128, 751.75	\$ 137, 352.91
2.) Lesson Registration	942	992
3.) Pool Visitation	13,137	12,476

Programs & Grants

- 1.) Tri-Con Special Olympics is hosted the Provincial Special Olympic Swim Meet on Saturday, May 30th, hosting in excess of 60 swimmers.
- 2.) Poseidon Swim Club hosted a Provincial Invitational Swim Meet, June 12th to 14th. Six clubs from across the province of Newfoundland and Labrador attended the meet bringing 188 swimmers together for competition.

Motion 26-189

W. Penney / F. Earle

Resolved to contract Avalon Interiors Corp to Supply and Install new T-bar with 2X2 moisture proof ceiling tile at the estimated cost of \$16,840.00 plus HST.

Favour 7; Opposed 0; **Carried**

Sidenote: 4-5 week delivery for material.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of.....\$55,726.71

Motion 26-190

P. Snow / A. Dowden

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$55,726.71 as submitted to Council.

Favour 7; Opposed 0; **Carried**

- b) Capital Invoices

Garland's Lane Water Sewer Storm Upgrading CC26CER014
Meridian Engineering Inc. Invoice #CC109405.....\$1,451.30

Motion 26-191

P. Snow / S. Penney

Resolved that the Town of Carbonear approve for payment the Capital Invoice in the amount of \$1,451.30 as submitted to Council.

Favour 7; Opposed 0; **Carried**

10. Regulations

None listed.

11. Notices of Motion

No notices of motions were filed.

12. New Business

Councillor W. Penney raised the issue of a business owner on Water Street. Council is aware of concerns regarding this business owner and it will be brought back to the Public Works, Waste Management and Community Services committee for further discussion. Deputy Mayor Earle advised that concerns need to be addressed in writing to the Town to ensure they are addressed.

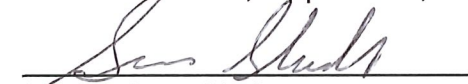
13. Adjournment

Motion 26-192

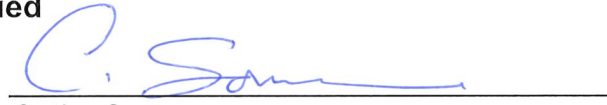
F. Earle / A. Dowden

Resolved that the meeting adjourn at 6:10 pm and that Council meet again for a Regular Council Meeting on Tuesday, July 21, 2026 at 5:30pm.

Favour 7; Opposed 0; **Carried**



Mayor Sam Slade



Cathy Somers,
Chief Administrative Officer