

**RECREATION, SPECIAL EVENTS CULTURE & TOURISM
COMMITTEE MINUTES**

Town of Carbonear
Council Chambers, June 24, 2026 @ 4:00 pm

Present:	Chair Deputy Mayor	Fred Earle
	Councillor	Wendy Penney
	CAO	Cathy Somers
	Town Clerk	Christa-Lee Earle-Baker
	EDTO	Kerri Abbott
Absent:	Executive Assistant	Janice Green
	Councillor	Malcolm Seymour
	Director of Recreation	Rob Button

1. Business arising from minutes

- Expression of Interest – Locomotive

The EDTO reported that the expression of interest was forwarded to heritage organizations and Heritage NL; however, no responses have been received to date. The Committee recommended that the EDTO circulate the expression of interest to other municipalities throughout the province for distribution to their respective heritage committees. It was reported that the local scrap metal salvage company previously interested in disposing of the locomotive is no longer interested after becoming aware of the lead content. The EDTO advised that an individual who had expressed interest when the locomotive was previously advertised will also be contacted.

The Committee discussed safety concerns related to the lead content and agreed that the structure should be removed.

The CAO entered the meeting.

The EDTO reviewed a quote of \$4,700 plus HST for pressure-treated lumber to enclose the locomotive. It was also reported that the required tiles have been ordered. The Committee did not recommend proceeding with the purchase of the lumber at this time, pending the outcome of efforts to have the locomotive removed.

The Town Clerk entered the meeting

- Pool maintenance

The Committee expressed concern regarding the cleanliness of the pool over the weekend. It was reported that the part-time janitorial staff member was not scheduled to work during the statutory holiday, resulting in no janitorial coverage at the facility. Once this was identified, staff arranged for the full-time janitor to be called in. The Committee noted that other employees are able to perform light housekeeping duties when required; however, it was unclear whether these duties were being carried out. Committee also expressed the view that cleaning staff should

be on duty whenever the facility is open to the public. The Committee inquired whether hiring an additional part-time cleaner would help address similar situations in the future. It was also reported that the full-time janitor begins work at 7:00 a.m., while the pool does not open until 11:00 a.m. The Committee recommended further discussion with the Director of Recreation to review the current janitorial schedule and staffing arrangements.

The committee also recommends staff reachout to other towns similar size with a pool to inquired on how they deal with these situations. It was reported the Director is waiting on additional quotes for the HVAC system. A motion was included to award the contract to complete the tiles.

- Tree removal at War Memorial – quotes received
An additional quote was received to have the tree removed from the war memorial at a cost of \$2024 HST included. The motion to have the tree removed will come forward at the meeting tonight.

2. Special Events, Culture & Tourism

- a) It was reported that a volunteer has retired from the Special Events Committee. Two individuals Amanda Dowden and Keith Coombs have put their names forward to be considered as new members. The Liaison reported the committee has a meeting tonight and these names will be brought forward. All new members require a motion of Council and requires a Vulnerable Sector Check prior to volunteering. The committee had some discussion on the Special Event Committee Mandate as it relates to staff responsibility attending Special Events Meetings. The CAO will discuss with staff.
- b) Canada Day Celebrations
The Special Events Committee will reach out to the Volunteer Fire Department on whether Fireworks will happen on Canada Day.
- c) Planters will be placed around town this week.

3. Correspondence

4. EDTO Report

- a) Food Producers Forum – Re: Hosting a food skills workshop
The organization is planning workshops in July and August. They hope to receive a small honorarium.
- b) Museums
Staff are busy planning events for the summer months.
- c) The first tour group of 80 seniors will arrive June 30 and will visit the town museums.
- d) Train Station repairs. It was reported the train station requires structural repairs. It was reported other town buildings: Rorke Store and the Princess Sheila Building also requires maintenance work such as painting, new decks, etc. This work is included on funding proposal for the JCP project.

- e) Plein Art Painters were in town this past weekend. They are scheduled to return a few more times over the summer. The first date is July 6 and the kick off will start in Crockers Cove.
- 5. New Business
 - a) FlagPole key
The committee recommends to have the key to the flagpole placed so that it is accessible to staff.
- 6. Action Items
 - a) Q-R Codes
The signs are ready for pick up. The CAO to arrange for staff to pick up.
- 7. Ongoing items
 - Sign Pike's Field – sign to be installed
The committee recommends the CAO reach out to staff to have the sign installed on Pikes Field.
 - Survey Update – survey work complete, further discussion with Council
 - Sustainable Municipal Buildings / Green Municipal Fund
Staff to obtain quotes from HVAC company. Staff to reach out to NL Power for further information on funding initiatives / energy audit for Recreation Facility
 - Pedestrian Bridge – staff to check on status of application
 - Fence, Quinn's Playground – Spring project
 - Accessible playground funding initiatives
 - Strategic Plan
 - 2026 Harvest Run – meeting with stakeholders
 - Davis Earle Trail – update
 - RCMP Musical Ride - Application being considered
- 8. Adjourned 5:20 pm