

Town of Carbonear
Regular Council Meeting, May 26, 2026
Minutes of a regular meeting of the Council of the Town of Carbonear held in
Council Chambers, May 26, 2026 at 5:30 pm

Members Present: Mayor Sam Slade
Deputy Mayor Fred Earle
Councillors Malcolm Seymour
Amanda Dowden
Peter Snow

Members Absent: Councillors Wendy Penney
Stephen Penney

Also Present: CAO/
Director of Financial Operations Cathy Somers
Town Clerk Christa-Lee Earle-Baker
Director of Recreation Rob Button
EDTO Kerri Abbott

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1. Calling of Meeting to Order
Mayor Slade welcomed everyone in attendance and viewing online to the meeting and called the meeting to order at 5:35 pm.
 2. Approval of the Agenda for Regular Meeting, May 26th, 2026
Motion 26-142 M. Seymour / F. Earle
Resolved to adopt the agenda of the May 26th, 2026 Regular Meeting of Council as presented to Council.
Favour 5; Opposed 0; **Carried**
 3. Adoption of the Minutes
a) May 12th, 2026 Regular Council Meeting.
Motion 26-143 P. Snow / A. Dowden
Resolved to adopt the minutes of the May 12th, 2026 Regular Meeting of Council as presented.
Favour 5; Opposed 0; **Carried**
 4. Business Arising from Minutes
No business arising.
 5. Proclamations / Presentations / Delegations
Motion 26-144 F. Earle / A. Dowden

Whereas the Association of Early Childhood Educators of Newfoundland and Labrador represents those working in child care and related fields throughout the province and
Whereas early childhood educators provide developmentally appropriate care and education to children from birth to age twelve in a variety of settings and

*Whereas such care and education fosters the social, emotional, cognitive and physical growth and development of these children and supports families in a variety of ways and
Whereas this support of children and families insures the future health of our society therefore
The Town of Carbonear hereby proclaim the week of May 24^h to May 30th, 2026, as
Provincial Early Childhood Educators' Week in the Town of Carbonear.
Favour 5; Opposed 0; **Carried***

The Mayor welcomed the new Town Clerk, as this was her first Council Meeting

6. Permits and Correspondence

6.1 Permit Listing # 11152-11176

Deputy Mayor Earle asked council to review the list of permits for any possible conflicts.

Motion 26-145

F. Earle / M. Seymour

Resolved to approve permits # 11152-11176, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 5; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

None listed.

6.3 Correspondence received and action taken – Council reviewed the following correspondence and action taken:

- a) Department of Government Modernization and Service Delivery, Government Service Centre regarding - NL Public Health Laboratory, Test results of water samples collected on April 8 at Garland's Meat Shoppe; North Atlantic, Butt's Esso and Shell Gas Station. All Results marked satisfactory. Copied to the Chief Administrative Officer and the Director of Operations and Public Works. Placed on file.
- b) Department of Forestry, Agriculture and Lands regarding obligation to maintain emergency plan. Forwarded to Public Works, Waste Management and Community Service committee
- c) Department of Industry, Energy and Technology, Mineral Lands Division regarding application to operate quarry within the town planning area. Forwarded to the Economic Development, Planning and Land Use Development committee
- d) Department of Transportation and Infrastructure regarding Multi Year Capital Works Program status. Forwarded to Public Works, Waste Management and Community Services committee
- e) Property owner, Masonic Avenue, request to repair gabion wall in Dowden's Lane. Forwarded to Public Works, Waste Management and Community Service committee

- f) Royal Canadian Legion, Request to advertise in 100th anniversary commemorative booklet. Deadline for submission, June 18. Forwarded to Administration and Finance committee
- g) Conception Bay North Joint Council
 - Minutes of April 30, 2026
 - Copy of correspondence sent to the province regarding subsidy for Regional Facilities
 Copied to Council and Administration
- h) Cadets Canada, Annual Ceremonial Review and Change of Command, June 7 @ 2 pm at Carbonear Collegiate, Invitation for the Mayor to attend. Deadline to RSVP is June 1, 2026.
- i) Resident, Water Street, request repainting of the speed bumps by the playground and radar speed tracking sign. Forwarded to the Public Works, Waste Management and Community Services committee
- j) Municipal Assessment Agency
 - Memo Update on recent board meeting April 16, 2026
 - Property Assessment Appeals. Effective June 1, property assessment appeals can only be filed online.
 - Clar Simmons Scholarship now open for applications. Deadline to submit August 21. Copied to Council and Staff.
- k) Property owner, Irishtown Road. Request to purchase land. Forwarded to the Economic Development, Planning and Land Use Development committee
- l) Eastern Regional Service Board RE: 2026 Community Clean up. Tentative date: June 6
- m) Property owner, Water Street, Snow Clearing Damage Claim, fence Forwarded to Public Works, Waste Management and Community Services committee
- n) Fox Farm Road seasonal campers' complaint of condition of the road Forwarded to Public Works, Waste Management and Community Services committee
- o) Duck's Unlimited, funding approved for a 30 WESP-AC assessment Forwarded to Public Works, Waste Management and Community Services committee

7. Committee Reports

- a) Administration and Finance
 - Councillor P Snow reviewed items from the committee meeting on May 14th:
 - Tax Collection to date for 2026 taxes:
Property Tax 77.52%, Water/Sewer Tax 75.75%, Business Tax 83.64%
 - Committee requested that the Audit get added to the list of Ongoing Items on the agenda.
 - Regular Council meetings will be held on July 21 and August 18. It was noted that Special Meetings can be held between these meetings if items need to be addressed.

Councillor Snow presented the following motion as recommended by the

committee:

Motion 26-146

P. Snow / F. Earle

Resolved to amend the 2026 Donation Policy to approve a donation in the amount of \$100 to the Janeway Children's Hospital.

Favour 5 ;Opposed 0 **Carried**

Motion 26-147

P. Snow / M. Seymour

Resolved to appoint Christa-Lee Earle-Baker as the ATIPP Coordinator and Cathy Somers as the ATIPP Head for the Town of Carbonear.

Favour 5; Opposed 0 **Carried**

b) Recreation, Special Events, Culture and Tourism

Deputy Mayor Earle advised he attended the Songs and Stages Seafood Festival in Bay Roberts on the weekend and wanted to congratulate Carbonear resident Stephen Pynn for being crowned the Fish Cake King. Cricket is being re launched in Carbonear with their first practice happening last week.

Deputy Mayor Earle reviewed items from the committee meeting on May 13 on behalf of Councillor W. Penney:

- Work is being completed on Nell's Trail and the playgrounds.
- Sauna repairs have been completed at the Pool.
- The fence at the Claude Garland Memorial Park is set to be fixed.
- RCMP Musical Ride is being discussed for next August.
- Communities in Bloom will be in town on July 16-18.
- The soft start to the Stationers Festival will be July 12-14.
- Business Breakfast for the business community will be held on June 15th from 8-10am in the Community Room.
- QR Codes are being placed at Town facilities so residents can let the Town know of any issues by simply scanning the code.

No motions recommended at this time

c) Public Works, Waste Management & Community Services

Councillor Seymour advised the committee met on May 19th. If council has any questions relating to the meeting, the committee can address those questions.

Councillor Malcolm Seymour presented the following motions as recommended by the committee:

Motion 26-148

M. Seymour / F. Dowden

Whereas the Stewardship Association of Municipalities Inc. (SAM) supports municipalities in Newfoundland and Labrador in conserving local wildlife habitat and promoting environmental stewardship; and Whereas Carbonear is a member of SAM and recognizes the importance of active participation in its initiatives;

Be It Resolved to appoint Kerri Abbott, Economic Development and Tourism Officer to serve as the official representative to the Stewardship Association of Municipalities Inc. (SAM), effective immediately; and Be It Further Resolved the appointed representative shall attend SAM meetings, participate in SAM activities, and report back to Council on

relevant matters

Favour 5; Opposed 0; Carried

Motion 26-149

M. Seymour / P. Snow

Resolved to approve the purchase of 4 defibrillators for Town facilities at a cost of \$1875 each plus HST from Avalon Industrial.

Favour 5; Opposed 0; **Carried**

- d) Economic Development, Planning and Land Use Development
Deputy Mayor Earle advised the committee met on May 21st and reviewed items from the committee meeting:

- Committee will meet regularly over the summer months as this is a busy time of year for development in the Town.
- Committee met with the Fire Department regarding the permit process. Working on organizing the process. Committee Thanks the Fire Department for their work.
- EDTO is preparing new graphics from the new Municipal Plan to be used on our social media and website. These graphics and posters will make it easier to understand the rules and regulations in the new plan.
- Business Breakfast will be taking place on June 15th from 8-10 am in the Community Room.
- Official opening of Sleep Culture, 210 Water Street will take place on June 13th, 2026.
- Committee is working on streamlining the permit process.

Mayor Slade spoke about speeding within the Town, specifically on Valley Road. Councillor Seymour advised new signage is being discussed as well as working with RCMP and MADD. Deputy Mayor Earle asked about speed cameras and the CAO advised pricing is being sourced for additional speed signs. Deputy Mayor Earle advised he will bring this issue forward at the Joint Council meeting he will be attending.

Motion 26-150

F. Earle / P. Snow

Resolved to approve the application to approve a separate electrical service for an accessory building at 1 Gunners Pond Road.

Favour 5 ;Opposed 0; **Carried**

Motion 26-151

F. Earle / A. Dowden

Resolved to refuse the application to construct a second cottage on the lot at 8 Line Road, Lease # 55046. as the proposed development does not meet the requirements of the development regulations in the Town of Carbonear Municipal Plan and Development Regulations.

Favour 5 ; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

Pool & Rec Maintenance

-Sauna renovations are complete. Lots of positive feedback on the improvements.

-MP Room Maintenance continuing. Kitchen cabinets should arrive this week. Plan for installation next week due to Special Olympic Swim Meet being hosted this weekend.

-All Playgrounds have officially been re-opened. Sports fields are currently being maintained and prepared for upcoming sporting events. --

-Staff have begun clean up of parks and trails and will continue to monitor their maintenance.

Financial & Program Analysis

	2026	2025
1.) Pool Revenue (less HST)	\$ 118, 476.17	\$ 123, 437.14
2.) Lesson Registration	942	992
3.) Pool Visitation	10,637	9,932

Programs & Grants

-Tri-Con Special Olympics is hosting the Provincial Special Olympic Swim Meet this coming Saturday at the Pool.

-Summer Camp info has been released and registration is Wednesday, May 27th.

-Carbonear Academy has started their annual Grade 2 Swim to Survive Program.

Director of Recreation requested a motion of Council to approve repairs to the fountain. CAO advised that the budget for the fountain repair is in the Parks and Recreation budget under Parks and Playfields.

Mayor Slade discussed purchasing an additional vacuum for pool. To be added to Recreation Committee for discussion. Some discussion was had regarding the boardwalk. The CAO advised that staff monitor the boardwalk for problem areas and residents also contact the Town if they see any issues.

Motion 26-152

P. Snow / M. Seymour

Resolved to contract RPM Rebuilt Pumps and Motors to repair fountain pump at the estimated cost of \$3962.75 plus shipping and HST.

Favour 5; Opposed 0 **Carried**

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of.....
\$60,118.57

Motion 26-153

P.Snow / M. Seymour

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$60,118.57 as submitted to Council.

Favour 5; Opposed 0; **Carried**

- b) Capital Invoices
- | | |
|---|-------------|
| <u>Beach Road Sewer Sizing</u> | |
| WSP Engineering Invoice | |
| #20320180..... | \$29,513.02 |
| <u>Screen House and Chlorine Building</u> | |
| WSP Engineering Invoice # | |
| 20323766..... | \$5,494.12 |
| <u>LeMarchant Street Extension</u> | |
| WSP Engineering Invoice # | |
| 20353633..... | \$1,500.88 |

Motion 26-154

P. Snow / F. Earle

Resolved that the Town of Carbonear approve for payment the Capital Invoice totaling \$36,508.02 as submitted to Council.

Favour 5; Opposed 0; **Carried**

10. Regulations
None listed.
11. Notices of Motion
No notices of motions were filed.
12. New Business
-Deputy Mayor inquired about a progress report for Water Street Phase III. CAO advised there is a meeting scheduled for tomorrow, May 27th with WSP. Committee noted Deputy Mayor Earle was not in conflict for inquiring on the project.
-Mayor Slade wanted to bring congratulations to the Knights of Columbus. At the 108th Annual State Convention for Newfoundland and Labrador at the Capital Hotel, St. John's, NL, May 1-3, 2026, two of the most prestigious awards for the province were presented to Monsignor McCarthy Council in Carbonear.
Newfoundland and Labrador Knight of the Year was presented to Brother Nicholas George, and State Grand Knight of the Year was presented to Brother Knight Gerard Butt.
As well, Monsignor McCarthy Council in Carbonear received the Community Service Award for Newfoundland and Labrador. Mayor Slade would like correspondence sent from the Town for these achievements.

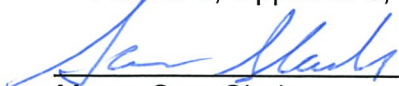
13. Adjournment

Motion 26-155

F. Earle / M. Seymour

Resolved that the meeting adjourn at 6:30 pm and that Council meet again for a Regular Council Meeting on Tuesday, June 9, 2026 at 5:30pm.

Favour 5; Opposed 0; **Carried**



Mayor Sam Slade



Cathy Somers,
Chief Administrative Officer