

**Public Works, Waste Management & Community Services Committee Minutes**  
**Town of Carbonear**  
**Council Chambers, June 16, 2026 @ 4 p.m.**

|          |                           |                         |
|----------|---------------------------|-------------------------|
| Present: | Chair Councillor          | Malcolm Seymour         |
|          | Councillor                | Stephen Penney          |
|          | Mayor                     | Sam Slade               |
|          | CAO/Director of Financial |                         |
|          | Operations                | Cathy Somers            |
|          | Town Clerk                | Christa-Lee Earle-Baker |
|          | MEO                       | Matt Burke              |
| Absent:  | EA                        | Janice Green            |
|          | Councillor                | Amanda Dowden           |

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1. Municipal Enforcement

MEO presented his report to Committee and it was placed in Dropbox for review.

MEO is continuing to work with property owners and monitoring continues for several properties within the Town. Clean up has also taken place at several properties.

- Committee recommends sending a Clean Up Order to 71-75 London Road as the property has not been cleaned up after speaking with the MEO. A draft motion will be completed.
- Committee also recommend sending a Clean Up Order to property 1 Long's Hill to complete property clean up.

*Councillor Penney declared conflict as the following property is next to property he owns and stepped to the public gallery.*

- Committee recommends sending correspondence to 20 Mahaney's Lane with a June 30<sup>th</sup> deadline regarding clean up of vehicles on property.

*Councillor Penney returned to the Council table.*

- Per procedure, if verbal and written correspondence was sent with no response, the next step is an order. This will be clarified and if so committee recommends proceeding to the next step with Clean Up Order at 10 Fraize Avenue. A draft motion will be completed.
- Mayor Slade discussed the problem of dumping garbage into the ocean. He also notified Committee that there are propane tanks and garbage being thrown into the ocean from a property 59 Southside Lower Road. The MEO reported he spoke to the property owner with no resolve. Committee recommends staff notify the Department of Environment and Department of Fisheries and Oceans on the matter.
- MEO visited property on Water Street regarding the removal of a tree in front of the property. Staff will review the plan that the Town had completed

by an Arborist. The plan identifies trees and their condition for future planning.

- The MEO investigated signage on Furey's Lane. He did not identify any issues with the current signage or any obstructions. Committee felt if MEO was satisfied then no further action is required.
- MEO investigated a complaint of two off leash dogs attacking a cat on Burnt Head Road. MEO visited the owner of the dogs and advised dogs must be tethered with being walked within the Town. It was felt the MEO could consider the issuance of tickets in such situations. There was also completed of dogs defecating on property on Earle's Lane. The MEO did follow up and remind the dog owner to keep the dog tethered.

MEO left the meeting.

## 2. Business Arising

### a) Speeding concerns Valley Road.

MEO will continue to monitor the area and will reach out to RCMP to request increased patrols in the area. Digital speed sign has been placed on Valley Road. Committee discussed possibly extended the School Zone area to include more of Valley Road.

### b) Flashing lights on High Road South crosswalk near daycare

Quotes were received for crosswalk lighting and were reviewed with Committee. CAO to review Canoe Procurement for pricing and recommendations at the next meeting

### c) Water Street regarding request for tree assessment in front of property.

Staff to contact Arborist and review the tree assessment that was previously completed.

A quote was received to remove the tree at the War Memorial. This will come forward in the report from the Director of Recreation at the Regular Meeting.

### d) Traffic calming measures

Deferred pending review of quotes.

### e) Fire Hall Roof – No update to report.

It was reported the department put out a limited call and no bids were received. The Department has inquired on options for the next step. There has been some previous discussion on whether the one contractor could complete roof repair on two town buildings. The committee the CAO discuss options with the Fire Chief.

### f) Nell's Trail

Staff have completed work on Nell's trail. Committee discussed other work that had been planned to be completed.

### g) Lift Stations

CAO advised that regular maintenance has been scheduled for all five of the Towns life stations. Some repairs have also been authorized and parts have been ordered.

### h) Street Lights on Highroad South – staff to check the area.

This item was overlooked at the meeting, deferred until the next meeting.

- i) Breakdown of repair costs of Town owned vehicles  
Staff to compile report for the next committee meeting. CAO advised that the trade in value of the loader has been received from Brandt and the quote previously included for the purchase of a new loader includes the \$40,000 trade in cost. The cost of new loader was included in the 2026 budget per the Vehicle and Equipment Replacement Acquisition Policy. Delivery time on a new loader is 14-16 weeks. Deferred for further discussion and updated quote from Canoe Procurement.
  - j) Untidy property on London Road  
Discussed in MEO report
- 3. Public Works
- 4. Capital Works
  - a) Water Street Phase III  
CAO advised Committee that the permit has not yet been approved by the Department of Environment, Conservation and Climate Change. The consultant advised all required information has been forwarded to the province for approval. CAO to confirm.
  - b) Garland's Lane  
CAO advised Committee that there is a meeting scheduled for June 17<sup>th</sup> with the consultant to discuss the design for this project.
- 5. Correspondence
  - a) Resident Concern – LeMarchant Street Extension  
Committee reviewed the correspondence. There is no timeline set for the continuation of paving and upgrading on LeMarchant Street Extension. This will be relayed to the individual.
  - b) Resident Concern – Complain of speeding on Water Street  
Committee reviewed the correspondence. MEO to monitor speed in the area. Speed bumps in front of the playground on Water Street have also been repainted.
  - c) The Construction Source – Editorial Opportunity, Project Spotlight  
Committee reviewed the correspondence. Committee does not recommend at this time.
  - d) Resident Concern – Fire hazard/unsafe property  
MEO to investigate the complaint.
  - e) Resident Concern – Dog attack, Burnt Head Road  
Discussed in MEO report
  - f) Resident Concern – 55 Water Street  
Committee reviewed the correspondence. MEO to investigate.
  - g) Resident Concern – 69 Adelaide Street  
Staff to follow up with Water/Sewer crew and resident. Staff did reach out to the relative of the property owner but no response has been received to date.

6. Waste Management

7. New Business

a) Fire Department Medivac Calls

It was reported the Fire Department has responded to several medivac calls this past week. It was also reported the Department has an agreement with NL Health Services to respond to such calls. It was suggested to reach out to NL Health Services and government officials to enter into discussion on the matter.

8. Ongoing items

- Climate Change Policy – deferred for review
- LeMarchant Street Extension Project, change order – no update to report
- 52 London Road – Installation of water line. Staff to investigate the last correspondence that was sent to the resident to determine next steps.

10. Adjournment 5:30 pm