

**RECREATION, SPECIAL EVENTS CULTURE & TOURISM
COMMITTEE MINUTES**

Town of Carbonear
Council Chambers, April 29, 2026 @ 4:00 pm

Present:	Chair Councillor	Wendy Penney
	Deputy Mayor	Fred Earle
	CAO	Cathy Somers
	EDTO	Kerri Abbott
	Director of Recreation	Rob Button
Absent:	EA	Janice Green
	Mayor	Sam Slade
	Councillor	Malcolm Seymour

1. Business arising from minutes

- Pool Maintenance
Sauna repairs are expected to be completed by next week.
- Survey Update
The surveyor is working on the survey; completion is expected soon.
- Special Events, Outside speaker
The committee will provide quotes for review and recommendation.
- Update on liability issues, locomotive
Discussion included option to cordon off the train and determine its future. The consensus was to proceed to the first step which is to advertise for proposal for interested parties for donations of train, with full disclosure of the paint and removal at their costs. They also need to disclose their intentions regarding restoration.
Once we exhaust that , then we proceed the next phase.
- Modern Recreation Facility Options
Previously reviewed with Council prior to the last Regular Meeting. The concepts were added to Dropbox for council review. The committee is recommending option 2.
- Basketball & hockey nets / playgrounds. Seasonal staff are installing and inspecting equipment. The plan is to have the playgrounds open by May 24 weekend.
- Repairs to Claude Garland playground parking lot fence
Staff to confirm work order in the system. Materials have been ordered. CAO will follow up with the public works department.
Committee discussed interest in a live shareable work order system for Council viewing.

2. Special Events, Culture & Tourism

Plans are underway for Canada Day and Summer Concert.

3. Correspondence

- a) Employment and Social Development Canada. Canada Summer Jobs allocation. Approved 14 students in total. (7 recreation and 7 museums). The Recreation Summer program runs from July 1 to mid-August. Fee remains the same as last year. 140 students registered in 2025.
- b) Pool patron regarding concern with pool maintenance
Committee reviewed concerns. Council is aware.
The facility is experiencing staffing issues and an advertisement has been posted for a part time maintenance /janitor position.
- c) Legendary Coast, staff update
It was noted that Alicia O'Leary is appointed Executive Director. The committee recommends sending a congratulatory letter.

4. EDTO Report

- a) Communities in Bloom. It was reported the tentative date for the judges' visit is July 16-18. Accommodations are booked.
- b) Community Garden update. The registration form is being updated and will upload to the website shortly. Work ongoing to improve accessible beds.
- c) Best Garden signage was reviewed.
- d) Students – welcome bags being prepared.
- e) Stationers Festival. Committee had discussion on some events that could take place during the festival weekend: pub night, craft fair, breakfast, trivia night, library event, dance, etc. June 12-14 is the tentative date for the festival.
- f) June 15 – Business Breakfast. Hosted by Staff and Council to prepare breakfast for the business community. This will take place from 8-10 am.
- g) JCP – the town has applied for a 16-week JCP program. Maintenance list received. Quotes were received.

5. New Business

- a) Multipurpose Room, Carbonear Pool
Staff and Council did a site visit on Monday to view the multipurpose room and address the concerns expressed by patrons. Following investigation and discussion, and for safety reasons it is being recommended to close the multipurpose room to the public at the Carbonear Pool effective immediately until satisfactory maintenance is complete. Staff to have signage placed on the door.
- b) Ainsworth quote – Dectron unit repair in the amount of \$2,385.71 plus hst. The committee recommends to proceed. A draft motion will be completed.
The committee recommends staff proceed to have an energy audit on the recreation facility.

6. Action Items

- a) Maintenance issues, town buildings
Other minor repairs and maintenance work was reviewed and committee

suggested a deadline of May 31, 2026 to have the work done. There was some discussion on town staff completing maintenance inspections on town facilities. It was reported the most recent inspections were completed December 2025 by town carpenter and copied to the CAO

- b) Nell's Trail, Davis Earle Trail (repairs, inspection of trail schedule)
Work included on the trails is included in the JCP funding application. Other work will be carried out by the public works department.
- c) Playground opening (inspection and repairs)
Staff is working on getting the playgrounds open by May 24 weekend. Inspection and repairs are being carried out.
- d) Inspection form updated
It was reported the inspection form requires further information. The form to be updated to include more details.
- e) Garbage collection timelines
Some discussion on collection of garbage from town waste receptables. It was noted seasonal staff has returned to work. This will be checked more frequently. It was recommended that staff keep a record.
- f) Boardwalk repairs
Boardwalk repairs fall under the public works department
- g) Spring repairs
Staff continues to work on spring maintenance items.

7. Ongoing items

- Mosaic Tile Project
The plan is to have the post in placed by the end of May. The project unveiling will be June 1.

The Director of Recreation left the meeting

- Sustainable Municipal Buildings / Green Municipal Fund
Staff to obtain quotes from HVAC company. Staff to reach out to NL Power for further information on funding initiatives / energy audit for Recreation Facility
- Q-R Code
Staff hopes to have the codes soon.
- Sign Pike's Field
It was understood the sign is ready for installation.
- Cost of Expropriation – Information sent to lawyer to start the process
- Locomotive Report
This will be removed from the list of ongoing items.
- Pedestrian Bridge – staff to check on status of application with the MP.
- Fence, Quinn's Playground – Spring project
- Accessible playground funding initiatives
- Strategic Plan
Committee encouraged to review the items.

- 2026 Harvest Run – meeting with stakeholders

8. Adjournment 5:40 pm