

**Public Works, Waste Management & Community Services Committee Minutes
Town of Carbonear
Council Chambers, May 5, 2026 @ 4 p.m.**

Present:	Chair Councillor	Malcolm Seymour
	Councillor	Stephen Penney
	Councillor	Amanda Dowden
	Mayor	Sam Slade
	CAO	Cathy Somers
	Director of Ops and PW	Ian Farrell
	EA	Janice Green
Absent:	MEO	Matt Burke

1. Municipal Enforcement
 - Derelict properties and vehicles were forwarded to the MEO for investigation
The matter has forwarded to the MEO to investigate.

2. Business Arising
 - a) Access cards for heritage building – not recommended for Heritage Buildings
It was reported The town will not move forward with the access cards for the Heritage Buildings. This item will be removed from the list.
 - b) Canada Place – Road Side Ditch Filled
The Director contacted the property owner and explained the new policy. The property owner will be submitting an application.
 - c) Climate Change Policy
The policy was placed in Dropbox for review. Further review is required. Deferred.
 - d) Draft correspondence to funding partners regarding WSER
The Director reviewed the draft correspondence. The committee was satisfied with the wording and recommends that it be placed on official letterhead and forward to the MP and MHA.
 - e) Janes Lane property further investigation required
It was reported that repairs are being done on the property. This item will be removed from the list. The committee recommends the MEO continue monitoring the property.
 - f) Fire Hall building inspection
Deferred for discussion at the next meeting.

3. Public Works
No discussion

4. Capital Works
 - a) Garland's Lane, preliminary drawing received

The drawing were received today. The Director will review and respond accordingly.

- b) Lemarchant Street Extension - final progress claim for the project
It was reported that staff have a meeting tomorrow to discuss the matter with legal. The CAO will provide an email update the committee.

5. Correspondence

- a) Eastern Regional Service Board 2026 Community Clean up
The tentative date for the Community Clean Up is June 6. Staff will check with the EDTO to avoid any conflicts with other events.
- b) 86 Water Street, Snow Clearing Damage Claim, fence damage
There is further investigation required. Deferred.
- c) Radon Test Kit Challenge
It was reported the town was approved for the Radon Test Kit Challenge and will receive 100 test kits. Further details to be announced. The EDTO is overseeing this initiative.
- d) Department of Transportation and Infrastructure regarding Multi Year Capital Works Program status
The Committee was advised that the province issued a letter recently indicating that communities with less than 10,000 people will not be eligible to apply for multi-year capital works program funding. This includes Carbonear. The Director indicated that we have a number of projects that require being phased out over multiple years, therefore the Town of Carbonear is negatively impacted by the Province's decision.
- e) Fox Farm Road seasonal campers' complaint of condition of the road
Council received correspondence from seasonal campers complaining of the conditions of the road leading to Fox Farm Campground. The policy allows grading once per year; however, there is no class A stone remaining and many rocks coming through the surface of the road. It cannot be graded in this condition as it will damage the equipment. This is outside the town's boundary and the town does not provide materials. The Line Road provides the stone and the Town will grade in the stone during its scheduled grading. The committee does not recommend grading the road unless crushed stone is provided.
The committee also recommends reviewing the lease agreement with the Fox Farm Camp Ground to determine whether road maintenance responsibility are included.
- f) Duck's Unlimited, funding approved for a 30 WESP-AC assessment including report and mapping.
The committee was pleased that funding was approved.

6. Waste Management

7. New Business

- a) Furey's Lane Signage
The committee inquired if the Furey's Lane signage was corrected and if tree

trimming has been completed. The Director understood it was done but will investigate further.

b) Speeding concerns Valley Road

The committee expressed concerns with speeding along Valley Road from the school zone to the gravel section near the Line Road. It was previously discussed that the town has limited authority regarding enforcement; however, they inquired whether there might be programs or campaigns available, with MADD for example, that we could consider implementing or partnering on. The Director will follow up on this initiative. There was also some discussion on the placement speed cameras for the area. The Director will place the speed monitoring radar in the area to monitor the speed. Staff will also obtain quotes to purchase additional speed cameras.

c) Flashing lights on High Road South crosswalk near daycare

This item is included in the 2026 budget. The committee recommends to move forward to obtain the cost to purchase a designated pedestrian crosswalk to be placed at the crest of the hill on Highroad South near the daycare.

d) Change orders 1 # 2, Washroom renovations

It was reported that change orders were necessary to remove drywall between the male and female washrooms after mold was discovered. The committee recommends to approve the following change orders from Oliver Controls and Electric:

(1) amount of \$4,470 plus hst

(2) amount of \$3960 plus hst

A draft motion will be completed.

e) Tree Removal Water Street

It was reported a tree was removed from the road reservation without a permit. This is in violation of the Town of Carbonear Tree Regulations. This will be forwarded along to the MEO for further investigation and discussion at the next meeting.

f) Committee inquired on calcium for the gravel road beyond the pavement in Valley Road. The Director reported this is considered scheduled road maintenance. It was recommended to apply the calcium an extra 100 feet to reduce dust.

g) The committee inquired on the steel door at the Princess Sheila Building and repairs to the deck at the Rorke Store. It was reported the steel door is ordered and will be installed by town staff. The Rorke Store deck will be completed as part of the JCP project.

8. Ongoing items

- LeMarchant Street Extension Project, change order, no update to report
- 52 London Road, installation of water line. CAO to follow up with lawyer. Staff to check the minutes for a deadline for the discontinuation of water services.

9. Adjournment 5:25 pm

