

Town of Carbonear
Regular Council Meeting, February 24, 2026
Minutes of a regular meeting of the Council of the Town of Carbonear held in
Council Chambers, February 24, 2026 at 5:30pm

Members Present: Mayor Sam Slade
Deputy Mayor Fred Earle
Councillors Malcolm Seymour
Stephen Penney
Wendy Penney
Amanda Dowden
Peter Snow

Also Present: Interim CAO / Town Clerk /
Director of Financial Operations Cathy Somers
Director of Recreation Rob Button
Director of Operations &
Public Works Ian Farrell
Economic Development &
Tourism Officer Kerri Abbott
Executive Assistant Janice Green

1. Calling of Meeting to Order
Mayor Slade welcomed everyone in attendance and viewing online to the meeting and called the meeting to order at 5:30 pm.
2. Approval of the Agenda for Regular Meeting, February 24th, 2026
Motion 26-049 A. Dowden / W. Penney
Resolved to adopt the agenda of the February 24^h, 2026 Regular Meeting of Council as presented to Council.
Favour 7; Opposed 0; **Carried**
3. Adoption of the Minutes of the February 10th, 2026 Regular Council Meeting.
Motion 26-050 F. Earle / W. Penney
Resolved to adopt the minutes of the February 10, 2026 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
4. Business Arising from Minutes
No business arising.
5. Proclamations / Presentations / Delegations
 - a) Eastern Seals, March is Easter Seals Month, proclamation to be signed.
Motion 26-051 P. Snow / M. Seymour
Whereas more than 130,000 people of all ages in our province live with disabilities such as physical, sensory, cognitive, or other disabilities that present barriers to full participation in society;
Whereas Easter Seals Newfoundland & Labrador is a charitable organization with a vision for a community where all people with disabilities live full,

healthy, and active lives. A mission to engage, inspire, and maximize opportunities for people with disabilities of all ages by providing meaningful programs and services;

Whereas Easter Seals NL's Recreation Programs help those with disabilities explore what they can do, through independence camps, art and music therapy, and adaptive sports, promoting full, active, and healthy, socially engaged lifestyles;

Whereas Easter Seals NL offers Employment and Educational Services to assist those with barriers to employment in successfully transitioning from home and school into adulthood and independence with a focus on preparing for, obtaining, and maintaining gainful employment;

Whereas Easter Seals NL 'I Can Too' Disability Awareness Program activities foster disability awareness and sensitivity and provide tools for accessibility and inclusion;

Therefore, with the support of the Council of Carbonear, I sign this proclamation and declare the Month of March, 2026 to be observed throughout the Town of Carbonear as Easter Seals Month and call upon all citizens of this community to support this worthy charitable organization and the people of all ages and all disabilities it serves.

Favour 7; Opposed 0; **Carried**

- b) World Kidney Day, March 12, proclamation to be signed

Motion 26-052 **F. Earle / S. Penney**

Whereas: One in ten Canadians live with chronic kidney disease. CKD affects one in three indigenous. Survival will depend on dialysis treatments or a kidney transplant. Kidney disease is the tenth leading cause of death in Canada. Kidney disease accounts for approximately 71% of the national organ transplant waitlist.

Whereas: The Kidney Foundation of Canada is the only national health charity serving the needs of people living with kidney disease through funding research, educational and emotional support programs, promotes access to high quality health care, and, actively promoting awareness of and commitment to kidney health and organ donation.

Whereas: March 12th, 2026, is World Kidney Day the Kidney Foundation, Atlantic Branch aims to raise awareness of the importance of our kidneys to our overall health and to reduce the frequency and impact of kidney disease and its associated health problems.

Favour 7; Opposed 0; **Carried**

6. Permits and Correspondence

6.1 Permit Listing # 10957, 11096-11098

Council members were asked to review the list of permits to determine if they have any conflict on any of the permits listed and if so to declare their conflict.

Motion 26-053 **F. Earle / W. Penney**

Resolved to approve permits # 10957 and # 11096-11098, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

- a) Department of Jobs, Growth and Rural Development regarding project approval funding for Water Street, Phase III in the amount of \$122,100. Acceptance Letter of Financing to be signed.
Deputy Mayor Earle declared a conflict of interest on the Water Street Phase III Project as his sister owns property in the area.
Councillor Dowden declared a conflict of interest on the Water Street Phase III Project as her common law spouse owns property in the area.

Motion 26-054 P. Snow / M. Seymour

Resolved that the Town of Carbonear enter into an agreement with the Department of Jobs, Growth and Rural Development and accept the Letter of Financing for Reference # 30-08812-037 (Downtown Redevelopment Phase 3) in the amount of \$122,100.00 and agree to the terms and conditions of the Letter of Financing.

Favour 5; Opposed 0; **Carried**

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Government NL
- Engage NL – Survey on the provincial budget. Notice copied to Council and Administration and placed in the lobby.
 - NL Multiculturalism Grant Program approval in the amount of \$1500. Agreement to be signed.
 - Department of Justice and Public Safety regarding The Emergency Services Act. Forwarded to Public Works, Waste Management and Community Services committee.
- b) Poseidon Swim Club, Invitation for the Mayor to attend the opening ceremony March 6 @6:30 pm. Copied to the Mayor.
- c) Resident concern with snow clearing on Chapel Place and request to speak at the next council meeting. Forwarded to the Interim CAO and Director of Operations and Public Works and the Public Works, Waste Management and Community Services committee.
- d) Municipalities NL – Info notes. Forwarded to Council.
- e) NL Centre for Applied Health Research, invitation to join a new exchange on Intimate Partner Violence. Copied to Council and Department Heads.
- f) Property owner, Drakes Hill, concern with snow clearing. Forwarded to the Public Works, Waste Management and Community Services committee.
- g) Carbonear Interfaith Cemetery Association Inc. Request the Town provide stone as need arises. Forwarded to the Director of Operations and Public Works and the Interim CAO.
- h) Royal Canadian Legion 100th Anniversary celebratory dinner. July 18, Spaniard's Bay. Copied to the Mayor to attend.
- i) Blueseas Foundation – Coldest Night of the Year partnering with the Society of Saint Vicent de Paul.
Request to participate. Copied to Council

7. Committee Reports

- a) Public Works, Waste Management & Community Services
Councillor Seymour thanked Councillor S. Penney for chairing the Public Works Meeting on February 17th.

If council has any questions relating to the meeting, the committee can address those questions.

Some discussion on the recent Stewart Association of Municipalities presentation

Councillor Penney presented the following motions as recommended by the committee:

Motion 26-055

S. Penney / P. Snow

Whereas the HVAC system in the Public Library space has outlived its useful life, and

Whereas the system is obsolete and parts are difficult to procure,

Be it resolved to order a new HVAC system from Ainsworth, to supply and install, for \$29,971.25 plus HST.

Favour 7; Opposed 0; **Carried**

Motion 26-056

S. Penney / A. Dowden

Be it resolved to approve Change Order #1 in the amount of \$42,617.29 including HST for project Beach Road Sewer Sizing – Part B Gas Tax for variations in quantities.

Favour 7; Opposed 0; **Carried**

Motion 26-057

S. Penney / W. Penney

Resolved that the Town of Carbonear close CCBF project # 39-2021-7325 / Road Upgrade - Powell Drive, Phase 1, with a remaining balance of \$47,333.81 for use on future projects.

Favour 7; Opposed 0; **Carried**

Motion 26-058

S. Penney / A. Dowden

Resolved that the Town of Carbonear close CCBF project #39-2022-7641 / Road Upgrade - Powell Drive Phase 2, with a remaining balance of \$36,540.00 for use on future projects.

Favour 7; Opposed 0; **Carried**

- b) Economic Development, Planning and Land Use Development
Deputy Mayor Earle advised the committee met on February 19th.
Deputy Mayor Earle presented the following motions:

Motion 26-059

F. Earle / W. Penney

Resolved to approve the application to operate a home-based business (Electrical Services) from 78 LeMarchant Street, in accordance with the Town of Carbonear Municipal Plan and Development Regulations, Home-Based Business Regulations and conditional upon receiving no objections or representations being received from the discretionary use advertisement; and the application being referred back to committee and council for further review if objections are received in response to the discretionary notice advertised.

Favour 7; Opposed 0; **Carried**

- c) Administration and Finance Committee

Councillor Snow advised the committee met on February 12th 2026. Council can address any questions to the committee. Councillor Snow noted the following:

The 2026 Accounts Receivables are on par with last year. Interests on 2026 taxes will not be charged until March 31, 2026

d) Recreation, Special Events

Councillor Wendy Penney advised the committee met on February 11, 2026. Councillor Penney noted the following:

Winter Carnival Events was well attending. She thanked Council for attending. Many thanks to Frosty for attending the events as well.

Councillor Wendy Penney presented the following motion:

Motion 26-060

W. Penney / F. Earle

Resolved to approve the purchase of cedar wood required for the renovation of the sauna at the Carbonear Swimming Pool, at a cost not to exceed \$3,500.

Favour 7; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director of Recreation reviewed the following with Council:

Pool & Rec Maintenance

- Issues with the Dectron Unit (Water and Air Handling) at pool has been fixed.
- Had the Kick of Meeting for the Playground/Facility Conceptual Design. Design team has received required information and are working the preliminaries.

Financial & Program Analysis

	<u>2026</u>	<u>2025</u>
Pool Revenue (less HST)	\$ 39,730.74	\$ 42,580.88
Lesson Registration	271	321
Pool Visitation	4,477	3,724

Programs & Grants

- Winter Carnival!!! Was a great success. In true winter fashion, we did have to cancel some events as well as postpone others. Hasn't been many years where we complained about too much snow for the carnival.
 - All Recreation programming continues to operate. The Adult Open Gym has had some positive feedback, and we look forward to continuing to grow this program.
 - One Step Forward program has a full registration again this session. In process of developing a 2nd Step Forward program for the graduates of the One Step Forward program.
 - New set of Swimming Lesson Registration begins next week. Patrons can call the pool or follow our Facebook page for further details.
- The Swim for Hope is taking place on March 6. All Council is invited to attend.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of..... \$162,135.73

Motion 26-061

P. Snow / W. Penney

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$162,135.73 as submitted to Council.

Favour 7; Opposed 0; **Carried**

b) Capital Invoices

Mayor Slade declared a conflict on the 2024-2025 Paving Project as his daughter owns property on the corner of Hiscock's Road.

Councillor Snow declared a conflict of interest on the 2024-2025 Paving Program as he owns property on Newfoundland Drive and Councillor

Seymour declared a conflict as he lives on Newfoundland Drive and his son owns property on the corner of Quarters Lane and Water Street.

Councillor Seymour declared a conflict of interest on the 2024-2025 Paving Program as he owns property on Newfoundland Drive.

Councillor Dowden declared a conflict of interest on the 2024-2025 Paving Project as she owns property on LeMarchant Road.

Mayor Slade, Councillor Seymour, Councillor Dowden and Councillor Snow moved to the public gallery and Deputy Mayor Earle assumed the position of Chair.

Councillor Dowden declared a conflict of interest on the 2025 Paving Project as she owns property on LeMarchant Road.

2024 & 2025 Paving Program

Concord Paving Ltd, Claim # 1.....\$990,873.81

Concord Paving Ltd, Release of Holdback\$109,483.57

Motion 26-062

S. Penney / W. Penney

Resolved that the Town of Carbonear approve for payment the following

Capital Invoices for the 2024-2025 Paving Program as submitted to Council

Concord Paving Ltd, Claim # 1.....\$990,873.81

Concord Paving Ltd, Release of Holdback\$109,483.57

Favour 3; Opposed 0; **Carried**

Mayor Slade, Councillor Seymour, Councillor Dowden and Councillor Snow returned to their seats at the council table and Mayor Slade assumed the position of Chair.

10. Regulations
None listed

11. Notices of Motion
No notices of motions were filed.

12. New Business
The mayor thanked the public works operators for their snow clearing efforts during the recent snowfall. The mayor also thanked the residents for their patience as well during this time.
The mayor asked residents to be mindful of fire hydrants on their properties and if possible, to keep them clear of snow.
The Town of Carbonear is hosting the next CBN Joint Council Meeting on March 26.
Councillor W. Penney inquired if she could the CBN Joint Council Meeting in Spaniards Bay on February 26.

13. Adjournment

Motion 26-063

P. Snow / S. Penney

Resolved that the meeting adjourn at 6:15 pm and that Council meet again for a Regular Council Meeting on Tuesday, March 10, 2026 at 5:30pm.



Mayor Sam Slade



Cathy Somers,
Town Clerk/Director of Financial Operations
Interim CAO



Janice Green, Executive Assistant
& Town Clerk's designate