

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE
MINUTES**

Town of Carbonear
Council Chambers, March 18, 2026 @ 4 p.m.

Present:	Chair Councillor	Malcolm Seymour
	Councillor	Stephen Penney
	Councillor	Amanda Dowden
	Mayor	Sam Slade
	CAO	Cathy Somers
	Director of Ops and PW	Ian Farrell
	MEO	Matt Burke
	EA	Janice Green

1. Delegate - Snow Clearing concern Chapel Place
The resident reported that on three occasions this winter, Chapel Place was left inaccessible following major snowfalls. On one occasion, it took approximately 24 hours for snow clearing to occur, while on the other occasions, clearing was not completed until late in the day. While she acknowledged the first instance may have been an oversight, she expressed concern that the issue was repeated. The resident inquired as to why this was occurring and requested that the matter be addressed. She noted that snow clearing operators appeared to travel up Chapel Street to the highway and then return down the street, bypassing Chapel Place and leaving a significant accumulation of snow across the roadway, rendering it impassable. She further expressed concern for the safety of residents, particularly seniors, noting that in the event of an emergency, access for emergency vehicles could be compromised. The Director advised that the regular operator may have been absent on these occasions and another operator may not have been fully familiar with the route. The Director will follow up with staff to address the situation and prevent a recurrence.
The delegate left the meeting.

2. Municipal Enforcement
 - a) MEO Report –Report
 - The report was placed in Dropbox for committee review. The committee recommends to forward written correspondence to the property 1 Long’s Hill on their intention for property clean up.
 - Property 126 Water Street noted they would be applying for permit to have the shed repaired in the spring.
 - Some discussion on the Interfaith and Harbour Lodge properties. The MEO received an email from the province indicating the department is seeking approval to dispose of the property by public tender; however, it will be a lengthy process and will take some time.
 - Janes Lane property – the MEO reported he received a compliant on the condition of the property. There is a number of passenger vehicles on the

property. The MEO is following up with the property owner on the matter.

3. Business Arising

- a) Property owner, Burgess Place, placement of snow in the roadway
The MEO spoke to the property owner who apologized for his actions on throwing snow in the roadway. The committee is not recommending to pursue the matter any further. This item to be removed from the list.
- b) Crowdy Street snow clearing claim, Snow Clearing Claim, deferred pending review of the regulations. A copy of the Snow Clearing Regulations were placed in Dropbox for committee review. The committee will review and bring back any comments or recommendations.
- c) Department Planning – Operations and Public Works, overlooked at last meeting
- d) Results of tender, Washroom Renovation
It was reported the limited call was sent to 5 potential contractors in the area. Only one bid was received. The bidder was Oliver Controls and Electric Inc at a cost of \$19,837.50. The committee recommends to proceed to award the tender. A draft motion will be completed.
- e) Street paving 2026
The list was prepared by the Director of Operations and Public Works using a grading scale. \$600,000 has been allocated in the 2026 budget. The costs were also reviewed but the costs are estimated and subject to change. The committee recommends the following:
 - Accessibility Improvements at the Recreation Complex.... \$100,000
 - 175m Valley Road (Valley 4 west of the overpass).....\$201,600
 - 110m Beach Road.....\$76,032The list will be reviewed with Council. Other streets can be added if funds allow. The committee recommends the Director proceed tender for a consultant.
Other streets were mentioned that fall lower on priority. Town staff will complete patch up and pothole repairs on these streets.
- f) Access cards
Staff is waiting on response from Heritage NL to determine if these systems on Heritage buildings.
The CAO entered the meeting.

4. Public Works

- a) Snow Clearing

5. Capital Works

6. Correspondence

- a) 7 Tyre's Drung, Snow Clearing Claim, damage to sods
The damaged sod is within the town reservation. This will be added to the work order system for completion.
- b) 37 English Hill, Snow Clearing Claim, damage to lawn

The damaged sod is within the town reservation. This will be added to the work order system for completion.

- c) 15 Tyre's Drung, Snow Clearing Claim, damage to hedge
The hedge is located in the street reservation. The committee does not recommend to reinstate the hedge. Correspondence will be provided to the property owner.

- d) Property owner, Chapel Hill, request for additional garbage collection, home based business.

The committee is not recommending to approve the request for additional garbage collection. This will be relayed to the property owner.

- e) Property owner Lemarchant Street, blocked driveway and standpipe replacement

Photos of the property was reviewed. It was reported the standpipe repair will be placed in the work order system for action in the spring. The complaint of snow being placed in the driveway was also reviewed. It was noted this is not the main driveway for the dwelling and it is likely the operators were not aware this was a driveway. It was also reported that snow is being placed on private properties along Lemarchant Street.

- f) Property owner 227-229 Water Street, issue with sewer
Council received an email from the property owner on Water Street regarding concerns with their sewer. The Director indicated that during periods of heavy rain and snowmelt, excess inflow and infiltration surpasses the capacity of the sewer main. This has been an ongoing issue in the area. The Director indicated that future work to prevent inflow and infiltration should relieve the situation.

7. Waste Management

- a) Eastern Regional Service Board, Bulk Collection appointments will be open starting March 26 for a period of 4 weeks. Exact date of collection will be announced later. This will be advertised on social media.

8. New Business

- a) Sweeper Repair quote

The nearest supplier is New Brunswick. The quote from Saunders Equipment Ltd to repair the sweeper was reviewed. The cost to replace the wheel and suction head / flap is \$7061.55 plus HST. The committee recommends to proceed. A draft motion will be completed.

- b) Cascade System, Fire Department

The Volunteer Fire Department has requested approval to dispose of the cascade system. The equipment was previously advertised for sale; however, no expressions of interest were received. In accordance with legislative requirements, the system was also posted in two conspicuous locations within the town, again with no response. At the time, donation of the equipment could not be sold, as it exceeded the \$500, allowable threshold per legislation.

A volunteer fire department from a smaller community within the province

has since expressed interest in acquiring the system. Further review has identified there maybe another section of the TLSDA that may permit the donation of cascade for the purpose of disposal, subject to approval by a two-thirds majority vote of Council. The Committee indicated no objection to however; the CAO will conduct further review to confirm the interpretation of the relevant legislative provisions before the Regular Council Meeting.

c) Pump skid kit, Fire Department

The Fire Department submitted a quote from Rocky Mountain Phoenix to purchase a CET Skid Unit at a cost of \$28,633 plus HST. The Committee inquired whether the Department had received a skid unit through the provincial donation program; however, it was confirmed that they had not. It was noted that the unit being proposed is significantly larger than the standard provincial skid unit. A Committee member also requested clarification on the specifications of the proposed unit compared to the provincial model. The Department advised that this purchase will not impact the Fire Department's 2026 budget, as it will be funded through a \$10,000 provincial contribution along with a recent private donation received. A draft motion to proceed to purchase will be completed.

d) Ducks Unlimited

Ducks Unlimited has reached out to the town with an opportunity that could be beneficial to the Town. They having been working with providing municipalities in NL with delineation and assessments of wetlands located within the municipal boundaries. They have worked in other SAM member communities, and are interested in working with Carbonear as their next community. They can help plan better management practices for the wetlands they assess. A copy of the fact sheet was placed in Dropbox for committee review. The committee had no concerns with Ducks Unlimited completing studies of the wetlands in the town.

e) Lemarchant Street Extension project, change order update

Decision deferred while staff refers the issue with lawyer.

f) Draft Motion MNL

The Director provided a draft motion for committee to review and provide comment.

9. Ongoing items

- Update on HVAC system – library, it was reported work has commenced on the new system.
- Property owner, Bunker Hill, RE: Concern with drain – deferred for further investigation in spring
- 54 Southside Lower Road, request to clean drain of Marshall Drive – deferred for further investigation in spring
- 12 White's Road, water concern, further investigation
- Valley Road water concern, further investigation in spring
- Clarke's Road, road maintenance, further investigation
- Change name of Capt. Seth Osmond's Lane. Waiting on correspondence from family member

- Canada Place – Road Side Ditch Filled, correspondence to be sent
- Nells Trail to tunnel – Water on trail, maintenance required.
- Sidewalk and curb, Pike's Lane
- 52 London Road, installation of water line. Order delivered. Proceed to next step

9. Adjournment 6:05 pm