

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE  
MINUTES**

Town of Carbonear  
Council Chambers, February 3, 2026 @ 4 p.m.

Present:	Chair Councillor	Malcolm Seymour
	Councillor	Stephen Penney
	Councillor	Amanda Dowden
	Mayor	Sam Slade
	CAO	Cynthia Davis
	EA	Janice Green
Absent:	Director of Ops and PW	Ian Farrell

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1. Municipal Enforcement
  - a) MEO Report - No report at this time.
  
2. Business Arising
  - Roundabout Drawing and information  
This was placed in Dropbox for the information of committee. No action required at this time.
  
3. Public Works – No agenda items
  
4. Capital Works – No agenda items
  
5. Correspondence
  - a) Concern with striking pothole in Valley Road  
Information in the email was reviewed. The request for repair was entered in the service request system for creation of a work order for the repair.
  - b) Department of Environment, Conservation and Climate Change, RE: 2026 Operator of the Year Award  
A copy of the form was forwarded to the Director for review and consideration. Staff have been nominated in previous years.
  - c) Property owner Crowdy Street, RE: Request for reimbursement for sewer blockage  
The request was reviewed and determined that the situation was the responsibility of the property owner to repair per the Water and Sewer Regulations. This information was conveyed to the property owner. *The Committee does not recommend any further action.*  
The mayor declared a conflict on the next item since he lives on Bunker Hill.
  - d) Property owner, Bunker Hill, RE: Concern with drain, Photos attached.  
The resident reported an ongoing issue occurring after heavy rainfall, during which the drain located in front of the upper driveway becomes

clogged with leaves and debris washing down the hill. As a result, water floods the yard and, at times, enters the basement. The resident inquired whether any measures could be taken to prevent this situation.

The Director of Operations and Public Works was not present at the meeting, and it was unclear whether he had an opportunity to investigate the issue. The matter was deferred for further investigation and discussion at the next meeting.

The mayor entered the meeting.

6. Waste Management – No agenda items

7. New Business

- a) 54 Southside Lower Road, RE: work order / water concern  
Request to clear drain between properties off Marshall Drive. The circumstances of the drain were discussed. Deferred until next meeting for further discussion with the Director of Operations and Public Works.
- b) Update on house on White's Road  
The property owner contacted the town to advise they have found someone to demolish the house and will be making application for the demolition.
- c) Snowblower purchase  
The Works Department proposed the purchase of a new snowblower, as the existing unit is approximately 15 years old and having frequent maintenance issues. A request has been made for a 32" hydrostatic drive professional snowblower which is used for the walkways and entrances around the CBRCC, depot and other town sites. Three quotes were obtained but only one for a 32" hydrostatic drive blower could be obtained. It was identified that the quote for the Honda 32" hydrostatic drive blower was the better value as it had a wider clearing path and less maintenance and is required on static drive models, therefore, less downtime.  
*The committee recommends purchasing of the Honda 1332TD at a total cost of \$6,208, tax included.* A draft motion will be prepared.
- d) Atlantic Net Zero Community Accelerator Project, Re: Co-hosting workshop series in March  
The Town of Carbonear will host a two-day, in-person workshop series as part of the Atlantic Net Zero Community Accelerator (NCA) Project in partnership with QUEST Canada and Econext. Workshop Sessions: Tuesday, March 10, 2026, from 1:00 p.m. to 5:00 p.m. the Energy Mapping Workshop will focus on creating a clear picture of Carbonear's current energy use and greenhouse gas emissions. Wednesday, March 11, 2026, from 9:00 a.m. to 1:00 p.m., the Community Energy and Emissions Plan (CEEP) Development Workshop will transition from mapping to planning. This collaborative session will highlight opportunities to reduce emissions, improve efficiency, and consider local strategies that align with clean growth and net-zero targets. This will be shared with council.
- e) The mayor commended the Public Works crew for their dedication and

hard work during the recent storm.

8. Ongoing items
  - Valley Road, concern with water on the property. This will be further investigated in the spring.
  - Clarke's Road, concern with condition of the road. This will be further investigated in the spring road maintenance, further investigation
  - Change name of Capt Seth Osmond's Lane. Waiting on correspondence from family member
  - Canada Place – Road Side Ditch Filled, correspondence to be sent
  - Nells Trail to tunnel – Water on trail, maintenance required.
  - 52 London Road, installation of water line. Order delivered. Staff to check on the if this was forwarded to the lawyer to proceed to next step.  
The committee was informed of the situation. The property owner installed a new service line in Whitley Drive without town approval and contrary to policy and regulations.
9. Adjournment 5:45 pm