

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE
MINUTES**

Town of Carbonear
Council Chambers, February 17, 2026 @ 3:45 p.m.

Present:	Acting Chair Councillor	Stephen Penney
	Councillor	Amanda Dowden
	Mayor	Sam Slade
	Director of Ops and PW	Ian Farrell
	EA	Janice Green
Absent:	Councillor	Malcolm Seymour

1. Delegation – Stewardship of Municipalities
SAM reached out to the Town to request a meeting to discuss the agreement. The delegation provided information for the new Council, as the Habitat Conservation Agreement has already been signed. A copy of the agreement will be placed in Dropbox for review. The conservation biologist also advised that we can register the conservation federally as well. This will require a motion of council. The committee fully supported the registration but requested details in writing. A draft motion will be completed upon review of the written request. An unveiling public event will take place later this year to unveil the new interpretive sign and the highway sign. The town will have a photo contest for photos to be included on the sign.

2. Municipal Enforcement
 - a) MEO Report
A copy of the report was distributed to committee.
 - b) Property owner, Burgess Place, snow clearing
Correspondence was received from a resident of Burgess Place regarding snow clearing. It was noted the resident placed large snow and ice blocks in the middle of the road, creating a safety concern. *The committee recommends to proceed with issuing a ticket for placing snow in the roadway contrary to the regulations.*
 - c) 22 Bunker Hill, Snow Clearing Damage Claim. Fence
An investigation determined the fence is located within the road reservation. The Town does not accept responsibility for the damages. This has been relayed to the property owner. *The committee does not recommend approval of the claim.*
 - d) 38 Earles Lane, photo
A recent photo of the dwelling was presented. The dwelling appears secured. The property owner has indicated the concern will be address in the spring. Deferred.
The MEO left the meeting

3. Business Arising
 - Property owner, Bunker Hill, RE: Concern with drain – deferred for further investigation in the spring. A response has been provided to let the resident know.
 - 54 Southside Lower Road, request to clean drain of Marshall Drive – deferred for further investigation. It was noted this has been an ongoing issue for several years; however, the ditch is located on private property. Committee suggested staff visit the property and speak to the resident to determine a possible solution.
The Director noted he will make an effort when time permits, but will have difficulty making this a priority even with other demands.
 - Library HVAC system, quote for review
Three quotes were requested and there was only one received. The cost to replace the existing unit with a split heat pump system is \$29,971.25 plus HST. *The committee recommends to proceed. A draft motion will be completed.*
4. Public Works
No items discussed.
5. Capital Works
 - a) Beach Road Sewer Sizing – Part B Gas Tax
RE: change order in the amount of \$42,617.59
Committee expressed concerns with the lateness of change order, as the project is complete. The variations resulted from trench excavation adjustments due to the instability of beach rock material requiring a widened pipe trench and the lateness of the claim is due to negotiations between the contractor and the consultant. *The committee will recommend. A draft motion will be completed.*
6. Correspondence
 - a) Department of Municipal and Community Affairs / Canada Community Building Fund
Motion required to allocate funds
The Powell Drive Project No. 39-2021-7325 and Powell Drive Ph 2, Project No. 39-2022-7641, are completed and funds will be requested to be transferred to another project. The Powell Drive Ph 3, Project No. 39-2024-8330 and Beach Road Sewer Sizing Project No. 39-2025-8549, are waiting on the consultant recommendation for holdback payout. These funds will be used for Water Street Phase III. *A draft motion will be completed to allocate the funds.*
 - b) Resident Remembrance Loop, damage to asphalt
The property owner submitted photos of damage. The Snow Clearing Damage Claim form was provided. Deferred for further investigation.
 - c) Snow clearing complaint intersection Goodison Street / Water Street
Photos of the area were reviewed. Staff will have discussion with snow

clearing operators to determine options for the placement of snow in the area.

- d) Property owner LeMarchant Street, concern with waste collection and garbage box. Homeowner expressed concerns with garbage collectors not closing the lid on the garbage box. It was noted leaving the lid open identifies to other staff that waste has been collected. The ERSB mail out also states that homeowners are responsible for closing the lid after collection. A response will be provided.
- e) Property owner Discovery Place, snow clearing concern
Photos of the parked car was reviewed. Staff investigated and determined the vehicle appears to be parked on private property. This will be confirmed. Operators have not reported the vehicle is impeding snow clearing efforts. Deferred for further investigation and discussion with snow clearing staff.
- f) Resident concern, snow clearing sidewalk and walking path
The town has a winter maintenance plan/policy outlining all snow clearing priorities for roadways, sidewalks and parking lots. This led to discussion on business owners taking some responsibility for keeping the sidewalks in front of the property cleared. Discussion occurred regarding the steps off Pondsideroad/London Road and whether they are cleared (they are not). It was reported front desk staff keep a list of calls in for road clearing requests, sanding, etc. and this list is forwarded on to the operators throughout the day.

7. Waste Management

8. New Business

- a) Department Planning – Operations and Public Works
The document has been placed in Dropbox for committee review. This will also be placed in Dropbox for council for next meeting.
- b) Tractor Trailer parked in the roadway on Across the Doors. There is a concern of the commercial vehicle being parked in the road reservation. This is being investigated.

9. Ongoing items

- 12 White's Road, water concern, further investigation
- Valley Road water concern, further investigation in spring
- Clarke's Road, road maintenance, further investigation
- Change name of Capt Seth Osmond's Lane. Waiting on correspondence from family member
- Canada Place – Road Side Ditch Filled, correspondence to be sent
- Nells Trail to tunnel – Water on trail, maintenance required.
- Sidewalk and curb, Pike's Lane
- 52 London Road, installation of water line. Order delivered. Proceed to next step

9. Adjournment 5:25pm

