

Whereas the third Monday in February is recognized nationally as Heritage Day; and

Whereas, Heritage Day and Heritage Week are a time to reflect on the achievements of past generations and to accept responsibility for protecting our heritage; and

Whereas, our citizens should be encouraged to celebrate Newfoundland and Labrador's uniqueness and to rejoice in our heritage; and

Whereas, in 2026 the residents of Newfoundland and Labrador will celebrate our rich and diverse heritage.

Therefore, the Town of Carbonear Council hereby proclaims Monday, February 16, 2026 as Heritage Day and February 16-22, 2026 as Heritage Week in the Town of Carbonear, and call upon all citizens to celebrate the richness of our past and the promise of our future.

Favour 7; Opposed 0; **Carried**

- b) Canadian Women's Heart Health Centre – Her Heart Matters
Wear Red Canada - February 13. Proclamation to be signed.

Motion 26-035

F. Earle / A. Dowden

Whereas, Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers; and

Whereas, The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health; and

Whereas, Wear Red Canada Day is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness; and

Whereas, We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;

Therefore, the Town of Carbonear hereby proclaims February, 13, 2026 Wear Red Canada Day in Carbonear.

Favour 7; Opposed 0; **Carried**

6. Permits and Correspondence

6.1 Permit Listing # 11089-11095

Council members were asked to review the list of permits to determine if they have any conflict on any of the permits listed and if so to declare their conflict.

Motion 26-036

F. Earle / W. Penney

Resolved to approve permits #11089 - 11095, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

None listed.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Government NL
 - Department of Environment and Climate Change regarding Operator of the Year Award 2026. Forwarded to the Public Works, Waste Management and Community Services committee.
 - Department of Municipal and Community Affairs: Municipal Plan 2025 and Development Regulations 2025 is now registered by the province. Advertised in the NL Gazette Friday February 6.
 - Department of Transportation and Infrastructure regarding additional reporting requirements for Garlands Water Sewer Storm Upgrading. Forwarded to Chief Administrative Officer and the Director of Operations and Public Works.
 - Department of Government Modernization and Service Delivery, Government Service Centre regarding - NL Public Health Laboratory, Test results of water samples collected on January 6 at Garland's Meat Shoppe; North Atlantic, Butt's Esso and Shell Gas Station. All Results marked satisfactory. Copied to the Chief Administrative Officer and the Director of Operations and Public Works. Placed on file.
 - Department of Forestry, Agriculture and Lands regarding signed Carbonear Habitat Conservation Agreement. Placed on file.
- b) Conservation Corps regarding call for Community Partners: Green Team and Internship Programs. Forwarded to the Chief Administrative Officer and the Economic Development and Tourism Officer.
- c) Resident concern with sidewalk clearing. Forwarded to the Public Works, Waste Management and Community Services Committee and the Director of Operations and Public Works.
- d) Canadian Forest Services regarding Survey on Fire Monitoring. Forwarded to the Chief Administrative Officer and the Fire Chief.

7. Committee Reports

- a) Public Works, Waste Management & Community Services
Councillor Seymour advised the Committee met on February 3rd.
If council has any questions relating to the meeting, the committee can address those questions.

Councillor Seymour presented the following motions as recommended by the committee:

Motion 26-037

M. Seymour / S. Penney

Be it resolved to purchase a new 32" Honda hydrostatic professional snowblower from Honda Town for \$6,208 taxes included.

Favour 7; Opposed 0; **Carried**

- b) Economic Development, Planning and Land Use Development
Deputy Mayor Earle advised the committee met on February 5th.
He noted the following:
We had our second business meeting with businesses in the town.
We arranged for two presenters at this meeting: the RCMP and Cray Mitchel.
Councillor Wendy Penney gave an overview of our Winter Carnival planned events for February 2026.
The session was well attended and we are also looking at having a public session on the permit process sometime in the future.

Met with RCMP, provided some statistics, met with senior staff of RCMP with CBN Joint Council. Some announcements to come relating to the RCMP policing.

Mayor Slade asked that the info be forwarded to council members.

The EDTO received inquiries on office space available in the town.

The Municipal Plan & Development Regulations are now in effect as it has been published in the NL Gazette.

Development applications are being processed in a timely fashion.

The CAO, Deputy Mayor Earle and Councillors Stephen Penney and Wendy Penney met with Eastern Health on the new platform they are implementing.

Deputy Mayor Earle presented the following motions:

Motion 26-038 **F. Earle / P. Snow**

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *to operate a new retail shop at 151 Water Street conditional upon receipt of approval from Service NL and other applicable government departments and agencies;*
- *to subdivide property at 71 Forest Road;*
- *to install new digital signage for drive thru on existing base at 100 Columbus Drive per Signage Regulations;*
- *to allow for accessory dwelling on property 33B O'Driscoll's Lane conditional upon no objections to the discretionary notice; and further conditional upon the application being referred back to committee and council for further review if objections are received;*

Favour 7; Opposed 0; **Carried**

Motion 26-039 **F. Earle / P. Snow**

Resolved to send an order to remove the shed placed at 10 Pike's Lane without a permit from council contrary to the Town of Carbonear Municipal Plan and Development Regulations.

Favour 7; Opposed 0; **Carried**

Motion 26-040 **F. Earle / W. Penney**

Whereas, the Town logo is an official symbol representing the identity, authority, and reputation of the Town; and

Whereas, the Town currently lacks a clear, uniform policy governing the authorized and unauthorized use of the Town logo; and

Whereas, establishing such a policy will help ensure consistent, appropriate, and lawful use of the Town logo and prevent misuse or misrepresentation;

Now, Therefore, Be It Resolved that the Town Council hereby adopts a policy governing the use of the Town logo as distributed.

Favour 7; Opposed 0; **Carried**

c) Administration and Finance Committee

Councillor Snow advised the committee met on January 29, 2026. Council can address any questions to the committee. We met with representatives of the 589 Air Cadets regarding the use of the Princess Sheila Building.

We reviewed correspondence from Habitat for Humanity and will set up a meeting with representatives from that group in the near future.

Any questions can be addressed to the committee.

Councillor Snow presented the following motions recommended by the committee:

Motion 26-041

P. Snow / S. Penney

Resolved that the Town of Carbonear submit a request to the Department of Municipal Affairs for an approval to borrow to finance the Town's share of the following projects and equipment in accordance with the amounts listed (net of HST Rebate) and amortization period listed, from Scotiabank at a rate of prime + 0.25% for a 5-year term:

No.	Project/Equipment Name	Project No.	Loan Amount	Amortization Period
1	Highroad South Water Sewer	17-GI-20-00039	\$ 147,439	10
2	Water Street Water Sewer Street Upgrading (Ph 2)	17-GI-21-00075	\$ 195,029	10
3	Valley Road Ph 3	17-GI-21-00041	\$ 205,594	10
4	Marshall Drive Water Sewer Street Upgrading and Paving	17-GI-21-00092	\$ 53,685	10
5	Single Axle Dump Truck		\$ 150,000	7
6	Fire Pumper		\$ 116,973	10
7	Backhoe		\$ 140,000	5
8	Loader		\$ 350,000	10
9	Downtown Upgrades Ph 2	218514 (ACOA)	\$ 130,727	10
10	Valley Road Water Sewer & Street Upgrading Final Phase	17-GI-22-00013	\$ 225,461	10
11	Adelaide Street Water Sewer Storm Upgrades	17-MYCW-22-00030	\$ 185,000	10
12	SCBA Fire Department		\$ 63,000	5
13	Adelaide Street Water Sewer Storm Upgrades Ph 2	17-GI-223-00002	\$ 360,915	10
14	Grassey Lane Water Sewer Storm Upgrades	17-GI-23-00047	\$ 113,292	10
15	Cross Roads Ph 1 Water Sewer Road Upgrades	17-GI-24-00053	\$ 294,874	10
16	Beach Road Sewer Sizing Upgrade	17-GI-24-00052	\$ 100,000	10
17	Screen House/Chlorine House	17-GI-24-00051	\$ 50,724	10
18	Lemarchant Road Extension Water Sewer Storm Road Upgrades	17-MYCW-24-00031	\$ 203,819	10
19	Garland's Water Sewer Storm Street Upgrading	17-CHIF-26-00023	\$ 221,238	10
20	Cascade System Fire Department		\$ 48,000	5
21	Pick Up with Plow		\$ 105,000	5
22	Pick Up 3 Ton		\$ 128,000	5
Total			\$ 3,588,770	

Favour 7; Opposed 0; **Carried**

d) Recreation, Special Events

Councillor Wendy Penney advised the committee met on January 28, 2026. Councillor Wendy Penney noted the following from the meeting:

- Reviewed the estimated cost and the process of land expropriation. The previous council made a motion to proceed with the expropriation and we will be proceeding with the expropriation process.
- Reviewed Age Friendly Recreation Service report for future funding initiatives that council would want to consider. This will be placed on file.
- Reviewed Canada Connects Mural Mosaic art initiative. Carbonear has been chosen to participate in this project.
- The first newsletter will be distributed to the public this week. Thank you to the EDTO for her work on this. Events are listed on the newsletter for the Winter Carnival taking place over the next two weeks.
- Reviewed the Anti Racism project taking place on Feb. 18th.
- Waiting on signage for the QR codes project to be completed.
- Heritage Open house on Feb. 16 here at the CBRCC and the Heritage Society has an event at the Old Post Office on Feb. 18th.
- The issue with the sliding doors at the pool has been corrected. Committee agreed to provide a pool rental as an item for the silent auction for the North Shore fundraiser at the PSN Theatres.

Councillor Wendy Penney presented the following motion:

Motion 26-042

W. Penney / F. Earle

Whereas the Canada Connects Mural Mosaic is a national community art initiative that brings together residents of all ages and backgrounds to create a large-scale public mural celebrating connection, diversity, and shared identity; and

Whereas participation in the Canada Connects Mural Mosaic provides opportunities for community engagement, cultural expression, intergenerational collaboration, and civic pride; and

Whereas the Town of Carbonear has the opportunity to act as a host community for the Canada Connects Mural Mosaic, including coordinating local participation and identifying a suitable public display location;

Be It Resolved to approve participation by the Town of Carbonear in the Canada Connects Mural Mosaic at the cost of \$6,500 plus HST for materials for the mosaic.

Favour 7; Opposed 0; **Carried**

Councillor Wendy Penney thanked the CAO for her time and commitment to the Town of Carbonear.

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Operations & Public Works The following was reviewed with Council:

Capital Projects

ICIP Screenhouse and Chlorine Building Upgrades

- Determining options for budget shortfall.

Water Street Phase 3

- IFR Drawing Set Received just before Christmas.

Repairs to Water Street Phase 2

- PCA fully executed and Kickoff meeting held.

Garlands Water Sewer Storm Upgrading

- Project kickoff meeting held with the Province and the Province has provided a draft of the limited call documents for review.
- Anticipating issuing the limited call for consultant services within a few weeks.

Planning and Development

The new Municipal Plan and Development Regulations are in effect.

Draft Motions for Council Resolution

ICIP Screenhouse and Chlorine Building Upgrades

Motion 26-043 **M. Seymour / S. Penney**

Whereas the consultant for 17-GI-24-00051 Screenhouse and Chlorine Building Upgrades has provided a pre-tender estimate wherein a budget shortfall of \$65,636.68 (including tax) is anticipated; and

Whereas there are limited options to reduce the scope enough to bring within budget; and

Whereas the upgrades are council priority and necessary to maintain level of service;

Be it resolved that the Town of Carbonear agrees to proceed to tender and will budget to cover the anticipated deficit.

Be it further resolved to provide the Province with an outline plan indicating how the shortfall will be funded, if requested.

Favour 7; Opposed 0; **Carried**

Deputy Mayor Earle and Councillor Dowden declared a conflict of interest on the Water Street Water, Sewer and Street Upgrading Phase 3 project as Deputy Mayor Earle has a sister who owns property in the area, and Councillor Dowden has a partner who owns property in the area. Deputy Mayor Earle and Councillor Dowden moved to the public gallery.

Motion 26-044 **M. Seymour / S. Penney**

Whereas the consultant for 17-GI-22-00012 – Water Street Water Sewer and Street Upgrading Phase 3 has provided a pre-tender estimate wherein a budget shortfall of \$454,188.77 (including tax) is anticipated;

Be it resolved to submit a project amendment request to the Department of Transportation and Infrastructure to reduce the scope of the project to within budget; and

Be it further resolved that the Town of Carbonear agrees to provide its share of the cost-shared funding, and acknowledges that the project costs above the approved project total cost will be the sole responsibility of the Town of Carbonear.

Favour 5; Opposed 0; **Carried**

Motion 26-045 **M. Seymour / P. Snow**

Be it resolved that the municipality of Carbonear submit a Capital Investment Plan Application to the Department of Municipal and Community Affairs for

Canada Community-Building Funds in the amount of \$454,188.77 for Water Street Water Sewer and Street Upgrading Phase 3.
Favour 5; Opposed 0; **Carried**

Deputy Mayor Earle and Councillor Dowden returned to their seats at the Council table.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of.....\$ 84,282.14

Motion 26-046 P. Snow / S. Penney

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$84,282.14 as submitted to Council.

Favour 7; Opposed 0; **Carried**

10. Regulations

None listed

11. Notices of Motion

No notices of motions were filed.

12. New Business

- a) CAO Position

Motion 26-047 P. Snow / A. Dowden

Whereas the current CAO is the title for the town manager position in accordance with S.58 (1) of the Towns and Local Service Districts Act; and Whereas the current CAO will be leaving her position with the Town of Carbonear effective Wednesday, February 18, 2026;

Be It Resolved to appoint Cathy Somers as interim CAO until a permanent appointment is made to that position in accordance with S. 58 (2) of the Towns and Local Service Districts Act.

Favour 7; Opposed 0; **Carried**

- b) CAO Address to Council

The CAO read her address to Council as this is the last Council meeting she will be attending before she retires after her 28 years of service with the town.

The CAO received a standing ovation from Council, staff and others that were in attendance.

Mayor Slade responded to her address to Council and thanked her for her many years of service and leadership to the Town of Carbonear and wished her well in her retirement.

13. Adjournment

Motion 26-048 A. Dowden / W. Penney

Resolved that the meeting adjourn at 6:24pm and that Council meet again for a Regular Council Meeting on Tuesday, February 24, 2026 at 5:30pm.



Mayor Sam Slade



Cathy Somers,
Town Clerk/Director of Financial Operations