

RECREATION, SPECIAL EVENTS CULTURE & TOURISM COMMITTEE MINUTES

Town of Carbonear

Council Chambers, October 29, 2025 @ 3:30pm

Present:	Councillor (Chair)	Wendy Penney
	Deputy Mayor	Fred Earle
	Councillor	Malcolm Seymour
	CAO	Cynthia Davis
	Director or Recreation	Rob Button
	EDTO	Kerri Abbott
	EA	Janice Green
Also Present:	Mayor	Sam Slade

1. Business arising from minutes
 - Locomotive Report - The committee reviewed the information in the report and discussed the options. An application has been submitted for funding to complete a fiberglass replica of the front and back of the train at approximately a 2/3 scale of the original locomotive with a proposed story board in the centre. *The committee indicated that if funding can be obtained, they are prepared to recommend this project to council.* The existing locomotive will have to be removed from the site with the options being sold for scrap or gifted to another organization for restoration with conditions. A final decision will be pending funding approval.
 - Claude Garland Memorial Playground concerns - Staff is investigating repair options for the fence. A timeline for the repairs cannot be estimated until staff have an opportunity to identify the repairs and supplies required and whether the work can be completed with own forces or contracted out. It was suggested that snow markers be placed to deter snow-clearing equipment from operating too close to the fence causing further damage.
2. Special Events, Culture & Tourism
 - a) The Special Events Committee are planning Winter Carnival events taking place from February 14-26. The Town Clerk will provide their account balance. Information has been requested on their bank balance.
 - b) Bonfire night (November 5) – Special Events host this event with assistance from the Recreation Department, Public Works Department and the Fire Department.
Chair Penney encouraged all members of Council to attend town functions in support of the Town, volunteers, and staff organizing the events.
3. Correspondence
 - a) Resident, RE: Traffic congestion during the Harvest Run
Correspondence was reviewed. There was much traffic congestion as many vehicles were illegally parked. Pool staff used traffic cones to reserve pool patron parking during the event. The committee discussed ways to make improvements for future events. A meeting was suggested with all stakeholders

- (Recreation Department, Carbonear Collegiate, Public Works Department, Fire Department) prior to next year's Harvest Run
- b) Concern, Re: Cancellation of Thursday Adult swim class - Petition included
An inquiry was also received from the media. The CAO provided a response that was communicated to council for their information. The Director of Recreation explained that the fall schedule accommodates as many programs as possible with the existing staff compliment. A copy of the schedule was provided for the information of the committee. He will review again with his staff to determine if there are any other options to add another adult swim on Thursday evening without impacting other programming. The current schedule maintains all the programs that have been available.
4. EDTO Report
- a) Newsletter – A December Newsletter is being prepared. It will be provided to the public electronically and paper copies can be provided upon request.
- b) Heritage project for January to March – Sessions planned for preserving traditional practices such as net mending and quilting leading up to Heritage Week usually scheduled the third week in February. There will be a public event during the week to display their work and they will be wearing historical dress or dressing as an historical figure. The Carbonear Heritage Society will be informed of the event and invited to participate.
- c) Update on Age Friendly Grant
A survey was sent to all churches, library and placed in the lobby requesting information related to age friendly events and activities. Thus far, only 36 surveys were completed. Consultations will be scheduled for mid-November.
Mayor Sam Slade left the meeting.
5. New Business
- a) TCP Autism Group, Re: pool rentals
The Mayor asked to have this item was placed on the agenda. There was no information provided. The Director of Recreation is not aware of contact being made at the pool for a rental. Deferred.
6. Action Items
- a) Claude Garland Park fence – Discussed in business arising
- b) Willoughby Playground, basketball backboard and hockey net netting – The Director confirmed that they are sourcing a heavier net ring that can withstand people hanging from the ring. He will also investigate the hockey nets.
- c) Crocker's Cove Playground, Swings, tripping hazards, possible hockey net – The Director reported that while the bay currently has four sets of swing hardware installed, current regulations permit only two sets. Consideration can be given next year to installing hockey nets near the basketball courts. The tripping hazard will be investigated. The Director also reported that playground inspections are conducted by two staff members.
- Mayor Sam Slade entered the meeting
- a) TCP Autism Group regarding pool rentals
He indicated that he had a voice mail left on his phone. The procedure is for

those requesting a rental to contact the pool. There are set fees. Any changes will require a written request to council.

7. Ongoing items
 - RFP, Facility site plan – Tender deadline November 28
 - Land expropriation for recreation purpose
There was some expropriation
 - Track Maintenance
 - Nell's Trail Maintenance
 - Locomotive – discussed earlier.
 - Pedestrian Bridge – staff to check on status of application
 - Fence, Quinn's Playground – Spring project
 - Accessible playground funding initiatives
 - Strategic Plan
8. Adjournment 5:10 pm