

## **Town of Carbonear**

### **AGENDA**

#### **Regular Council Meeting, Council Chambers, Tuesday December 9, 2025 @ 5:30 p.m.**

1. Calling of Meeting to Order
2. Approval of the Agenda for Regular Meeting, December 9, 2025
3. Adoption of the minutes November 25, 2025
4. Business Arising from Minutes
5. Proclamations / Presentations / Delegations
6. Permits and Correspondence
  - 6.1 Permit Listing # 11060-11069
  - 6.2 Correspondence, requiring Council's decision
  - 6.3 Correspondence received and action taken:
    - a) Government NL
      - Department of Municipal and Community Affairs regarding Canada Community Building Fund allocation. Forwarded to Chief Administrative Officer and Town Clerk.
    - b) Eastern Regional Service Board regarding Carbonear and area waste collection calendar for 2026. Printed copies of the full tri-folded brochure will be bulk mailed via Canada Post in December. Note: Back-to-back recycling days in first weeks of January means recycling days changed two-week cycle. Copied to Council and Staff and placed on social media and website.
    - c) Property owner, Southside Lower Road, water diversion request. Forwarded to Public Works, Waste Management and Community Services committee.
    - d) CBN Family Care Team and Seniors NL in partnership with Alzheimer Society of NL regarding Café of Memories, Otterbury School in Harbour Grace on Friday, December 12 from 1:30 to 3:30 pm. Copied to Council. Brochure placed in lobby.
    - e) Landscape NL regarding nominations for LNL Awards. Nomination deadline January 15, 2026. Forwarded to Recreation, Special Events, Culture and Tourism committee
    - f) Federation of Municipalities regarding membership renewal. Forwarded to Administration and Finance committee
    - g) Kimberley Street, Request for support for Urban Director. Copied to Council.
    - h) Brandon Hall, Request for support for Urban Director. Copied to Council.

- i) Municipalities NL invitation for virtual roundtable discussion on Monday, December 9 on Multi Year Capital Works. Copied to the Chief Administrative Officer, Town Clerk and the Director of Operations and Public Works
  - j) Inquiry about Heritage Locomotive and Community Revival Opportunity Forwarded to the Recreation, Special Events, Culture and Tourism committee
  - k) MMSB regarding 2026 Compost Bin Distribution Program Expression of Interest. Forwarded to Public Works, Waste Management and Community Services committee
  - l) Avalon Member of Parliament, request for information on Government Funding applications Forwarded to Chief Administrative Officer and the Economic Development and Tourism Officer
  - m) Service Canada regarding invitation Youth Series Connect and Discovery teams meetings. Forwarded to Chief Administrative Officer and the Economic Development and Tourism Officer
  - n) Community Foundation NL – Thank you for donation to the North Shore Fire Recovery Fund. Placed on file.
  - o) Municipalities NL – Get involved – Become a MNL Committee member. Forwarded to Council.
  - p) Autism Society NL request for donation to fund activities in the TCP area. Forwarded to the Administration and Finance committee
  - q) Workplace NL. Prime Audit Final Report. Copied to the Chief Administrative Officer and the Town Clerk. Placed on file.
7. Committee Reports
- a) Public Works, Waste Management & Community Services
  - b) Recreation, Special Events, Culture and Tourism
  - c) Economic Development, Planning and Land Use Development
  - d) Administration and Finance
8. Reports of Chief Administrative Officer and Department Heads
- a) Director of Operations and Public Works
9. Finances
- a) Operating Invoices over \$2,000.00 in the amount of..... \$51,058.08
  - b) Capital Invoices:
    - Powell Drive Street Storm Upgrading Phase 3*
    - Meridian Engineering Inc, Invoice CC109102.....\$1,045.06
    - 2025 Paving Program
    - WSP E & I Ltd, Invoice # 20322485.....\$9,078.92
    - Beach Road Sewer Sizing*
    - Shaw Ventures Company Ltd Claim # 1.....\$166,554.36
    - WSP Engineering Invoice # 3103.....\$37,466.90
    - 2022 Paving Program*
    - Concord Paving, Claim #3.....\$79,771.92
10. Regulations

11. Notices of Motion
12. New Business
13. Adjournment