

Town of Carbonear

AGENDA

Regular Council Meeting, Council Chambers, Wednesday November 12, 2025 @ 5:30 p.m.

1. Calling of Meeting to Order
2. Approval of the Agenda for Regular Meeting, November 12, 2025
3. Adoption of the minutes October 28, 2025
4. Business Arising from Minutes
5. Proclamations / Presentations / Delegations
 - a) World Pancreatic Cancer Day – Proclamation to be signed
6. Permits and Correspondence
 - 6.1 Permit Listing # 11035-11042
 - 6.2 Correspondence, requiring Council's decision
 - 6.3 Correspondence received and action taken:
 - a) Government NL
 - Department of Justice and Public Safety regarding recognition of contribution to fighting wildfires. Forwarded to Administration and Finance committee
 - Department of Transportation and Infrastructure regarding approval to award for over budget tenders. Copied to the Chief Administrative Officer and the Director of Operations and Public Works
 - Department of Municipal Affairs and Community Engagement regarding 2026 Municipal Budget, as well as the Budget Submission Form
Copied to the Chief Administrative Officer and the Director of Financial Operations / Town Clerk
 - Department of Government Modernization and Service Delivery, Government Service Centre regarding - NL Public Health Laboratory, Test results of water samples collected on November 3 at North Atlantic, Esso & Shell. All Results marked satisfactory. Copied to the Chief Administrative Officer and the Director of Operations and Public Works. Placed on file
 - Department of Environment and Climate Change regarding Fall 2025 Operator Education Seminars. Copied to the Director of Operations and Public Works.
 - b) The Salvation Army regarding Christmas Kettle Campaign beginning November 21 to December 24. Request for volunteers. Copied to Council. Placed on file.
 - c) Eastern Regional Service Board
RE: 2026 fee per household for weekly garbage collection and recycling and tipping fees.

- Forwarded to Administration and Finance committee
- d) Municipal Assessment Agency
- Regarding 2026 Assessment Service Fees for 2026
- Forwarded to Administration and Finance committee
- Final list of Candidates for 2025 Election – Board of Directors
- Forwarded to Council.
- e) Baccalieu Bus Line. Connecting Conception Bay North Communities. Forwarded to Council and Staff and placed in the lobby.
- f) Salem Shed Party in support of Kingston Wildfire of Summer 20-25 and the Adam's Cove Wildfire Spring 2025. Event, November 10 @6:30 pm at the Salem Comfort Centre. Invitation to attend. Copied to Council.
- g) Property owner, Forest Road, issue with recycling
- Forwarded to Public Works, Waste Management and Community Services committee
- h) Canadian Mental Health Association of NL
- RE: Free Mental Health and Resilience Training for Communities impacted by Wildfires.
- Copied to the Chief Administrative Officer and the Fire Department
- i) Society of Saint Vincent DePaul
- How to support Food Bank this Holiday Season, Christmas Donor Package
 - Tim Hortons has selected SSVP Carbonear Foodbank as the recipient of their annual Holiday Smile Cookie week in Carbonear, which will take place from November 17 to 23. During this week, 50% of the proceeds from every Holiday Smile Cookie sold in Carbonear will be donated to our organization. Copied to Council and Staff
- j) Property owner, Freshwater Road regarding taxes. Forwarded to the Administration and Finance committee
- k) Patron concern, pool schedule
- Forwarded to Recreation, Special Events, Culture and Tourism
- l) Request to install storyboard. Forwarded to Economic Development, Planning and Land Use Development
- m) Property owner Water Street regarding damage to front patio
- Forwarded to Public Works, Waste Management and Community Services committee
- n) Business owner, Cross Roads regarding parking lot paving. Forwarded to Public Works, Waste Management and Community Services committee
- o) Property owner Pondsides Road concern with ATV's using side road across from the intersection. Forwarded to Public Works, Waste Management and Community Services committee
- p) Property owner, Crossroad regarding ongoing construction early hours in the morning. Forwarded to Public Works, Waste Management and Community Services committee
- q) Property owner, English Hill request for road paving. Forwarded to Public Works, Waste Management and Community Services committee

7. Committee Reports

- a) Public Works, Waste Management & Community Services
- b) Recreation, Special Events, Culture and Tourism
- c) Economic Development, Planning and Land Use Development

- d) Administration and Finance
- 8. Reports of Chief Administrative Officer and Department Heads
 - a) Director of Operations & Public Works
- 9. Finances
 - a) Operating Invoices over \$2,000.00 in the amount of..... \$ 110,239.16
 - b) Capital Invoices:
 - Cross Roads Upgrading
 - WSP Engineering Invoice # 20295502.....\$26,731.25
 - Grassey Lane Water Sewer and Storm Upgrades
 - WSP Engineering Invoice # 20266806.....\$12,744.88
 - 2025 Paving Program
 - WSP Engineering Invoice #20302750.....\$7532.50
 - 2024 Paving Program
 - WSP Engineering Invoice #20305448..... \$3,781.01
 - 2023 Paving Program
 - WSP Engineering Invoice # 20286367\$5,626.66
 - WSP Engineering Invoice # 20265486\$3,316.60
- 10. Regulations
- 11. Notices of Motion
- 12. New Business
- 13. Adjournment