

**RECREATION, SPECIAL EVENTS CULTURE & TOURISM
COMMITTEE MINUTES**

Town of Carbonear
Council Chambers, September 3, 2025 @ 9:30 am

Present:	Councillor (Chair)	Malcolm Seymour
	Deputy Mayor	Sam Slade
	Councillor	Ray Noel
	CAO	Cynthia Davis
	Director or Recreation	Rob Button
	EA	Janice Green
Absent:	EDTO	Kerri Abbott

1. Business arising from minutes

- Update on appliances – The new appliances have been received.
- Commemorative Donation Policy to be updated to include \$500 for the minimum cost to donate a tree. A draft motion will be prepared.
- Land expropriation for recreation purpose – Will move forward with next steps.
- RFP for Accessible playground, splash pad and new facility – Staff met and reviewed the draft. The Director of Recreation is obtaining some additional information required and once incorporated into the document, it should be ready to be advertised.
- Plastic Weld, Slide – A local company will be completing repairs but have not been able to schedule due to other obligations to date. Staff will follow up on the status.
- Sign Posts, Old Post Office Park – If the posts have not been removed, the committee is requesting to have them removed asap.
- Soper Avenue Playground - Further investigation determined that a new swing set can be installed in the playground in compliance with required minimum clearances. The swing sets will be removed to be ready for installation of a new swing set in the spring. A new swing structure will be proposed for the 2026 budget.
- Nells Trail maintenance - Staff has completed some widening on the trail. Provincial restrictions on the use of chain saws halted maintenance over the past weeks. There was discussion on mowing along the side of the trail on a regular basis when brush is cleared back to keep the trail widened and attractive and not require extensive widening work in the future. This option will be investigated
- Painting of outside of rinks – This is on the work order list for completion.
- Batting Cage – The Town did not receive a request to purchase a batting cage and this was not included in the budget for purchase.

2. Special Events, Culture & Tourism

- a) The concert at Paddy's Garden did not proceed as a result of the wildfires. The Special Events Committee have not rescheduled to date.
- b) The Cape Alliance concert has been cancelled.
- c) Paddy's Garden – Parking of Trailers during evacuation

- The evacuation is over and there is one trailer still in the garden. The Recreation Director will follow up with the owner on the status of its removal.
- d) The Deputy Mayor expressed his thanks to the Director of Recreation and his staff in the recreation department for all their assistance and help during the past few weeks during the wildfires. The Deputy Mayor reported he had received positive feedback and comments from individuals on the treatment they received at the facilities.
 - e) EDTO report
 - Summer students have finished except for one student remaining to assist with the shoulder season.
 - Activities are being scheduled for the Harvest Festival. The evacuation delayed confirmation of some events.
 - Working with Heritage NL on upcoming heritage focused sessions to take place this fall and winter.
 - The town is hosting 2 groups visiting in September (not including the Irish NL). They will visit the museums and offering tea and refreshments
 - Walking Tour- students completed work on the walking tour material. QR codes will be placed along the street and include clips and images for folks to complete a self-guided walking tour.
3. Correspondence
- a) Department of Jobs, Immigration and Growth, RE: Job Creation Partnership Approval of JCP for a 16-week duration. The grant will not start until September and the town cannot accept as it will be a violation of the collective agreement to have JCP staff working while seasonal staff are on layoff. It was relayed to program staff that project approval is required in the spring/summer for the town to be able to accept. Some municipalities have received spring approval. It was suggested to discuss with the MHA regarding future JCP's. *The committee is not recommending to accept the funding at this time.*
 - b) Legendary Coasts, RE: 2026 advertorial space
The committee does not recommend advertising in this publication.
4. New Business
- a) Irish Tour – Staff to request an update for activities to be provided by the town.
 - b) Track Maintenance - Staff will investigate maintenance requirements for the inside edge of the track
 - c) Toronto Billboard - The committee inquired if they could obtain a copy of the advertisement / video on the Toronto billboard.
 - d) Notice about ball field lights – The photo sensor and timer were determined to be faulty. This has been repaired.
 - e) Due to staff shortages, fall programming is delayed but will be proceeding in October as the pool scheduled programs are a priority. The organizational review is recommending a full-time program position if Council approves the recommendations.
 - f) Part time Pool Technician/Janitorial – This position is being completed

seasonal recreation staff as it is only 16 hours a week. This position will be filled prior to seasonal staff layoff.

- g) The Deputy Mayor expressed his thanks and appreciation to Councillor Ray Noel for his commitment, dedication and years of service to the town and residents during his terms on council. Council Noel will not be seeking re-election.

5. Ongoing items

- Locomotive
- Pedestrian bridge – staff to check on update
- Fence, Quinn's Playground – Spring project
- Accessible playground funding initiatives
- Benches around boardwalk
- Strategic Plan

6. Adjournment 10:30 am