

## **Town of Carbonear**

### **AGENDA**

#### **Regular Council Meeting, Council Chambers, Thursday September 9, 2025 @ 5:30 p.m.**

1. Calling of Meeting to Order
2. Approval of the Agenda for Regular Meeting, September 9, 2025
3. Adoption of the minutes August 12, 2025
4. Business Arising from Minutes
5. Proclamations / Presentations / Delegations
  - a) Wrongful Conviction Day – October 2, 2025  
Proclamation to be signed
6. Permits and Correspondence
  - 6.1 Permit Listing # 10959-10985
  - 6.2 Correspondence, requiring Council's decision
    - a) Cross Roads Water, Sewer, Road Upgrades (Project 17-GI-24-00053)  
RE: PCA Amendment - Change Order Notice in the amount of \$9,752.58 for costs associated with site investigation, soil sampling and reporting related to the fuel tank found during excavation
    - b) Elaine Mitchell, Commission's Report  
RE: Approval of Town of Carbonear Municipal Plan and Development Regulations 2025
    - c) Newfoundland and Labrador Hydro  
RE: EV charging stations
  - 6.3 Correspondence received and action taken:
    - a) Government NL
      - Department of Justice and Public Safety regarding Emergency Management. Forwarded to the Chief Administrative Officer.
      - Department of Justice and Public Safety regarding Fire Prevention Week, October 5-11, 2025. Copied to the Chief Administrative Officer and the Fire Chief
      - Department of Transportation and Infrastructure regarding Clarification on CHIF Applications through Municipal Infrastructure. Copied to the Chief Administrative Officer.
      - Department of Municipal Affairs and Community Engagement regarding Long Service Award. Forwarded for review.

- Department of Municipal Affairs and Community Engagement regarding 2024 Annual Expenditure Report. Forwarded to the Chief Administrative Officer and the Town Clerk.
  - Department of Justice and Public Safety regarding expression of gratitude to the Town of Carbonear Volunteer Fire Department for these efforts on the Kingston Fire. In appreciation the province have secured funding for 6 pairs of Wildland Coveralls. Forwarded to the Chief Administrative Officer and the Fire Chief
  - Department of Government Modernization and Service Delivery, Government Service Centre regarding -NL Public Health Laboratory, Test results of water samples collected on August 20 at North Atlantic, Garland's Meat Shop, Esso & Shell. All Results marked satisfactory. Copied to the Chief Administrative Officer and the Director of Operations and Public Works. Placed on file.
  - Department of Jobs, Immigration and Growth. JCP program. Forwarded to Recreation, Special Events, Culture and Tourism committee
  - Department of Municipal Affairs and Community Engagement regarding availability of N95 masks. Forwarded to Chief Administrative Officer
  - Department of Municipal Affairs and Community Engagement regarding Regional State of Emergency Bay de Verde Peninsula. Forwarded to Chief Administrative Officer.
  - Department of Municipal and Community Engagement regarding Special Assistance Grant Program. Forwarded to Public Works, Waste Management and Community Services committee
  - Department of Fisheries, Forestry and Agriculture regarding Forest Travel Permit. Forwarded to Chief Administrative Officer and the Director of Operations and Public Works
  - Department of Transportation and Infrastructure regarding open call for Applications 2026-2027 Funding programs. Forwarded to the Public Works, Waste Management and Community Services committee
  - Department of Justice and Public Safety regarding Permit for the Fire Chief to install a Red Light and Siren on his private vehicle. Forwarded to the Chief Administrative Officer and the Fire Chief. Placed on file.
- b) NL Public Library has extended hours of operation to support those affected by wildfires. Copied to Council and staff. Placed in the lobby.
- c) Individual concern with contractor during road construction. Forwarded along to the contractor and the Director of Operations and Public Works.
- d) Property owner, Lemarchant Street regarding concern with disruption in water services. A response was provided.
- e) Legendary Coast of Eastern Newfoundland
- Tourism Spring Program
  - Request to advertise in the 2026 NL Travellers Guide
- Forwarded to Recreation, Special Events, Culture and Tourism committee
- f) Knights of Columbus Dalton Assembly, 4<sup>th</sup> Degree  
RE: Invitation for Council, Staff, Municipal Enforcement Officer and residents to attend the Interfaith Prayer Service (Community World Wide Prayer) – Thursday, September 11, 2025 at 7 pm, St Patrick's Church.
- g) Gunners Pond Development Association  
RE: zoning, fees, etc. Forwarded to the Administration and Finance committee
- h) NL Health Services

RE: 8 Week Bereavement Program, starting September. Shared on social media placed copy in lobby

- i) Trinity Conception Placentia Health Foundation  
RE: 36<sup>th</sup> Annual Telethon, St. Francis School, October 5, 2025. Request for donation. Forwarded to the Administration and Finance committee
- j) Line Road Association request for additional road grading. Forwarded to the Public Works, Waste Management and Community Services committee
- k) Natural Resources Canada – funding opportunities. Forwarded to Administration.
- l) Co Ordinator, TC Pageants request for use of the multipurpose room. Forwarded to Administration and Finance committee
- m) Kid Eat Smart Foundation of NL regarding request for donation. Forwarded to Administration and Finance committee
- n) Resident inquiry on industrial set up on property on Valley Road. Forwarded to the Public Works, Waste Management and Community Services committee
- o) Dexter Construction Company Ltd. LeMarchant Street Extension, Water Sewer and Storm Road Upgrades. Request for Change Order in the amount of \$20,772. Forwarded to Public Works, Waste Management and Community Services committee

7. Committee Reports

- a) Public Works, Waste Management & Community Services
- b) Recreation, Special Events, Culture and Tourism
- c) Economic Development, Planning and Land Use Development
- d) Administration and Finance
- e) Accessibility Committee – Appointment of new member

8. Reports of Chief Administrative Officer and Department Heads

- a) Chief Administrative Officer

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of..... \$ 69,958.15
- b) ***Capital Invoices:***
  - Beach Road Sewer Sizing  
WSP E & I Canada Ltd, Engineering Invoice # 20278222..... \$1,469.12
  - Cross Roads, Upgrading  
WSP E & I Canada Ltd, Engineering Invoice # 20277034.....\$2,398.32
  - 2024 Paving Program  
WSP E & I Canada Ltd, Engineering Invoice # 20285738..... \$3,674.25
  - Review of Parking Lot Site Standards, Carbonear Pool  
Meridian Engineering Inc. Engineering Invoice # CC108862..... \$2,731.25
  - 2025 Paving Program  
WSP E & I Canada Ltd, Engineering Invoice 20284641.....\$1,317.05
  - Total Capital Invoices.....\$11,589.99***

11. Notices of Motion

12. New Business

13. Adjournment