

RECREATION, SPECIAL EVENTS CULTURE & TOURISM COMMITTEE MINUTES

Town of Carbonear
Council Chambers, July 9, 2025 @ 9:30 am

Present:	Councillor (Chair)	Malcolm Seymour
	Deputy Mayor	Sam Slade
	Councillor	Ray Noel
	CAO	Cynthia Davis
	Director or Recreation	Rob Button
	EDTO	Kerri Abbott
	EA	Janice Green

1. Business arising from minutes
 - Land expropriation for recreation purpose - The Municipal Assessment Roll values the parcel of land at \$123,600 and is listed as owner unknown. The CAO reviewed documents on file and google earth imagery with the committee. The committee recommends proceeding with the process to acquire the property. A draft motion will be prepared for council to approve proceeding with the acquisition of the property which may include expropriation if there are title issues with the property.
 - RFP for Accessible playground, splash pad and new facility - The RFP is still being prepared.
 - Plastic Weld, Slide - It was noted that an initial attempt to repair the slide was unsuccessful. As a result, other options are being investigated. An update will be provided at the next meeting.
 - Storyboard, Old Post Office Park - The chairperson has been informed that the sign will be relocated to the wall of the building as approved by council. The committee requested that this be relocated as soon as possible.
 - Commemorative Donation Application, Tree - A request was received regarding the donation of a tree in memory of a loved one. The donor proposed a budget of \$50 for this initiative. This will not be sufficient as a tree donation will require a \$500 dollar donation. This will be discussed with the applicant. The committee is recommending updating the policy to include specific donation amounts for the commemorative items. This will be completed and the draft provided to the committee for review and approval.
 - Water Street Planters - Shrubbery and plants have been purchased to start the planting. The planter in front of the hair salon should be completed this week. The planter in front of the proposed farmers market requires some work to remove the layer of class A underneath prior to planting. This planter should be completed next week.
2. Special Events, Culture & Tourism
 - a) The committee were updated on events for the Carbonear Days Weekend scheduled for August 1-4. The concert at Paddy's Garden is scheduled for

August 23.

b) Planned summer tourism programming includes the following:

- Fairy Walks along Nell's Trail
- Stories in the Street
- Plein Air Painting
- Art Show end of July

The Economic Development and Tourism Officer (EDTO) reported that the 3D scans are currently being completed on the three heritage buildings.

3. Correspondence

4. New Business

a) Tourism Summer Programming

Discussed under 2 (b)

b) Roof Old Post Office – Staff are aware of the repairs required and have this work on their list for completion over the summer.

c) The Heritage Society has requested permission to utilize space in the basement of the Old Post Office to accept larger donated items – This is not recommended. The furnace and hot water heater are in the basement. From an OH&S perspective, the area is not heated and old furniture and other items in a commercial unfinished and unfurnished basement can lead to various hazards, primarily due to moisture, pests, and potential fire risks. These spaces are often prone to dampness, which can damage wooden furniture, cause mold growth, and attract pests. Additionally, improper storage near furnaces or electrical systems can create fire hazards. This will be relayed to the Heritage Society.

d) Stove and Fridge, Carbonear Pool

The Director removed the stove and refrigerator once he became aware of the condition of the appliances. The appliances upstairs were moved down temporarily for use of the weekend rentals. Quotes are being obtained for new appliances. A checklist will be put in place to ensure the appliances are checked regularly for cleanliness and working condition. Staff responsible for cleaning the appliances will be informed to advise the Director if there are issues so they can be addressed promptly. A member of Council spent time on the ball field over the weekend and he wanted it noted that he heard a lot of positive feedback on the cleanliness and condition of the facilities.

e) Concrete Block Wall at Pool – There was a complaint that a concrete block wall looked unfinished. The pool is built with concrete block walls but staff are exploring options to improve the aesthetics of the wall.

f) Kiwanis Club, Maintenance at the Princess Sheila NaGeira Park on Pike's Lane. A request has been made for the town to complete the maintenance of this park. It is difficult for town staff to keep up with ground maintenance of the many town facilities. This is private property owned by the Kiwanis. It was suggested to recommend that they request this to be completed by the Charwood Legion Manor when completing the grounds maintenance on their property.

g) Picnic tables and garbage receptacles

A motion is required to proceed to purchase 10 Steel Drum Lined Garbage Receptables and five, 46" Square in ground picnic tables from ULINE at a cost of \$11, 805 +HST & Shipping. These purchases were within the budgeted amount for 2025. A draft motion will be prepared.

5. Ongoing items
 - Train - Deferred pending funding. Further discussion will take place once funding has been approved.
 - Fence, Quinn's Playground – This will be completed this summer.
 - Accessible playground – RFP will be completed first
 - Benches around boardwalk
 - Strategic Plan
6. Adjournment 11 am