

PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE MINUTES

Town of Carbonear
Council Chambers, July 2, 2025 @ 9:30 am

Present:	Councillor	Ray Noel
	Councillor	Malcolm Seymour
	Director of Operations	
	And Public Works	Ian Farrell
	Chief Administrative Officer	Cynthia Davis
	EA	Janice Green
Absent:	Deputy Mayor	Sam Slade

1. Business Arising
 - a) Bottle Filling Stations – The locations have been identified. Quotes will be obtained to approve the fill stations to be ordered. A draft motion will be prepared.
2. Public Works
 - Cross Roads Water Sewer and Street Upgrading - Awarded.
 - Beach Road Sewer Sizing – Waiting CCBF approval for the section outside of the Municipal Capital Works funding.
 - Water Street Phase 3 – The consultant has been informed to proceed with completion of design work on the project.
3. Capital Works
 - a) Water Street Phase II

The situation with the gutters installed that is considered a hazard was relayed to the province. They suggested that the Town follow up with its lawyer. As this is a safety concern, the council prefers the situation to be addressed as soon as possible and per discussion with legal, a legal battle on the issue could take years. Staff are following up with other consultants on the issue. An update will be provided next meeting.
4. Correspondence
 - a) Water Street Daycare, environmental assessment

The daycare had an assessment completed due to a visually impaired individual and it is recommended that the railing be more visible. An example is painted yellow. The committee will recommend a yellow tape to wrap the railing so that it may be removed if there's a change in tenant and there will not be a maintenance issue with chipping paint. This will be suggested to the tenant.
 - b) Concern with ditch on Blueberry Crescent – The complaint of the depth of the ditch was investigated. The town does not own the property but has a

ditch easement to allow it to complete repairs. The drawings were reviewed; the developer was contacted and google imagery viewed and it has been concluded that alterations made resulting in the ditch being deep is due to work completed by the property owner. The property owner will be informed of the complaint.

- c) Property owner, Water Street concern with condition of roads – Portions of this street are included in the paving contract.
- d) PCA Amendment, Paving 2023 – Recommended to proceed.
- e) Property owner, Pondside Hill regarding private road – The property owner expressed concern that the town map showed the road incorrectly and it was a thoroughfare through her property. A review of the map confirmed this to be the situation and this will be corrected when the map is updated.

5. Waste Management

6. MEO Report

7. New Business

- a) Sidewalk from End of Project to Pondside Road
Powell Drive Ph 3 ends before Pondside Road so the sidewalk does not go to Pondside Road. It is not recommended to proceed with sidewalk by town crews at this time as the contractor did encounter some rock that required use of the buster and council has not decided next steps for the intersection to date. There is a concept drawing for a single lane round about that should reduce the confusion from the current design.
- b) 98 White's Road, Dilapidated Property – The property owner was written to provide an update on repairs to the property. A response was requested by June 30. No response received to date. The committee will defer until next meeting to give the property owners another few days to respond.

8. Ongoing items

- Canada Place – Road Side Ditch Filled
The committee recommends forwarding correspondence.
- Snow Clearing Claim Form / Policy / Regulations
- Neils Trail to tunnel
- Parade safety, follow up with Fire Department – The CAO has discussed with the Fire Chief. The CVFD are aware of the concerns and hope to make some improvements. This will be removed.
- Sidewalk and curb, Pike's Lane
- Amendment to Driveway Policy
- 52 London Road, installation of water line. Order delivered.

9. Adjournment 11:10 am