

5. Proclamations / Presentations / Delegations

a) National Volunteer Week 2025 – April 27 – May 3. Celebrations to take place on May 1 in the Multipurpose room.

Proclamation to be signed.

Motion 25-098 S. Slade / R. Noel

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS, over 210,000 individuals in Newfoundland and Labrador volunteer an average of 161 hours per year with 3,400 incorporated non-profits and 3000 plus informal community groups; and

WHEREAS, volunteers in Carbonear give their time and talents to support families, friends, neighbours, and strangers; and

WHEREAS, volunteers in Carbonear are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the town council of the town of Carbonear recognizes the enormous contribution that volunteers and community organizations make to the social, cultural and economic development of our province; and

WHEREAS, Carbonear is a more desirable place to live because of the collective result of the work done by our volunteers.

NOW, THEREFORE, the Town of Carbonear Council do hereby proclaim April 27 to May 3, 2025, as National Volunteer Week in the Town of Carbonear recognizing the 2025 theme “Volunteers Make Waves”, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Favour 7; Opposed 0; **Carried**

6. Permits and Correspondence

6.1 Permit Listing # 10770 - 10784

Motion 25-099 D. Doyle / P. Snow

Resolved to approve permits # 10770 - 10784 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

None listed.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

a) Government NL

- Department of Municipal and Provincial Affairs regarding election training 2025. Copied to the Town Clerk and the Chief Administrative Officer
- Department of Environment and Climate Change regarding spring 2025 water and wastewater courses. Copied to the Director of Operations and Public Works,
- Department of Municipal and Provincial Affairs regarding 2025 Municipal Budget Submission form. Forwarded to the Administration and Finance committee and copied to the Chief Administrative Officer and Town Clerk.
- Department of Tourism, Culture, Arts and Recreation. Funding approved in the amount of \$11,385 for Carbonear Swimming Pool upgrades under the Active Living Fund. Forwarded to the Chief Administrative Officer and the Director of Recreation.

b) Society of St. Vincent DePaul regarding community meal on Wednesday, April 16th, in the Multipurpose Room. Doors will open at 11:30 a.m. Copied to Council and staff.

c) NL Power regarding 2025 takeCharge Town Challenge. Copied to the Chief Administrative Officer, Economic Development and Tourism Officer, Director of Recreation and the Director of Operations and Public Works

d) Communities Against Violence regarding community outreach seniors grant 2025. Forwarded to the Recreation, Special Events, Culture and Tourism committee and copied to the Director of Recreation and the Economic Development and Tourism Officer.

e) Royal Canadian Legion Branch 23. Invitation for the Mayor or representative of Council to attend the Battle of the Atlantic on Sunday, May 4, 2025, Spaniard's Bay. Copied to the Mayor and Council.

f) Eastern Regional Service Board

- 2025 Community Clean up program. Forwarded to Public Works, Waste Management and Community Services committee
- Concern with the behavior of recent users of the Waste Recovery Facility. Copied to Council and Administration

7. Committee Reports

a) Public Works, Waste Management and Community Services

Deputy Mayor Slade advised the committee met on March 26th. Council can peruse the minutes and if they have any questions they can be addressed to the Committee.

Deputy Mayor Slade noted there were no motions being recommended from that meeting.

- b) Recreation, Special Events, Culture and Tourism
 Councillor Seymour welcomed everyone. He noted that we are seeing an increase in activities now leading into the spring season. He thanked all volunteers that help our community do well. Councillor Seymour presented the following motion:
Motion 25-100 **M. Seymour / R. Noel**
Resolved to defer the supply and installation of a new telephone system for the Carbonear Swimming Pool.
 Favour 7; Opposed 0; **Carried**
 Councillor Doyle asked that Item 3c) Heritage Society, museum storage go back to committee for review to determine if there are other alternatives. Discussed. It was noted that the Town does not have the space to offer the Heritage Society, however there may be other alternatives the Heritage Society could look into. Councillor Doyle noted the Town owns other property and inquired if the committee could review again to determine if there is an alternative location that could be provided.
- c) Administration and Finance
 Councillor O’Grady noted the committee met on April 3rd and noted the following from the meeting:
- Accounts Receivable tax update provided shows the current year tax collections to April 3 are as follows: Property tax – 70.9% collected, Water/Sewer tax – 72.08% collected and Business tax - 72% collected. This is on par with previous years.
 - Lifeguards at the Carbonear Pool will receive an increase to their hourly rate effective April 1, 2025 this relates to the provincial increase on April 1 to the minimum wage.
 - MEO position has been awarded, and individual will start soon.
- Councillor O’Grady presented the following motions:
Motion 25-101 **C. O’Grady / P. Snow**
Resolved to purchase 5 sets of Bunker Gear for the Fire Department from Fire House Service and Supply at a cost of \$12,250 plus HST.
 Favour 7; Opposed 0; **Carried**
Motion 25-102 **C. O’Grady / S. Slade**
Resolved to purchase 14 three-in-one style jackets for the Fire Department from Annecraft Specialist Inc at a cost of \$2,226 plus HST.
 Favour 7; Opposed 0; **Carried**
- d) Economic Development, Planning and Land Use Development
 Councillor Doyle advised the committee met on April 3rd. She advised the following:

- Municipal Plan and Development Regulations review - Looking to have approval from government so that a public hearing can be held in May. If there are no further changes from the Commissioner for the public hearing, then it can be adopted and sent in for registration.
- The Town's social media X Account – the committee noted that some municipalities are moving away from the X platform. The committee recommends deactivating the Town of Carbonear X account.

Motion 25-103 D. Doyle / P. Snow

Resolved that the Town of Carbonear deactivate their X platform account.

Favour 7; Opposed 0; **Carried**

The Town now has a bluesky account for social media

Councillor Doyle presented the following motion relating to development applications reviewed by the committee:

Motion 25-104 D. Doyle / C. O'Grady

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *To open a liquidation retail store at 120 Columbus Drive conditional upon receipt of approval from Service NL and other applicable government departments and agencies;*
- *To open a new Hair Salon and spa from 195 Water Street conditional upon receipt of approval from Service NL and other applicable government departments and agencies;*
- *To operate a chicken take out and event space from 195 Water Street conditional upon receipt of approval from Service NL and other applicable government departments and agencies;*
- *To construct an accessory building at 33 Water Street in accordance with Section 10, Discretionary Powers of Council;*
- *To operate a home based business (preparation of floral arrangements for delivery) from 30 Crowdy Street conditional upon no objections or representations being received from the discretionary use advertisement; and the application being referred back to committee and council for further review if objections are received in response to the discretionary notice advertised.*

Favour 7; Opposed 0; **Carried**

e) Locomotive Committee

Deputy Mayor Slade presented a report to Council from the Locomotive Committee.

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Operations and Public Works

The Director of Operations and Public Works reviewed the following from his report with Council:

Capital Projects

2025 Paving Program

Proposals received and in good order. Ready to award to preferred consultant.

2024 Paving Program

Consultant visited last week to follow up items. Hoping to be tender ready within a couple weeks.

Powell Drive Phase 3

Tender call closed and award is recommended by the consultant as long as the shortfall is addressed.

ICIP Beach Road Sewer Upgrading

Tender has closed and awaiting recommendations from the consultant.

Draft Motions for Council Resolution

Director of Operations and Public Works advised there are some draft motions that were provided for Council’s consideration and Deputy Mayor Slade will present those motions.

Deputy Mayor Slade presented the following motions.

Motion 25-105

S. Slade / P. Snow

*Whereas the limited call to procure consultant services for the 2025 Paving Program closed on 28 March 2025, and
Whereas the proposals received have been reviewed and are in good order,
Be it resolved to award a contract to WSP E&I Canada Limited in the amount of \$34,032.41 including HST.*

Favour 7; Opposed 0; **Carried**

Motion 25-106

S. Slade / C. O’Grady

*Whereas the limited call to procure consultant services to review and provide recommendations for improvements to the parking lot in the area of the cross walk at the recreation facility closed on 1 April 2025, and
Whereas the proposals received have been reviewed and are in good order,
Be it resolved to award a contract to Meridian Engineering Inc. in the amount of \$5,750 including HST.*

Favour 7; Opposed 0; **Carried**

Motion 25-107

S. Slade / R. Noel

Whereas the tender call for a new 1t pickup truck complete with dump body and other add-ons required to be fully functional when received closed on 4 April 2025, and

Whereas the bids received appear to be in good order,
Be it resolved to purchase the pickup truck from Hickmans Automotive for \$128,151.48 including HST.
Favour 7; Opposed 0; **Carried**

Motion 25-108 **S. Slade / M. Seymour**
Whereas five suppliers were invited to bid via limited call for new crane hoists for the Public Works Depot that closed on 4 April 2025, and
Whereas the bid received is in good order,
Be it resolved to award a contract to CME Limited in the amount of \$49,665.00 including HST.
Favour 7; Opposed 0; **Carried**

Inquiry about the time line when work will start on the Valley 3 project.
Staff advised the contractor is required to start after the May 24th weekend.

9. Finances

a) Operating Invoices over \$2,000.00 in the amount of..... \$88,538.55

Motion 25-109 **C. O’Grady / P. Snow**
Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$88,538.55 as submitted to Council.
Favour 7; Opposed 0; **Carried**

b) Capital Invoices:
Powell Drive, Street, Storm Upgrading Phase III
Meridian Engineering Inc, Consulting Invoice CC108604.....\$2,443.75
Grassey Lane Water, Sewer and Storm Upgrades
Cougar Engineering & Construction Ltd..... \$6,587.17
Total Capital Invoices \$9,030.92

Motion 25-110 **C. O’Grady / S. Slade**
Resolved that the Town of Carbonear approve for payment the capital invoices as listed on the agenda totaling \$9,030.92.
Favour 7; Opposed 0; **Carried**

11. Notices of Motion
No notices of motions were filed.

12. New Business

a) Revised Capital Investment Plan (CIP) for the Powell Drive Phase 3 project.
Motion 25-111 **S. Slade / R. Noel**
Whereas the approved Capital Investment Plan (CIP) for Powell Drive Phase 3 –

Storm Sewer and Street Upgrading Project has a shortfall due to the lowest tender exceeding the estimated cost;

Be It Resolved to submit the revised Capital investment Plan to the Department of Municipal and Provincial Affairs for approval of funding under the Canada Community Building Fund for the revised total amount of \$511,137.37.

Favour 7; Opposed 0; **Carried**

b) Announcements

- Mayor Butt advised he attended Kiwanis Music Festival and presented the Town of Carbonear Award to the Ascension Collegiate Choir.
- Mayor Butt noted there is a lot of clean up garbage out for pickup. He inquired about the clean up schedule. Staff advised that residents need to contact Eastern Regional Service Board (ERSB) to set up an appointment time. Residents can also bring their clean up items to the Waste Recovery Facility (WRF) in Hr. Grace if they would prefer to do that. However, effective April 1 they will need to register for an access card with ERSB in order to be able to bring waste to the WRF.

It was noted that bulk items out on the side of the road, should only be out on the day collection is scheduled or a day or two before. Staff will follow up with those who have garbage out that would need to be picked up.

It was noted that it takes about 6 weeks to get an access card. Can this time frame be reduced. People have witnessed garbage being dumped on the walking trail. If people can't get their access cards in a more timely manner, then we are going to have a lot of garbage being dumped on the sides of the road or in the woods. Can ERSB reduce this 6 week time frame for access cards.

The town has been advised who dumped the garbage and are working on having it cleaned up.

Staff to include the Town's metal pick up times on a notice to residents.

13. Adjournment

Motion 25-112

S. Slade / M. Seymour

Resolved that the meeting adjourn at 6:24pm and that Council meet again for a Regular Council Meeting on Tuesday, April 29, 2025 at 5:30pm.

Favour 7; Opposed 0; **Carried**

Mayor Frank Butt

Cathy Somers, Town Clerk