

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE
MINUTES**

Town of Carbonear
Council Chambers, April 30 @ 9:30 am

Present:	Councillor	Ray Noel
	Councillor	Malcolm Seymour
	Director of Operations And Public Works	Ian Farrell
	CAO	Cynthia Davis
	EA	Janice Green
Absent:	Deputy Mayor	Sam Slade

1. Business Arising
 - a) 2 Gladstone Road – A letter has been sent. The MEO will investigate.
 - b) Water Street swale, staff waiting a response from the consultant.
 - c) Drinking water fountain – A bottle fill station is proposed for outside the Railway Station Museum. A bottle fill station is also budgeted for the Recreation Complex. This will be placed on the Recreation Agenda for discussion.

2. Public Works
 - a) Beach Road Sewer Sizing Project
The project came in over budget. A request was made to the province for additional funding to cover the shortfall which is approximately \$243,000. An email received this morning indicated the request was not approved since March 31 was the deadline. Committee discussed options to proceed with the project including: reducing the scope of the project with the money approved; not moving ahead this year; using funds from the contingency fund or utilizing funds under the gas tax. The committee felt the town should proceed with the project this year and recommends staff reach out to the province again on additional funding. If not approved; it was recommended to request funding under the gas tax. Deferred pending a response from the province.
 - b) Policy on use of town property
A draft policy was added to Dropbox for review. This will be added to Dropbox for council review. Deferred for further review and recommendations.
 - c) It was reported that seasonal staff will be recalled this week to start work on the sidewalks, line painting and regular maintenance.

3. Capital Works

4. Correspondence
 - a) Eastern Regional Service Board regarding bulk collection

Discussed in previous meeting with Council prior to last regular meeting. ERSB indicated there would be only a fall bulk collection and nothing scheduled for the spring. Council was not satisfied to wait until the fall to hold a bulk waste collection. Council made a motion to proceed to hire a contractor to complete bulk cleanup for spring 2025. Staff will follow up with ERSB to determine if the town will receive an adjustment on the fees for 2025.

- b) Residents Adelaide Street regarding complaint of condition of property
Councillor Seymour left the meeting. His sister-in-law lives next door. It was reported the MEO will be investigation and will report back to the committee.
Councillor Seymour returned to the meeting.
- c) Property owner London Road, RE: road work
The property owner sent correspondence regarding a road being constructed off London Road. This was investigated and a road is not being constructed. There was a contractor hired by a private property owner to complete ground work to deter ATV traffic from crossing his property. He was advised to obtain a permit. Further review and obtaining photos is recommended.
- d) Property owner London Road, RE: Storage bin on property, Powell Drive
Staff will confirm if this is in violation of the permit to operate a business from this location. Permit conditions will be confirmed and an update will be provided at the next meeting.

5. Waste Management

6. New Business

- a) Quarter's Lane, RE: Complaint of condition of property
An investigation will be completed for review at the next meeting.

7. Ongoing items

- 9 Adelaide Street, order forwarded for legal opinion
- Canada Place – Road Side Ditch Filled. Further updates will be provided when available
- Snow Clearing Claim Form / Policy / Regulations
- Neils Trail to tunnel. Deferred for investigation
- Parade safety, follow up with Fire Department
- Sidewalk and curb, Pike's Lane
- Amendment to Driveway Policy
- 52 London Road, installation of water line. Order delivered.

8. Adjournment 10:40 am