

**RECREATION, SPECIAL EVENTS CULTURE & TOURISM
COMMITTEE MINUTES
Town of Carbonear
Council Chambers, January 21 @ 9:30 am**

Present:	Deputy Mayor	Sam Slade
	Councillor	Ray Noel
	CAO	Cynthia Davis
	Director or Recreation	Rob Button
	EDTO	Kerri Abbott
	EA	Janice Green
Absent:	Councillor (Chair)	Malcolm Seymour

1. Business arising from minutes
 - Pool Safety Plan - This plan provides guidelines for pool safety. A copy of the plan will be reviewed with staff and also new employees as part of the orientation process. A printed copy will be available for staff reference. A copy will be placed in the Dropbox folder for council information.

2. Special Events, Culture & Tourism
 - a) The campaign for February is “Love is Legendary”. Plans are ongoing for activities and events. WOW Wednesday is starting again on social media.
 - b) Winter Carnival
Scheduled to start February 13. The schedule of events is nearly finalized. The Special Events is circulating a survey on social media asking residents and businesses for suggestions on future events. The committee requested that responses to the survey be shared with the Committee.

3. Correspondence
 - a) Communities in Bloom, Deadline to register February 28, 2025
The committee recommends registering for the Atlantic Edition. The registration cost is \$950. The committee also recommends review of the 2024 report of the recommendations from the judges for implementation. Some of the recommendations have already been implemented.
A Lupine Festival is proposed for 2025 to feature the many wild lupines that grow within the town during the summer.
It was suggested that a highly visible area be identified to plant tulips, possibly the pergola park area.
A position dedicated to the maintenance of the greenspaces will be filled this year with the additional funds allocated in the budget. The horticulture contractor will still be utilized for plantings.
 - b) Canadian Parks and Recreation Association, RE: Request to showcase Town of Carbonear as part of the Green Jobs Initiative.

The town will be showcased as a success story for the Green Jobs Initiative funding. Last year was the first year receiving this funding and the student completed workshops, work at the community garden, and the trails. The EDTO will make application again this year.

- c) Resident suggestion for citizen of the year.
The request will be provided to the Director of Recreation for consideration by the selection committee for the Volunteer of the Year Award.

4. New Business

- a) Boardwalk electrical
Electrical receptacles are proposed to be installed in the area between the gazebo and the parking lot for lit displays. The estimate provided by the electrical contractor; Oliver Controls is \$5,600 plus tax. *The committee recommends approval of the work.* A draft motion will be prepared.
There was an inquiry about whether there are funds for regular boardwalk maintenance so that the boardwalk does not become dilapidated and require thousands of dollars to complete repairs. There is an annual budget and the carpenter replaces rotten areas and broken boards as the need arises. There is a weekly inspection completed by staff as well.
- b) The provincial government is hosting a virtual information session to assist communities in welcoming healthcare professionals to Newfoundland and Labrador. The EDTO has been asked to speak at this session to share what Carbonear has done to welcome healthcare professionals. This session is scheduled for January 28 from 6:30 pm – 8:30 pm. Council is invited to attend.
- c) A release has been received from the provincial government outlining funding opportunities for sporting events. The Director will review and submit an application for eligible project(s).
- d) Outside Rink – Staff will be called in to start work on flooding the rink as cold temperatures are forecasted. Suggestions were discussed to keep water from seeping out around the boards including sawdust. It was suggested that a combination splash pad and refrigerated rink similar to the facility in CBS could create a year around facility.

5. Ongoing items

- Fence, Quinn's Playground
- Davis Earle Trail plan
- Trestle
- Accessible playground funding initiatives
- Benches around boardwalk
- Strategic Plan
- Locomotive
- Cost / design pedestrian bridge – There is a funding opportunity available. An application will be submitted. The deadline for submissions is February 28.

6. Adjournment 10:45 am