

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE
MINUTES
Town of Carbonear
Council Chambers, January 29, 2024 @ 9:30am**

Present:	Deputy Mayor	Sam Slade
	Councillor	Malcolm Seymour
	CAO	Cynthia Davis
	Dir of Ops & PW	Ian Farrell
	EA	Janice Green
Absent:	Councillor	Ray Noel

1. Business Arising

- 38 Earle's Lane - Committee recommends new order be sent regarding the condition of the house. A draft motion will be prepared.
 - Swale, Water Street Project – The Director has followed up with the consultant regarding the swale on Water Street and is waiting for response. Director will also arrange to have the swale highlighted with paint when weather conditions permit.
 - Canada Place, RE: Road side ditch altered – The Committee recommends the ditch be reinstated. Follow up with the property owner is recommended to allow him the opportunity to reinstate the ditch.
 - Snow Clearing Claim Form/Policy/Regulations - The policy for snow clearing damage will be updated. A snow clearing by-law will also be drafted for Committee review.
 - Property Owner, Burnt Head Road, RE: Concern of Untidy Property Water Street - The MEO to monitor property condition on Water Street.
 - Draft Policy, RE: Road side hazards - Committee will recommend the new policy for roadside hazards for approval at the next regular meeting of council. A draft motion will be prepared.
 - Southside Lower Road, RE: Garbage complaint - Reported to committee that the mess on Southside Lower Road has been addressed by the property owner. MEO to monitor
 - 45 Water Street, RE: Condition of Property - Committee wishes to be updated regarding the condition of the property.
 - 2025 Paving List - Committee will recommend the 2025 paving list as proposed at the next regular council meeting. A copy of the list be provided to council for their information. A draft motion will be prepared.
 - Quarter's Lane, RE: Condition of Dwelling - Staff to confirm whether the MEO has made contact with the property owner at Quarters Lane concerning the dilapidated house. The committee recommends moving forward with the next step in the process.
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2. MEO Report
 3. Public Works
 4. Capital Works
 - a) Powell Drive, Phase III - The drawing of the proposed curb on Powell Drive in front of the funeral home was reviewed. The property boundary in relation to the curb was discussed. This will be reviewed further with the consultant. The Committee wishes staff to continue to collaborate and consult with the funeral home; but, has no objections to the concept proposed to make access from the parking lot onto the street safer.
 5. Correspondence
 - a) Water Study Final Report - Committee recommends council accept the final report from Stantec for the Water System Vulnerability Study. A draft motion will be prepared.
 - b) Property owner, Adelaide Street, RE: Issue with water quality – Staff to send a response concerning contributing factors to discolouration and sediment experienced.
 - c) Property owner, Fraize Avenue, RE: Untidy Property – MEO to monitor and follow up as required.
 - d) Property owner, Churchill Circle, email received
 6. Waste Management
 7. New Business
 8. Ongoing Items
 - Royal Canadian Legion, RE: Crosswalk - Director has reached out to the RCL member requesting a formal request from the Branch executive including the proposed location. The Director also asked that the Branch provide the stencil for the silhouette.
 - Neils Trail to tunnel. Deferred for investigation
 - Parade safety, follow up with Fire Department
 - Quotes for hoist – deferred for additional quotes.
 - Sidewalk and curb, Pike's Lane
 - Drinking water fountain options
 - Amendment to Driveway Policy
 - 52 London Road, installation of water line. Order delivered.
 - Sidewalk work, wheelchair button, Carbonear Pool
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