

PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE MINUTES

Town of Carbonear

Council Chambers, January 15, 2024 @ 9:30am

Present:	Deputy Mayor	Sam Slade
	Councillor	Ray Noel
	Councillor	Malcolm Seymour
	CAO	Cynthia Davis
	Dir of Ops & PW	Ian Farrell
	EA	Janice Green
Absent:	MEO	Greg Squires

1. Business Arising

- Swale, Water Street Project - The Director will follow up again with the contractor. As a safety measure on a temporary basis to make the swale more visible to pedestrian's, yellow paint will be used.
- Canada Place, RE: Road Side Ditch Filled - The property owner responded and advised that he would respond in writing with a proposed solution for review. To date the response has not been received. The Director will follow up.
- Neils Trail to tunnel - The Director completed a site visit. There is a large amount of water that pools at the end of the trail. The town maintains the trail in accordance with a license to occupy signed with the province so this will be addressed in the spring when conditions permit. The area along the highway is owned by the province and the town does not have authority to complete upgrades
- Snow Clearing Claim Form / Policy / Regulations - A draft of the amendments is being completed. This item to be moved to the ongoing items until the amendments are ready for review.
- Royal Canadian Legion, RE: Remembrance Crosswalk -The Director will contact the Legion to discuss the request as templates will be required to be provided.
- Property owner, Burnt Head Road – RE: Untidy property - The MEO will investigate.
- Draft Policy Guardrail – A copy has been placed in Dropbox for committee review. Deferred until the next meeting.
- Southside Lower Road, RE: Complaint of garbage not covered and torn up - The MEO will investigate.
- 45 Water Street, RE: Condition of building - The MEO will contact the owner on intent to address building condition.
- Parade safety - The CAO will contact the Fire Chief.
- Quotes for hoist - Additional quotes are being obtained.
- 2024 & 2025 Paving list for review - The Director will provide a copy of the list for review at the next meeting.

2. MEO Report

3. Public Works

a) Winter Operations Maintenance Plan

This plan is intended to be reviewed annually. It outlines priorities with respect to snow clearing and is intended to be reviewed annually. The recommended change pertains to GPS and camera equipment that was approved to be installed to the vehicles January 2025 and removal of reference to calcium as an ice control material. A copy is in Dropbox for information purposes. *The committee will recommend the amendments. A draft motion will be prepared.*

b) Street Light Damaged, Water Street.

The committee inquired about the suggestion of placing bollards around the street light. A bollard is not recommended as the street light is designed to sheer off but a bollard is solid creating a safety hazard. The Director will investigate other options – possibly a high back curb may address the issue.

4. Capital Works

5. Correspondence

a) Property owner Quarter's Lane, RE: Complaint of neighbouring dwelling
The MEO will investigate.

b) Property Island View Crescent, RE: Issue with discoloured water, photos attached.

The Town has been experiencing discoloured water throughout the town, likely due to heavy rainfall and wind conditions. Staff completed flushing in the area of the complaint. Complaints of discolouration continued. The dead end was eliminated by putting the service on the end of the line. The property owner is still complaining of discoloured water. Complaints have not been received from neighbouring properties. Water in the town does have some slight discolouration as it is not filtered when it comes from the pond so this is to be expected. No further action is recommended.

c) Property owner, Sutton's Hill, RE: Issue with waste collection

The resident reported the issue to the town and the complaint was referred to ERSB to address the missed collection.

6. Waste Management

7. New Business

a) Inquiry about whether a response was provided to a property owner on Valley Road requesting a bus turnaround. It was understood the property owner did receive a response, however; this will be confirmed.

b) Inquiry about grading of White Carriage Lane - Grading has been completed.

c) No Parking Sign on sidewalk on Water Street by Canada Post – *The committee is recommending removal of these signs now.*

8. Ongoing items

- Sidewalk and curb, Pike's Lane
- Drinking water fountain options

- Amendment to Driveway Policy
- 52 London Road, installation of water line. Order delivered.
- Sidewalk work, wheelchair button, Carbonear Pool.

9. Adjournment 11:15 pm