

**PUBLIC WORKS, WASTE MANAGEMENT & COMMUNITY SERVICES COMMITTEE  
MINUTES  
Town of Carbonear  
Council Chambers, February 12 @ 9:30am**

Present:	Deputy Mayor	Sam Slade
	Councillor	Malcolm Seymour
	Town Clerk	Cathy Somers
	Dir of Ops & PW	Ian Farrell
	EA	Janice Green
Absent:	Councillor	Ray Noel

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1. Business Arising

➤ Paving List 2025

The Director provided his rationale for the 2025 paving list section on Lemarchant Street. The Town Clerk noted in past years a meeting was scheduled with Council to review the paving lists prior to motion of Council. *The committee recommends further discussion with council.* The Town Clerk will schedule a discussion meeting for Monday, February 17 @ 4:30pm to review the list. A motion will be required to approve the list.

The Director reported a 5-year capital plan draft has been completed. This plan was shared with the CAO. The Director will forward to committee for discussion.

➤ Swale, Water Street Project. Deferred pending quote from the contractor. *The committee recommends the Director contact the consultant for an update.*

➤ Canada Place – Road Side Ditch Filled. Discussions are ongoing. This item to be moved to ongoing items.

➤ Snow Clearing Claim Form / Policy / Bylaw.  
This item to be moved to ongoing items.

2. Public Works

3. Capital Works

4. Correspondence

a) Resident concern sidewalks Water Street

The resident forwarded an email with concerns with level of service as it relates to snow clearing efforts on Water Street. The resident inquired if consideration could be given for additional resources to the downtown area for sidewalk clearing. The Director reported the Town has a Winter Operations Management Plan which outlines the snow clearing priorities. The Director will respond to the email.

b) Resident, 15 Water Street, parking concern

The Director reported the resident forwarded photos of cars parked in front of her property on Water Street. Per the survey reviewed, the vehicles are parked in the

road reservation on Water Steet outside the property boundary. The Director reported this has been relayed to the resident. The MEO will monitor the area and if the parked vehicles are impeding snow clearing, the MEO will act accordingly.

c) Property owner regarding bus turnaround

The Director reported this individual had submitted similar correspondence a few months ago. It was reported the town does not have a policy on a bus turnaround. This would be a school board matter. This will be relayed to the individual. No further action required.

d) Local business complaint regarding gravel purchase

A local contractor complained regrading not being selected to deliver class A gravel to the Town. The Director reported that a unit price was sought and the supplier selected based on the lowest unit price, per the procurement policy.

5. Waste Management

The committee inquired on the status of the recycling campaign. *The committee recommends to reach out to MMSB to schedule an information session for residents on recycling.*

6. New Business

a) Modification Plan

For information purposes, the Director reported a Modification Plan is required as part of the Transitional Application for Authorization. A copy of the plan will be included in Dropbox for Council review. Deferred pending review.

b) Orders under the new act

It was reported the CAO reached out to town lawyer for legal opinion on the issuance of orders under the new act. Per the correspondence received it is understood, the Town would have to consider enacting a by law, while existing regulations made under the former Municipalities Act, 1999 remain in force until such by law is completed. Further discussion to take place with the town lawyer.

7. Ongoing items

- Royal Canadian Legion, crosswalk  
The Director is corresponding with the Legion on the matter.
- Neils Trail to tunnel. Deferred for investigation
- Parade safety, follow up with Fire Department
- Quotes for hoist – deferred for additional quotes.
- Sidewalk and curb, Pike's Lane
- Drinking water fountain options
- Amendment to Driveway Policy
- 52 London Road, installation of water line. Order delivered.
- Sidewalk work, wheelchair button, Carbonear Pool.

8. Adjournment 11am