

**Town of Carbonear**  
**AGENDA**  
**Regular Council Meeting, Council Chambers, Wednesday**  
**October 8, 2024 @ 5:30 p.m.**

1. Calling of Meeting to Order
2. Approval of the Agenda for October 8, 2024 Regular Meeting
3. Adoption of the minutes
  - a) Regular Meeting – September 24, 2024
4. Business Arising from Minutes
5. Proclamations / Presentations / Delegations
  - a) Hope Air Int Atlantic Canada. Draft proclamation for review and consideration. November 5, Hope Air Day.
  - b) Miles for Smiles, Child Abuse Prevention Month 2024. Proclamation to be signed.
6. Permits and Correspondence
  - 6.1 Permit Listing # 10693-10703
  - 6.2 Correspondence, requiring Council's decision
  - 6.3 Correspondence received and action taken:
    - a) Government of NL
      - Department of Municipal and Provincial Affairs  
Regarding 2025 Municipal Budget Form. Copied to the Chief Administrative Officer and The Town Clerk
      - Department of Municipal and Provincial Affairs  
New grant program announced for Community Violence Prevention. Forwarded to Administration.
      - Department of Environment and Climate Change regarding Drinking Water Quality Data for Public Drinking Water Systems. Copied to Director of Operations and Public Works and the Chief Administrative Officer
      - Department of Municipal and Provincial Affairs regarding Capital Investment Plan Approval – Powell Drive Phase 3 in the amount of \$405,935. Forwarded to the Public Works, Waste Management and Community Services committee
      - Department of Municipal and Provincial Affairs regarding Capital Investment Plan Approval. Forwarded to the Public Works, Waste Management and Community Services committee
      - Department of Environment and Climate Change regarding Basic Electrical and Variable Frequency Drives course on November 13. Copied to the Director of Operations and Public Works

- Department of Municipal and Provincial Affairs regarding in person budget training. Copied to the Chief Administrative Officer and the Town Clerk.
- b) Royal Canadian Legion
  - Remembrance Day Service for Monday November 11, 2024, Request for road closure from 10 – 12 for the parade, as well as permission to use the Town Council parking lot to form up for the parade to the Cenotaph for our service. Copied to the Municipal Enforcement Officer.
  - Invitation to the Mayor and Guest to attend Annual Remembrance Banquet on November 16 at 7. Copied to the Mayor. RSVP November 10.
- c) Memorial University, Faculty of Medicine. Official Invitation for the Mayor to attend the Symposium on "**Enhancing Perinatal Mental Health: Empowering Communities and Care Providers**", taking place on **Sunday, November 3rd** at the Memorial University Medical School Atrium (Rooms 1M101 and 1M102) from 1:00 p.m. to 5:00 p.m. Copied to the Mayor.
- d) Business owner, Water Street. Request to remove flower bed on the sidewalk of building entrance. Forwarded to the Public Works, Waste Management and Community Services.
- e) Candidate for the PC Candidacy for the Carbonear – Trinity Bay de Verde district, request for meeting with Council. Forwarded to Council.
- f) Property owner Bunker Hill, request for extension to guard rail. Entered in Work Order System and the Director of Operations and Public Works to investigate.
- g) MMSB, RE: Community Waste Diversion Fund now accepting applications. Forwarded to the Public Works, Waste Management and Community Services committee.
- h) Communities in Bloom. The Town of Carbonear is a finalist for the Winter Life Award and the Land Reclamation Award. Copied to Council and Staff.
- i) Property owner, Ash Avenue, service request. Forwarded to Public Works, Waste Management and Community Service's committee
- j) WSP E & I Canada Ltd, Results of Tender Paving 2023 Letter of Award to Concord Paving. Forwarded to the Public Works, Waste Management and Community Service's committee
- k) Property owner, Highroad South. Request for rezone land from commercial general to rural residential. Forwarded to the Economic Development, Planning and Land Use Development committee
- l) Society Saint Vincent De paul. Regarding Turkey Trot – October 12. Forwarded to Council and Staff.
- m) CBDC Trinity Conception Annual General Meeting and Business Distinction Awards, 256 Water Street, October 22 from 3-6 pm. RSVP required. Copied to Council and Administration.
- n) Association of NL Achieves regarding campaign for NL Heritage sector funding. Forward to Administration and Finance committee
- o) Town of Deer Lake regarding campaign for improved cell service in the province. Forwarded to Administration and Finance committee
- p) Co-ordinator TC Pageant regarding festivals events, and activities in the town. Copied to the Economic Development and Tourism Officer, Director of Recreation and the Special Events committee.

7. Committee Reports
  - a) Public Works, Waste Management and Community Services
  - b) Administration and Finance
  - c) Recreation, Special Events, Culture and Tourism
  - d) Economic Development, Planning and Land Use Development
  
8. Reports of Chief Administrative Officer and Department Heads
  - a) Director of Operations and Public Works
  
9. Finances
  - a) Operating Invoices over \$2,000.00 in the amount of..... \$ 115,453.89
  - b) Capital Invoices:
    - Grassey Lane Water Sewer Storm Upgrade, 17-GI-23-00047**
    - Cougar Engineering, Claim 1.....\$138,561.85
    - Powell Drive, Street Upgrading Phase 2**
    - Concord Paving Ltd, Claim 4 (Final).....\$84,719.44
    - Water Street Sewer & Street Upgrading, 17-GI-21-00075**
    - Black Diamond Construction Ltd, holdback.....\$20,162.16
  
10. Regulations for Adoption
  
11. Notices of Motion
  
12. New Business
  
13. Adjournment