

**Town of Carbonear
Special Council Meeting, July 9th, 2024**

Minutes of a special meeting of the Council of the Town of Carbonear
Held in the Council Chambers, July 9th, 2024 at 3:30pm

Members Present:	Mayor Deputy Mayor Councillors	Frank Butt Sam Slade Danielle Doyle Ray Noel Peter Snow
Members Absent:	Councillors	Chris O'Grady Malcolm Seymour
Also Present:	Chief Administrative Officer Town Clerk / Director of Financial Operations Director of Operations & Public Works EDTO MEO	Cynthia Davis Cathy Somers Ian Farrell Kerri Abbott Greg Squires

The meeting was called by Mayor Butt.

1. Mayor Butt called the meeting to order at 3:35pm and welcomed everyone in attendance. Today's meeting is open to the public, but is not being broadcast. Mayor Butt welcomed Ian Watson from Upland Planning & Design who is attending remotely to present his What We Heard & Policy Direction Report to council.
2. Adoption of the Agenda for the Special Council Meeting of July 9th, 2024
Mayor Butt asked that the Change Order for Water Street, Phase 2 for Landscaping to install a Concrete Flush Curb in front of 181 Water Street be added to the agenda.
Motion 24-199 S. Slade / R. Noel
Resolved to adopt the agenda of the July 9th, 2024 Special Meeting of Council with the addition of Change Order for Water Street, Phase 2 for Landscaping to install a Concrete Flush Curb in front of 181 Water Street.
Favour 5; Opposed 0; **Carried**
3. Change Order for Water Street, Phase 2 for Landscaping to install a Concrete Flush Curb in front of 181 Water Street
Motion 24-200 S. Slade / D. Doyle
Whereas the consultant is recommending a change order for Water Street Phase 2 to install a concrete flush curb at 181 Water Street; and
Whereas the change will improve aesthetics and make future maintenance easier to accomplish,
Be it resolved to approve a change order for the contractor for \$2,412.50 + HST.
Favour 5; Opposed 0; **Carried**
4. Presentation of What We Heard and Policy Direction Report
Town of Carbonear Municipal Plan and Development Regulations Amendment.

Ian Watson of Upland Planning & Design reviewed their prepared document, What We Heard + Policy Direction Report with Council.

Some items identified during discussion were:

- Urban livestock, definitions
- Clarification on repair/replacement of fences and fencing in commercial areas.
- Town Regulations will need to be reviewed and updated to reflect any changes to the requirements of the new plan.
- Heritage Area will proceed to Church Street, east of Church Street will be Residential
- Heritage area. Draft includes requirement of wooden clapboard. Council would need to identify alternate products if they would like them included.
- Regulations considered for smaller homes, proposing no minimum in any residential zone. Council will review to determine if a minimum should be included in all zones or in a particular zone.
- Clarification on requirements for development to be in accordance with the National Building Code, Plumbing Code and Electrical Code.
- Requirements for accessory buildings in commercial zones.
- Accessory buildings for residential accessory housing.

Council to further review the document and provide feedback to Upland Planning.

5. Adjournment

Motion 24-201

Resolved to adjourn the meeting at 4:52pm.

Favour: 5; Opposed 0; **Carried**

S. Slade / R. Noel



Mayor Frank Butt



Cathy Somers, Town Clerk