

5. Proclamations / Presentations / Delegations
None listed.

6. Permits and Correspondence

6.1 Permit Listing # 10445-10449

Councillor Doyle asked Council to review the list for any possible conflicts.

Motion 24-074 **D. Doyle / P. Snow**

Resolved to approve permits # 10445-10449 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

a) Quote for purchase of new paging system for the Carbonear Volunteer Fire Department.

Motion 24-075 **S. Slade / C. O'Grady**

Resolved to approve a new pager system for the Carbonear Volunteer Fire Department from Bell Aliant in the amount of \$6,003.00 HST included.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

a) Government NL

- Department of Transportation and Infrastructure
RE: Municipal Infrastructure Master Construction Specification Change Request Form. Copied to the Chief Administrative Officer and the Director of Operations and Public Works. Placed on file.

b) Resident requesting to donate Christmas nativity decoration
Forwarded to Recreation, Special Events, Culture and Tourism committee

c) Individual regarding implementation of a Dog Park website
Forwarded to Recreation, Special Events, Culture and Tourism committee

d) Municipal Assessment Agency

- Update on recent meetings
- MAA Pre convention training session

Forwarded to the Chief Administrative Officer and the Town Clerk

e) Memorial University – Faculty of Medicine. Certificate for Economic Development and Tourism Officer regarding appreciation certificate for work on MUN Medical School. Placed on file.

Deputy Mayor Slade congratulated Kerri on her recognition.

f) Property owner, regarding snow clearing damage claim

Forwarded to Public Works, Waste Management and Community Services committee

7. Committee Reports

a) Administration and Finance

Councillor O'Grady noted the following from the committee meeting of March 14th:

- Still reviewing the Fox Farm Park, Terms of Lease.
- Working on Community Grant Policy
- Still working on item with the Legion regarding the use of the building by the cadets.
- No action recommended on letter received from the Gunners Pond Development Association.
- Carbonear Heritage Society, RE: Town Grant.
Councillor O'Grady presented the following motion being recommended by the committee:

Motion 24-076

C. O'Grady / R. Noel

Resolved that the Town of Carbonear approve a grant to be paid from the 2024 budget, to the Carbonear Heritage Society, in the amount of \$2,500.

Favour 7; Opposed 0; **Carried**

- Draft Financial Statements under review for necessary changes.
- Reminder to residents that the last day of this week, March 29, is the last day to pay your 2024 municipal taxes before interest is charged.

b) Public Works, Waste Management and Community Services

Deputy Mayor Slade advised council they could peruse the March 13th minutes.

There are no motions being recommended at this time.

Deputy Mayor Slade noted the following from the committee meeting:

- The Director of Operations and Public Works will provide estimates for GPS tracking units for town equipment.

Deputy Mayor Slade advised any questions, can be addressed to him or staff.

Councillor Doyle expressed concerns with lack of communication from ERSB in regards to changes in waste collection for Carbonear. ERSB took down their facebook social media account without giving notice to the town. She noted she felt this was not appropriate.

To take it down with no notice to the town is not appropriate.

Discussed. Deputy Mayor Slade advised this is on the Works Committee agenda for tomorrow morning.

It was also noted that the Interim Schedule was sent out by ERSB.

The ERSB Voyent Alert app is a great resource for residents to be informed, all residents have the option to sign up for alerts on their home phone, email or cell phone. Council should ensure that all residents know the various ways of notification of changes and encourages all residents to share this information with family members as well.

c) Recreation, Special Events, Culture and Tourism

Councillor Seymour noted there are no motions being recommended from the March 20th committee meeting.

He noted the following from the meeting:

- Committee is looking at new options for the accessible playground to see if we can get it done upfront rather than over several years.
- Other recommendations from the Recreation Master Plan will be reviewed.

Councillor Seymour advised any questions, can be addressed to him or staff.

Councillor Doyle asked when the Recreation Master Plan will be released to the public. The RMP will be reviewed with the remaining members of Council and after then, it will be released to the public.

The question was raised about when the pool vacuum would be repaired. Councillor Seymour advised the parts have been received and the repairs will be completed.

d) Economic Development, Planning and Land Use Development

Councillor Doyle noted the following from the March 21st committee meeting:

- Committee is considering a implementation of a policy for the placement of story boards within the Town so that we have some guidelines to follow when considering story boards and where they can be placed.
- EDTO will attend the downhome expo again this year in May/June.
- Councillor Doyle presented the following motions recommended from the committee meeting:

Motion 24-077

D. Doyle / C. O'Grady

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *to place signage at 187 Water Street conditional upon meeting the requirements of the Town of Carbonear Signage Regulations;*
- *to place signage at 18 Adelaide Street conditional upon meeting the requirements of the Town of Carbonear Signage Regulations;*
- *to operate a childcare service at 11 Quarter's Lane, conditional upon no objections or representations being received from the discretionary use advertisement; and the application being referred back to committee and council for further review if objections are received in response to the discretionary notice advertised; and further conditional upon approval from applicable government departments and agencies.*
- *to vary the rear yard within the 10% that can be approved by Council to construct a 15-unit apartment building at 67-73 Earle's Lane; conditional upon the following:*
 - *no objections to the variance notice and the discretionary use notice;*
 - *obtaining approvals from Service NL and/or other applicable government departments and agencies;*
 - *the application being referred back to committee and council for further review if objections are received in response to the discretionary and variance notices distributed and/or advertised.*

Favour 7; Opposed 0; **Carried**

- Ongoing items – The list is lengthy, however a lot of these are waiting on GSC approval, some of which are recent applications.
- The Municipal Plan public consultation session was very well attended. The individual sessions held the following day were well attended as well. The online link is open for submissions until April 21st.
- Motion of Council recommended for a removal order.

Motion 24-078

D. Doyle / R. Noel

Resolved to send a Removal Order to the property owner of 203-211 Water Street to remove the wharf constructed without a permit from Council.

Favour 7; Opposed 0; **Carried**

Deputy Mayor Slade noted that the committee should discuss the issue of story boards with the Heritage Society. Councillor Doyle noted the policy on story boards would deal more with placement of story boards, in

regards to signage and road reservations.

Councillor Noel noted that if applicants are submitting applications that will not meet now, but may very well meet in the new plan, then this should be relayed to the applicants. CAO confirmed that yes, in these situations, the applicant will be advised. Councillor Doyle noted that some removal orders are being held for that reason as well.

8. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

The CAO noted the following from her report relating to the revenue and expenditures received to February 29, 2024:

Revenue

- The tax revenue levied is \$5,832,075 which is \$27,546 above the budgeted tax revenue of \$5,804,529. However, there may be other adjustments throughout the year that will change this difference.
- Other Revenues – Own Sources includes revenue such as pool revenue, fire protection fees, permit fees, interest, library rentals, and other miscellaneous revenue. Other Revenue is budgeted at \$651,000 and \$73,493 has been collected to date.

Expenses

- Budgeted and Actual to date expenses have been provided by category. The actual expenses incurred to date in comparison to budget is where it should be or better.

b) Director of Recreation

The Director of Recreation reviewed the following from his report with Council:

Pool & Rec Maintenance

- 1.) New Pool equipment has been ordered. Due to arrive April/May.
- 2.) Spring season is hopefully upon us. Creating work plans for seasonal employee return.

Financial & Program Analysis

	<u>2024</u>	<u>2023</u>
1.) Pool Revenue (less HST)	will report later in year	
2.) Lesson Registration	546	588
3.) Pool Visitation	5,400	4,764

Programs & Grants

Lots of recreational activities happened in March, finishing off this week with an Adult Paint night (tonight) and our Annual Easter Egg Hunt on Saturday Morning. To start off April we will be offering some fun sport camps for the youth while they are out of school during Easter Break.

Councillor Doyle noted there is an upcoming meeting with Special Events, the summer concert will be up for discussion at that meeting. Changes are required to the electrical outlets on Paddy's Garden. Director of Recreation advised this is identified in the work plan.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of..... \$73,958.73

Motion 24-079

C. O'Grady / P. Snow

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$73,958.73 as submitted to Council.

Favour 7; Opposed 0; **Carried**

- b) Capital Project Invoices

Adelaide Street Upgrades Phase 2

Meridian Engineering Inc., Invoice # cc107841.....\$3,450.00

Councillor O'Grady declared a conflict of interest on the Adelaide Street project as his brother owns property in the area.

Councillor Seymour declared a conflict of interest on the Adelaide Street project as his mother-in-law owns property in the area.

Councillor Snow declared a conflict of interest on the Adelaide Street project as his sister owns property in the area.

Councillors O'Grady, Seymour and Snow left their seats at the Council table and moved to the public gallery.

Motion 24-080

D. Doyle / S. Slade

Resolved that the Town of Carbonear approve for payment the following Capital Project invoice:

Adelaide Street Upgrades Phase 2

Meridian Engineering Inc., Invoice # cc107841.....\$3,450.00

Favour 4; Opposed 0; **Carried**

Councillors O'Grady, Seymour and Snow returned to their seats at the Council table.

10. Regulations for Adoption

No regulations listed.

11. Notices of Motion

No notices of motions were filed.

12. New Business

- Mayor Butt extended congratulations to Matthew Cooper for his performance on Canada's Got Talent.
- Mayor Butt extended congratulations to the Swinging Belles, who won the JUNO award for Children's Album of the Year.
- Mayor Butt advised there is a Blood Donor Clinic today and encouraged people to donate blood.

13. Adjournment

Motion 24-081


S. Slade / R. Noel

Resolved that the meeting adjourn at 6:09pm and that Council meet again for a Regular Council Meeting on Tuesday, April 9th at 5:30pm.

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk