



COMPLIANCE LETTER REQUEST FORM

Civic Address: _____

Current Registered Property Owner: _____

Town of Carbonear Tax Roll Number: _____

PROPERTY DESCRIPTION

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Single Detached | <input type="checkbox"/> Commercial | <input type="checkbox"/> # of units in building |
| <input type="checkbox"/> Semi Detached (Duplex) | <input type="checkbox"/> Vacant | |
| <input type="checkbox"/> Row Dwelling | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Apartment Building | | |

INFORMATION REQUESTED

- | | |
|---|--|
| <input type="checkbox"/> Current Zoning | <input type="checkbox"/> # of Registered Units |
| <input type="checkbox"/> Compliance to Zoning Standards | <input type="checkbox"/> Outstanding Work Orders |
| <input type="checkbox"/> Other: _____ | |

APPLICANT

Property Owner/ Property Owners Agent: _____

Purchaser/Purchaser's Agent: _____

Mailing Address: _____

Telephone: _____ Fax: _____ Email: _____

Compliance Letter to be: Mailed Faxed Emailed Picked Up

This request requires review and may require input from other departments and personnel so please allow up to five (5) working days for processing. To provide compliance with zoning standards, a Real Property Report showing the location of buildings on the property is required.

Compliance Letter Processing Fee of \$100 is required prior to release of a Compliance Letter.

Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to process your Municipal Compliance Information Request.

256 Water Street, P.O. Box 999, Carbonear, NL A1Y 1C5

Telephone: 709-596-3831 • Facsimile: 709-596-5021 • Email: carbonear@nf.aibn.com • carbonear.ca