



5. Proclamations / Presentations / Delegations  
None listed.

6. Permits and Correspondence

6.1 Permit Listing # 10441-10442

Councillor Doyle asked Council to review the list for any possible conflicts.

**Motion 24-050** **D. Doyle / M. Seymour**

*Resolved to approve permits # 10441-10442 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

a) Federation of Municipalities, Funding Initiatives

**Motion 24-051** **S. Slade / R. Noel**

*Whereas the Town of Carbonear is endeavoring to reduce GHG emissions and save on energy costs throughout its municipal buildings by completing energy retrofits; and*

*Whereas the Old Post Office Museum heating system is an oil-fired furnace with hot water radiation.;*

*Be it Resolved to apply for the Federation of Canadian Municipalities, Sustainable Municipal Buildings Grant providing 80% of the estimated cost of \$24,895 for a new electric furnace to replace the oil furnace.*

Favour 7; Opposed 0; **Carried**

It was noted that staff are also waiting on quotes to apply for funding for two other projects under these FCM Funding Initiatives as well.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

a) Government NL

- Department of Digital Government and Service NL regarding BizPal Audit information request. Forwarded to the Chief Administrative Officer for completion.

- Department of Environment and Climate Change regarding 2024 Water and Wastewater Workshop, March 26-28. Copied to the Chief Administrative Officer and the Director of Operations and Public Works.

- Department of Justice and Public Safety regarding adverse weather conditions. Copied to the Director of Operations and Public Works

b) Kiwanis Club of Carbonear regarding an invitation for the mayor or designate to attend the Festival Grand Concert on Tuesday, March 19, 2024 to present the Town of Carbonear Award  
Copied to the Mayor and Council.

- c) Service Canada regarding project approval in the amount of \$25,000 for the New Horizons for Seniors program. Forwarded to the Special Events, Culture and Tourism committee
- d) Town of Harbour Grace regarding resolution on dilapidated buildings. Forwarded to Administration and Finance committee
- e) Society of St. Vincent DePaul regarding roast beef supper fundraiser (March 3) and community meal (February 28) Copied to Council and Staff
- f) Property owner, LeMarchant Street regarding snow clearing. Copied to the Public Works, Waste Management and Community Services committee.
- g) Municipalities NL regarding UMC meeting April 5 & 6, 2024 meeting in Pasadena.  
Copied to Council
- h) Department of Tourism, Culture, Arts and Recreation regarding Premier Medals for Arts, Sports and Recreation. Deadline February 29. Copied to Council

7. Committee Reports

- a) Public Works, Waste Management and Community Services  
Deputy Mayor Slade advised the committee met on February 22, 2024. Council can peruse the minutes.  
The following motion is recommended:  
Motion S. Slade / R. Noel  
*Resolved that the Town of Carbonear adopt the W.14 Winter Operations Maintenance Plan as prepared by the Director of Operation and Public Works.*  
*Councillor Doyle asked if this motion could be deferred until the next meeting as she would like further time to review it.*  
Motion was withdrawn by S. Slade / R. Noel.  
**Motion 24-052 P. Snow / R. Noel**  
*Resolved that the Town of Carbonear defer the motion to adopt the W.14 Winter Operations Maintenance Plan until the March 12 Regular Council Meeting.*  
Favour 7; Opposed 0; **Carried**

Deputy Mayor Slade reminded residents to ensure their houses are numbered and clearly visible on their property.  
Deputy Mayor Slade also reminded residents that if they have a fire hydrant near their home, to adopt a hydrant and keep it clear of snow. Town crews are doing it on a regular basis, but there are a lot of hydrants to be cleared after each snowfall.

Councillor Doyle reminded residents that there is a change to the schedule for the pick up of recyclables, as it is now changed to the alternate week effective the week of commencing March 4. Notice of same is on the Town's social media and is available from Eastern Regional Service Board announcements for Carbonear as well.

- b) Administration and Finance  
 Councillor O'Grady advised the Finance Committee met on Feb. 15, 2024. Councillor O'Grady advised the Committee met with members of the Royal Canadian Legion and the Air Cadets regarding issues with the space they rent from the Town of Carbonear. Deferred for further information on insurance options.  
 Councillor O'Grady reminded property and business owners that the due date for 2024 taxes is February 29, 2024. A friendly reminder that interest will be charged on 2024 taxes if not paid by March 31, 2024.  
 Councillor O'Grady advised that we recently advertised for the position of Clerk I – Casual. Applications will be reviewed and shortlisted for interviews. Mayor Butt asked where this was advertised. Town Clerk noted it was advertised on the Town's website, in the Shoreline newspaper and with Career Beacon.  
 The following motion is recommended:  
**Motion 24-053 C. O'Grady / P. Snow**  
*Resolved that the Town of Carbonear adjust the Water & Sewer Tax to \$1,000 on account number GR\*\*\*005, for Parcel ID \*\*\*705 for taxation year 2024 and future years while the commercial building continues to be vacant upon receipt of request from the property owner each year.*  
 Favour 7; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director reviewed the following from his report with Council:

Pool & Rec Maintenance

1.) New Pool equipment has been ordered. Due to arrive April/May.

Financial & Program Analysis

	<u>2024</u>	<u>2023</u>
1.) Pool Revenue (less HST)	\$ 33,017.61	\$16,937.43
Lessons revenue for Jan. 2023 was collected in Dec. 2022 and was approx. \$12,000.		

2.) Lesson Registration 245 249

3.) Pool Visitation 3,123 3,349

Programs & Grants

1.) Winter Carnival February 15<sup>th</sup> – 24<sup>th</sup> was a great success!! All events were well attended. A huge thank you to the Special Events Committee for their hard work in organizing and running of events!! Would like to also thank all the community support, from the business', organizations to the participating citizens for making this year's carnival a wonderful event!

2.) Moving forward we will be planning more recreational activities. March calendar will be released within next day or two and April/May planning has started. Stay tuned!

Councillor Seymour noted that the Recreation Committee did not meet since the last Regular Council meeting. He thanked the Special

Events for their great work in planning this year's Winter Carnival and noted that it was great to see community spirit alive and well in the Town during the Winter Carnival activities.

9. Finances

a) Operating Invoices over \$2,000.00 in the amount of..... \$16,750.01

**Motion 24-054**

**C. O'Grady / D. Doyle**

*Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$16,750.01 as submitted to Council.*

Favour 7; Opposed 0; **Carried**

10. Regulations for Adoption  
No regulations listed.

11. Notices of Motion  
No notices of motions were filed.

12. New Business

Announcements: Mayor Butt noted the following upcoming events.

- SVP Foodbank, Kettle's On monthly event taking place on Thursday, February 28 here in this building in the Community Room.
- Royal Canadian Legion Fund-raising event for the SVP Foodbank will be held on Sunday, March 3.
- Around the Bay Market taking place at the Royal Canadian Legion on Saturday, March 2.

13. Adjournment

**Motion 24-055**

**S. Slade / M. Seymour**

*Resolved that the meeting adjourn at 5:56pm and that Council meet again for a Regular Council Meeting on Tuesday, March 12<sup>th</sup> at 5:30pm.*

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk