

5. Proclamations / Presentations / Delegations
None listed.
6. Permits and Correspondence
 - 6.1 Permit Listing # 10418-10429
Councillor Doyle asked Council to review the list for any possible conflicts.
Motion 23-354 **D. Doyle / C. O'Grady**
Resolved to approve permits # 10418 - 10429 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 7; Opposed 0; **Carried**
 - 6.2 Correspondence, requiring Council's decision
None listed.
 - 6.3 Correspondence received and action taken
Council reviewed the following correspondence received and action taken:
 - a) Government NL
 - Department of Environment and Climate Change
RE: Spring 2023 Public Drinking Water System – Drinking Water Quality Data available
Copied to the Chief Administrative Officer and the Director of Operations and Public Works.
 - Circular: Legislative Mandatory Requirements
Copied to Council and Administration.
 - b) Newfoundland Power
RE: Business Energy Forum, Wednesday, February 22
Copied to Chief Administrative Officer and the Town Clerk.
 - c) Property owner, Quarter's Lane
RE: water line on property
Forwarded to Public Works, Waste Management and Community Service committee.
 - d) FCM - Municipal Asset Management Program
RE: Application for funding not approved.
Placed on file.
 - e) Property owner Hoyles Road
RE: Speeding / Dangerous driving
Forwarded to Public Works, Waste Management and Community Services committee.

7. Committee Reports

a) Administration and Finance

Councillor O'Grady noted the committee met on November 16th and he presented the following from the committee.

- Motions recommended

Motion 23-355

C. O'Grady / P. Snow

Resolved to adopt the Public Petitions Policy as presented to Council.

Favour 7; Opposed 0; **Carried**

- *The remainder of the committee meeting was reviewing budget requests*

b) Economic Development, Planning and Land Use Development

Councillor Doyle noted the committee met on November 23rd and she presented the following from the committee:

- There are some ongoing permits that we have been trying to get completed.

- Several development applications reviewed.

- Inquiry from developer, brainstormed some ideas to assist developers.

- Ongoing items, some have now been removed as we have received a number of Service NL approval

- Motions recommended:

Motion 23-356

D. Doyle / C. O'Grady

Be It Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *to operate a new business Thrift Store from 246 Water Street, conditional upon receipt of approval from Service NL and other applicable government departments and agencies.*

Favour 7; Opposed 0; **Carried**

Motion 23-357

D. Doyle / P. Snow

Resolved to issue a Stop Work Order to the property situate 58 Earle's Lane for the construction of a deck contrary to the Town of Carbonear Municipal Plan and Development Regulations.

Favour 7; Opposed 0; **Carried**

Motion 23-358

D. Doyle / C. O'Grady

Resolved to approve the subdivision of 60-64 Adelaide Street into two lots per application received and;

Be it Resolved to approve up to a 10% variance to the frontage of the lots conditional upon no objections to the variance notice; and

e It Further Resolved that if there are objections to the variance(s), the request be further reviewed by Council to determine if the variance will be

approved.

Favour 7; Opposed 0; **Carried**

- c) Public Works, Waste Management and Community
Deputy Mayor Slade advised Council to peruse the minutes. There are no motions being recommended at this time.

Councillor Doyle asked with the weather expected tomorrow if a notice has gone out regarding the snow clearing regulations. EDTO advised there is an update going out on Carbonear Connect.

Deputy Mayor Slade requests residents to please place house numbers on your property if you haven't already done so.

Councillor O'Grady noted that the Enforcement Officer has been contacting property owners who do not have civic numbers on their property advising them to place the numbers on their property.

- d) Recreation, Special Events, Culture and Tourism
Councillor Seymour noted the following from the meeting:
- There are several Christmas activities coming up. The Tree Lighting and Light Parade will take place Wednesday, December 6th.

Councillor Doyle advised she will forward council a copy of the Special Events committee meeting minutes and she will give Council an update.

8. Reports of Chief Administrative Officer and Department Heads

- a) Director of Recreation – absent

No report submitted.

- b) CAO Report

CAO noted the following items:

LED Lighting Upgrades

There have been discussions on upgrades to the lights in the Chambers.

Funding was included in the budget but additional funds will be required which are available in the Energy Efficiency Initiatives. Total cost is \$5,237.10.

There are three parking lot lights not working. The electrical contractor has not been able to source replacement bulbs as the fixtures are 25 years old. He can replace the 6 parking lot lights with new LED fixtures to mount on the existing poles for \$5,952.40. A motion of Council is required to proceed with the work.

Motion 23-359

S. Slade / P. Snow

Resolved to approve the replacement of existing lights in the chambers with new LED light fixtures for a cost of \$5,237.10 by the electrical contractor, Oliver Controls & Electric Inc.

Favour 7; Opposed 0; **Carried**

Motion 23-360

S. Slade / C. O'Grady

Resolved to replace the fixtures on the 6 poles on the Conception Bay Regional Community Centre Parking Lot with LED fixtures for a cost of \$5,952.40 by the electrical contractor, Oliver Controls & Electric Inc.

Favour 7; Opposed 0; **Carried**

Variance Request—5 Burden's Hill

This property is selling and it has been identified from a Compliance Letter request that the lot area does not meet the minimum requirement of 450 square metres. It is 430 square metres. It is within the 10% variance allowable by Council. A draft motion is in Dropbox.

Motion 23-361

D. Doyle / M. Seymour

Whereas a variance has been requested to the lot area of the property at 5 Burden's Hill;

Be it Resolved to approve up to a 10% variance to the lot area conditional upon no objections to the variance notice.

And Be It Further Resolved that if there are objections to the variance(s), the request be further reviewed by Council to determine if the variance will be approved.

Favour 7; Opposed 0; **Carried**

Approval of Day Care at 41—43 Goff Avenue

The building and the day care was approved for this location. Service NL has been received. It was identified that a discretionary notice was not published and this is a discretionary use in a Light Industry Zone. Council is required to approve the discretionary use. A draft motion is in Dropbox.

Motion 23-362

D. Doyle / P. Snow

Resolved to approve the application to operate a day care centre from 41-43 Goff Avenue, conditional upon;

Approval from Service NL and other applicable government departments and agencies in accordance with application submitted and the Town of Carbonear Municipal Plan and Development Regulations;

Receiving no objections to a discretionary notice;

And Be It Further Resolved that if there are objections to the discretionary notice, the request be further reviewed by Council to determine approval.

Favour 7; Opposed 0; **Carried**

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of..... \$51,863.11

Motion 23-363

C. O’Grady / R. Noel

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$51,863.11 as submitted to Council.

Favour 7; Opposed 0; **Carried**

b) Capital Invoices:

Valley Road – Phase 3 - Water, Sewer & Street Upgrading

Cougar Engineering & Construction Ltd, Claim #1.....\$24,280.53

Water Street Landscaping – Phase II, Part B

Harris & Associates, Engineering Invoice # 7078.....\$8,298.23

Water Street Electrical – Phase II, Part B

Black Diamond Construction Ltd, Claim 2-B.....40,748.47

Councillor Noel declared a conflict of interest on Valley Road Phase 3 project as his parents and sister own property in that area.

Councillor Noel left his place at the council table and moved the public gallery.

Motion 23-364

C. O’Grady / S. Slade

Resolved that the Town of Carbonear approve for payment the following capital project invoices as presented to Council:

Valley Road – Phase 3 - Water, Sewer & Street Upgrading

Cougar Engineering & Construction Ltd, Claim #1.....\$24,280.53

Favour 6; Opposed 0; **Carried**

Councillor Noel returned to his seat at the council table.

Motion 23-365

C. O’Grady / S. Slade

Resolved that the Town of Carbonear approve for payment the following capital project invoices as presented to Council:

Water Street Landscaping – Phase II, Part B

Harris & Associates, Engineering Invoice # 7078.....\$8,298.23

Water Street Electrical – Phase II, Part B

Black Diamond Construction Ltd, Claim 2-B.....40,748.47

Favour 7; Opposed 0; **Carried**

10. Regulations for Adoption
No regulations listed.

11. Notices of Motion
No notices of motions were filed.

12. New Business
Mayor Butt advised there are a lot of events on the go in December, encourage people to sign up for Carbonear Connect to get all the updates.

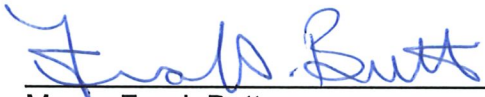
13. Adjournment

Motion 23-366

S. Slade / M. Seymour

Resolved that the meeting adjourn at 5:56 pm and that Council meet again for a Regular Council Meeting on Tuesday, December 12th at 5:30pm

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk