

Whereas Mayor Butt inadvertently participated in the regular council meeting of September 12, 2023 without having completed the mandatory ATIPP training - Module 5 by the deadline of September 1, 2023

Be It resolved that the Town of Carbonear Council approves the following motions previously presented at the September 12, 2023 meeting:

Motion 23-256

Motion 23-257

Motion 23-258

Motion 23-259

Motion 23-260

Motion 23-261

Motion 23-262

Motion 23-263

Motion 23-264

Motion 23-265

Motion 23-266

Motion 23-267

Motion 23-268

Motion 23-270

Motion 23-271

Motion 23-272

Motion 23-273

Motion 23-274

Favour 5; Opposed 0; **Carried**

Councillor Snow declared a conflict of interest on Motions 23-269 and 23-275 as these motions are relating to the Adelaide Street, Phase 1 project and his sister owns property in the area.

Councillor Snow then took a seat in the public gallery.

Motion 23-281 **D. Doyle / C. O'Grady**

Resolved that the Town of Carbonear Council approves the following motions previously presented at the September 12, 2023 meeting:

Motion 23-269

Motion 23-275

Favour 4; Opposed 0; **Carried**

Councillor Snow returned to his seat at the Council table.

4. Business Arising from Minutes
No business arising.

5. Proclamations / Presentations / Delegations
a) 589 Carbonear Air Cadets and National Cadet Week, September 23-30

Proclamation to be signed

Motion 23-282

M. Seymour / D. Doyle

WHEREAS Canada and its youth have been well served by the Canadian Cadet Organizations since 1879, AND WHEREAS, the Canadian Cadet Organizations in Newfoundland and Labrador have operated successfully in many communities since 1949, AND WHEREAS, the Canadian Cadet Organizations give youth the opportunities to develop citizenship, leadership and a healthy lifestyle, THEREFORE, BE IT RESOLVED that the week of September 23 to September 30, shall be declared Cadet Week in the Town of Carbonear, AND THEREFORE, all citizens are encouraged to celebrate this special week by conducting celebrations and activities throughout the community.
Favour 5; Opposed 0; **Carried**

6. Permits and Correspondence

6.1 Permit Listing # 10367-10380

Councillor Doyle asked Council to review the list of permits for possible conflicts. Councillor Snow declared a conflict on Permit # 10367 as it is for himself.

Motion 23-283

D. Doyle / P. Snow

Resolved to approve permits # 10368-10380 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 5; Opposed 0; **Carried**

Councillor Snow moved to the public gallery for the vote on Permit #10367.

Motion 23-284

D. Doyle / C. O'Grady

Resolved to approve permit # 10367 as per the applications received and conditional upon the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 4; Opposed 0; **Carried**

Councillor Snow returned to his seat at the council table.

6.2 Correspondence, requiring Council's decision

None listed.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

a) Government of NL

- Department of Municipal and Provincial Affairs

RE: Mandatory Orientation Training Module 5 Fall dates

- Forwarded to Council and Administration
- Department of Transportation and Infrastructure
RE: Reminder – Call for applications 2024-2025 Municipal Capital Works
Forwarded to the Chief Administrative Officer and the Town Clerk.
- b) Harris & Associates Ltd
RE: PCA Amendment # 2 Water Street Water & Sewer, Phase 2
Forwarded to Public Works, Waste Management and Community Services committee.
- c) Trinity Conception Placentia Health Foundation
RE: 34th Annual Telethon, October 1, 2023. Request for donation
Forwarded to Administration and Finance committee.
- d) Property owner, Freshwater Road
RE: Request for safety sign
Forwarded to Public Works, Waste Management and Community Services committee.
- e) Individual correspondence regarding bulk garbage clean up
Forwarded to Public Works, Waste Management and Community Services committee.
- f) College of the North Atlantic, Carbonear Campus
RE: Free French Conversation Beginner Level 1 & 2
This information will be shared on social media and website.
- g) Miss Teen Trinity Conception committee
RE: Contestant Banner
This information will be shared on social media.

7. Committee Reports

- a) Administration and Finance
Councillor O'Grady noted the following from the meeting.
Motion being recommended.
Motion 23-285 **C. O'Grady / P. Snow**
Resolved to adopt the Special Events Committee Mandate and Objectives as presented to Council.
Favour 5; Opposed 0; **Carried**
Council can review the minutes. Committee is reviewing the action plan items identified in the strategic plan. The committee will continue to work on this over the next while.
- b) Economic Development, Planning and Land Use Development
Councillor Doyle advised the Committee met on Sept 21st and noted the following:

- Committee has not reviewed the what we heard document, plan on reviewing that at the next meeting.

- Development Applications

Motion 23-286

D. Doyle / C. O'Grady

Be It Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *to replace front step at 15 Fraize Avenue per Section 10, Discretionary Powers of Council.*

Favour 5; Opposed 0; **Carried**

Motion 23-287

D. Doyle / P. Snow

Whereas variances have been requested to the side yard width and the rear yard depth of the property at 15 Industrial Crescent;

Be It Resolved to approve a variance of 4.8% to the side yard width and a variance not to exceed 5.2% to the rear yard depth; conditional upon no objections to the variance notices distributed to properties in the vicinity of 15 Industrial Crescent;

And Be It Further Resolved that if there are objections to the variance(s), the request be further reviewed by Council to determine if the variance will be approved.

Favour 5; Opposed 0; **Carried**

Motion 23-288

D. Doyle / C. O'Grady

Resolved to send an order to cease business operations at 203-211 Water Street operating contrary to the Town of Carbonear Municipal Plan and Development Regulations

Favour 5; Opposed 0; **Carried**

- Councillor Doyle reminded property owners to check with the town to obtain a permit before building fences, construction decks, buildings including green houses and garages.
If developments are not built in accordance with the regulations, and the property owner is selling the property at a later date, a compliance letter would not be able to be issued.

c) Recreation, Special Events, Culture and Tourism

Councillor Seymour advised the committee met on September 19 and advised the following:

- Fall activities have been planned. Recreation Director will be reporting on these activities as well.

Council can peruse the minutes and if you have questions, staff can respond.

Councillor Doyle asked if there is a filtered water system included on the staff room renovations project.

Director of Recreation confirmed that item is not included in the scope of work for this project. CAO noted this just a staff room renovation at this time.

Councillor Doyle indicated she would send this along as a budget item request for 2024.

Councillor Doyle noted that there should be no reason why blinds can not be installed to the window in the stage building on Paddy's Garden.

Councillor Doyle asked for an update on the Recreation Master Plan.

This will be reviewed with Council before releasing to the general public. The Director of Recreation advised that the final copies were requested from the consultant.

- d) Public Works, Waste Management and Community
Councillor Seymour advised there are no motions being recommended at this time. Council can peruse and if you have questions, staff can respond.

Councillor Doyle complaints about the time and duration of capital projects
Director of Operations and Public Works advised that our consultants manage the projects. Water Street had some delays, consultant advised that curb work will start this week. CAO noted that council has approved change orders to the schedule for completion, due to some issues that were identified.

Councillor Doyle noted it would be nice to share information with the public to provide the reasons for the extended time for completion of the project.

8. Reports of Chief Administrative Officer and Department Heads

- a) Director of Recreation

Pool & Rec Maintenance

- 1.) Scoreboards – Are in place, electrical being finalized and should get their first use this coming weekend.
- 2.) Sports fields have been in high demand this fall. Football is in full swing and soccer has been fairly regular as well with the Male and Female School teams hosting regional play downs.
- 3.) Staff are getting into the fall mode and beginning to winterize some of our facilities. Along with trying to complete some outstanding maintenance items.

Financial & Program Analysis

| | <u>2023</u> | <u>2022</u> |
|-----------------------------|--------------|--------------|
| 1.) Pool Revenue (less HST) | \$138,665.69 | \$131,359.91 |
| 2.) Lesson Registration | 1,501 | 952 |

3.) Pool Visitation 12,810 15,355

Programs & Grants

- 1.) 3 vs 3 Street Basketball Tournament (Street Ballers 1.0)
Absolutely fabulous event. 14 teams, approx. 70 participants and spectators galore. Lots of positive feedback with opportunity for growth next year. Street Ballers 2.0 is already being planned for September 2024.
- 2.) Lots of Fall Programming planned for all ages. Check out our social media feeds to get in on the action.

9. Finances

a) Operating Invoices over \$2,000.00 in the amount of..... \$91,687.11
Motion 23-289 C. O’Grady / P. Snow
Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$91,687.11 as submitted to Council.
 Favour 5; Opposed 0; **Carried**

b) Capital Invoices:
Paving 2022
 Harbourside Transportation, Invoice # 2851\$5,123.25
Grassey Lane, Water Sewer & Storm Upgrade
 WSP E&I Canada Ltd, Invoice # G413263\$6,298.94
Valley Road, Phase 4
 Cougar Engineering & Construction Limited, Claim 1\$326,346.57
Water Street, Phase II – Part B ACOA
 Black Diamond Construction Limited, Claim No. 1-B\$125,842.03
 Harris & Associates (Tract Consulting Inc), Invoice # 7058.....\$36,966.75
 Harris & Associates, Invoice # 7057.....\$7,535.38
Water Street Part B (ACOA) – Landscaping
 Harris & Associates, Invoice # 7048.....\$29,054.75

Motion 23-290 C. O’Grady / P. Snow
Resolved that the Town of Carbonear approve for payment the following capital project invoices as presented to Council

Paving 2022
 Harbourside Transportation, Invoice # 2851\$5,123.25
Grassey Lane, Water Sewer & Storm Upgrade
 WSP E&I Canada Ltd, Invoice # G413263\$6,298.94
Valley Road, Phase 4
 Cougar Engineering & Construction Limited, Claim 1\$326,346.57
Water Street, Phase II – Part B ACOA
 Black Diamond Construction Limited, Claim No. 1-B\$125,842.03

Harris & Associates (Tract Consulting Inc), Invoice # 7058.....\$36,966.75
Harris & Associates, Invoice # 7057.....\$7,535.38
Harris & Associates, Invoice # 7048 (Landscaping)..... 29,054.75
Favour 5; Opposed 0; **Carried**

10. Regulations for Adoption

a) Water and Sewer System Regulations

Mover: Deputy Mayor Slade

Seconder: Councillor Noel

Resolved to approve the amendments to the Water and Sewer System

*Regulations as recommended by the Public Works, Waste Management and
Community Services committee and distributed to Council.*

Deferred to next meeting

11. Notices of Motion

No notices of motions were filed.

12. New Business

13. Adjournment

Motion 23-291

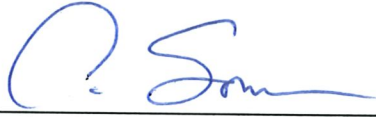
C. O'Grady / M. Seymour

*Resolved that the meeting adjourn at 6:10pm and that Council meet again for a
Regular Council Meeting on Wednesday, October 11th.*

Favour 5; Opposed 0; **Carried**



Deputy Mayor Sam Slade



Cathy Somers, Town Clerk