

**Town of Carbonear**  
**AGENDA**  
**Regular Council Meeting, Council Chambers Wednesday,**  
**October 24, 2023 @ 5:30 pm**

1. Calling of Meeting to Order
2. Approval of the Agenda for October 24, 2023 Regular Meeting
3. Adoption of the minutes
  - a) Regular Meeting – October 11, 2023
4. Business Arising from Minutes
5. Proclamations / Presentations / Delegations
6. Permits and Correspondence
  - 6.1 Permit Listing # 10394-10402
  - 6.2 Correspondence, requiring Council's decision
    - a) Department of Transportation and Infrastructure  
RE: 17-GI-23-00047 – Grasse Lane Water Sewer Storm Upgrades  
Approval to call public tender
    - b) Department of Transportation and Infrastructure  
RE: Notification of Project Approval, Multi-Year Capital Works  
Motion required to accept funding in the amount of \$739,322
  - 6.3 Correspondence received and action taken:
    - a) Government of NL & Labrador  
Department of Environment and Climate Change  
RE: Water Sewer and Storm Upgrading – Grasse Lane, permit to construct  
Placed on file  
RE: Fall 2023 Operator Education Seminars  
Copied to the Director of Operations and Public Works.  
RE: Proposed activity in the Water Supply Area  
Forwarded to Chief Administrative Officer and the Director of Operations and Public Works  
Department of Municipal and Provincial Affairs  
RE: Special Assistance Grant Approval in the amount of \$30,000 to assist in the cost of soil remediation for capital project.  
Placed on file

- RE: Circular: 2024 Municipal Budget Form  
Forwarded to Chief Administrative Officer and the Town Clerk
- b) Municipal Assessment Agency  
RE: Newly appointed Taxpayer Representative, Mr. Allan Hawkins  
Forwarded to Council. Placed on file.  
RE: Invitation for Council to attend information session at the MNL conference, October 26 at 10:35. Copy of the MAA Annual Report and Financial Statements included.  
Forwarded to Council.
- c) Municipalities NL  
RE: Updated MNL Board of Directors elections information  
RE: MNL is proposing a 10% increase to membership fees, to be voted on by members at the upcoming Annual General Meeting  
Copied to Council
- d) Service Canada  
RE: New Horizons Seniors Program  
Additional information requested  
Forwarded to Chief Administrative Officer and the Economic Development and Tourism Officer
- e) Gunners Pond Development Association Inc  
RE: Street numbers  
Forwarded to the Fire Chief and the Chief Administrative Officer
- f) Property Owner, Valley Road  
RE: Ground water issue  
Forwarded to the Director of Operations and Public Works
- g) TC Pageant  
RE: Festivals and Events for 2023-2024  
Request to have newly crowned Junior Miss NL and Miss Teen Trinity Conception attend events in the Town.  
Forwarded to the Economic Development and Tourism Officer and the Special Events committee
- h) Softball Canada  
RE: Team Sponsorship Opportunity  
Forwarded to Administration and Finance committee
- i) Baccalieu Trail Animal Hospital  
RE: Invitation to events  
Forwarded to Council and Administration
- j) Property Owner, Goff Avenue  
RE: Request to install culvert  
Forwarded to the Chief Administrative Officer and the Director of Operations and Public Works
7. Committee Reports
- a) Administration and Finance
  - b) Economic Development, Planning and Land Use Development
  - c) Public Works, Waste Management and Community
  - d) Recreation, Special Events, Culture and Tourism

8. Reports of Chief Administrative Officer and Department Heads
  - a) Director of Recreation
  - b) Chief Administrative Officer
  - c) Director of Operations and Public Works
  
9. Finances
  - a) Operating Invoices over \$2,000.00 in the amount of..... **\$59,599.61**
  - b) Capital Invoices:
    - Adelaide Street Upgrades – Phase 1
    - Harris & Associates, Invoice # 7070..... \$24,247.38
    - Adelaide Street Upgrades – Phase 2
    - Meridian Engineering Inc. CC107528 .....\$1,385.75
    - Grassey Lane Water, Sewer and Storm Upgrades
    - WSP E & I Canada Ltd, Inv # GM6639.....\$8,079.90
    - Valley Road – Phase 4 - Water, Sewer & Street Upgrading
    - WSP E & I Canada Ltd, Inv # GM6675.....\$41,241.77
  
10. Regulations for Adoption
  
11. Notices of Motion
  
12. New Business
  
13. Adjournment