

Town of Carbonear
Special Council Meeting, August 30, 2022
Minutes of a special meeting of the Council of the Town of Carbonear
held in Council Chambers, August 30, 2022 at 3:30 pm

Members Present:	Mayor	Frank Butt
	Deputy Mayor	Sam Slade
	Councillors	Chris O'Grady
		Ray Noel
		Peter Snow
Members Absent:	Councillors	Danielle Doyle
		Malcolm Seymour
Also Present:	CAO	Cynthia Davis
	Town Clerk/CFO	Cathy Somers
	Director of Recreation	Rob Button
	Director of Operations	
	& Public Works	Ian Farrell
	EDTO	Kerri Abbott

Special Meeting of Council was called by Mayor Butt.
Mayor Butt called the meeting to order at 3:32 pm.

1. Adoption of the Agenda.
Motion 22-234 R. Noel / C. O'Grady
Resolved to adopt the agenda of the August 30, 2022 Special Meeting of Council as presented.
Favour 5; Opposed 0; **Carried**
2. 2022 Paving – Recommendation to award Prime Consultant Agreement
2022 Paving Project 202200010 – Consultant Award
Director of Operations and Public Works advised we called for proposal and there were two bids received. The bids were evaluated and ranked.
Harbourside Transportation Consultants is the preferred proponent.
A motion of Council is required to award.
Councillor Noel inquired about possible conflicts. Town Clerk advised the streets included in the project are: Saddle Hill – 300m, Southside Lower Road – 240m, Chapel Street – 115m, Baker's Lane – 30m and Capt. Seth Osmond's Lane – 70m.
Council did not identify and conflicts of interest.
Mayor Butt asked if is usual to have only two bidders. Director advised that this is a smaller project, so that may have contributed to the low number of bids received.
Motion 22-235 P. Snow / S. Slade
Whereas proposals were requested for engineering consultant services for the 2022 Paving Program, and
Whereas proposals received were evaluated and found to be in good order, and
Whereas Harbourside Transportation Consultants is the preferred proponent,

Be it resolved to award a contract to Harbourside Transportation Consultants, valued at \$84,887.25, including HST.

Favour 5; Opposed 0; **Carried**

3. Powell Drive Phase 2 – Project 202200006 – Tender Call

Powell Drive Phase 2 - Recommendation to proceed to call tender for the project
Director of Operations and Public Works provided an update on this project. A motion of Council is required to call tender for the project.

Motion 22-236

S. Slade / C. O'Grady

Whereas the engineering consultant has proposed to lead the public consultation session on or about 6 September 2022, and

Whereas the engineering consultant has proposed to call for tenders on or about 13 September 2022 following the public consultation,

Be it resolved to authorize the consultant to call for tenders pending there are no unresolved concerns stemming from the public consultation.

Favour 5; Opposed 0; **Carried**

4. Softball Scoreboard Installation - Motion to award

Director of Recreation reviewed the following:

- The details of the lowest quote for the supply and fabrication for Steel Posts, Baseplates, Anchor Bolts & Template, Engineer Stamped Drawings and Install Score Clock on Existing Base for the price of \$13,706 + HST.
- The quote for Installation of Scoreboard Circuits on the Softball Field as per the quote provided for the price of \$3,650 + HST.

He noted that he reviewed the budget and found unused funds in the department that could be used to have this work completed.

CAO confirmed the funds for this work will come from the combined budget for Playground Equipment \$30,000 and Scoreboards \$10,000 for a total of \$40,000. A total of \$24,285 will be spent on the Scoreboards and installation, leaving \$15,715 remaining for other playground equipment purchases.

A motion of Council is required to proceed to have the work completed.

Motion 22-237

R. Noel / S. Slade

Resolved that the Town of Carbonear contract E.C. Boone Ltd. for the supply and fabrication for Steel Posts, Baseplates, Anchor Bolts & Template, Engineer Stamped Drawings and Install Score Clock on Existing Base as per the quote provided for the price of \$13,706 + HST.

Favour 5; Opposed 0; **Carried**

Motion 22-238

R. Noel / C. O'Grady

Resolved that the Town of Carbonear contract Oliver Controls & Electric Inc. for the Installation of Scoreboard Circuits on the Softball Field as per the quote provided for the price of \$3,650 + HST.

Favour 5; Opposed 0; **Carried**

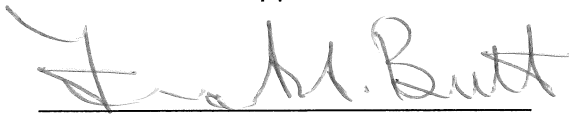
5. Adjournment

Motion-22-239

S. Slade / R. Noel

Resolved that the meeting adjourn at 3:39 pm.

Favour 5; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk