

Town of Carbonear
Regular Council Meeting September 13, 2022

Minutes of a regular meeting of the Council of the Town of Carbonear held
In Council Chambers, September 13, 2022 at 5:30pm

Members Present: Mayor Frank Butt
Deputy Mayor Sam Slade
Councillor Danielle Doyle
Chris O'Grady
Ray Noel
Malcolm Seymour
Peter Snow

Also Present: Chief Administrative Officer Cynthia Davis
Town Clerk / Director of Financial Operations Cathy Somers
Director of Operations & Public Works Ian Farrell
Director of Recreation Rob Button
Economic Development & Tourism Officer Kerri Abbott

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1. Calling of Meeting to Order
Mayor Butt welcomed everyone to the meeting and called the meeting to order at 5:32pm. The meeting is being broadcasted through YouTube.
Mayor Butt asked Council to take a moment to reflect on the September 4th mass killings in Saskatchewan;
and the passing of Queen Elizabeth II on September 8th.
 2. Approval of the Agenda for September 13, 2022 Regular Meeting
Motion 22-240 S. Slade / M. Seymour
Resolved to adopt the agenda of the September 13, 2022 Regular Meeting of Council as presented to Council.
Favour 7; Opposed 0; **Carried**
 3. Adoption of the minutes
 - a) Regular Meeting – August 16, 2022
Motion 22-241 C. O'Grady / P. Snow
Resolved to adopt the minutes of the August 16, 2022 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 - b) Special Meeting – August 30, 2022
Motion 22-242 R. Noel / P. Snow
Resolved to adopt the minutes of the August 30, 2022 Special Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**

4. Business Arising from Minutes

a) Department of Transportation and Infrastructure

RE: Approval to call public tender – 17-GI-21-00075 Water, Sewer, Storm and Street Upgrading, Water Street Phase II

Motion 22-243

S. Slade / R. Noel

Whereas, Approval to Call Public Tender for the Water, Sewer, Storm and Street Upgrading Water Street Phase 2, Project #17-GI-21-00075 has been received from the Department of Transportation and Infrastructure, Municipal Infrastructure has been received,

Be It Resolved that the Town of Carbonear notify Harris & Associates who is the prime consultant for the project to arrange for tender call service through Tendering and Contracts Division of Transportation and Infrastructure.

Favour 7; Opposed 0; **Carried**

Councillor O'Grady noted that he attended the public consultation session for the Federal Electoral Boundaries Commission for NL on the proposed boundary change for the Avalon district which was held on September 13th. He presented on behalf of the Town of Carbonear. MP Ken McDonald also presented a detailed presentation with an entirely different proposed split from the one being suggested by the commission. The session was well attended. Mayor of Hr. Grace and Minister Parsons along with other people from the election office attended. Similar presentations were made by several people. We concentrated on the CBN group staying together and would not recommend the CBN area be split between two federal districts. MP McDonald covered this as well.

5. Proclamations / Presentations / Delegations

a) Wrongful Conviction Day, October 2

Motion 22-244

C. O'Grady / R. Noel

Whereas: the loss of one's freedom due to a wrongful conviction has far-reaching and devastating consequences which not only affects the innocent individual's life but also affects the quality of life of their families and has a harmful effect on society as a whole; and

Whereas: wrongful convictions question the integrity and fairness of the criminal justice system and unless corrected undermines societies trust in their criminal justice system; and

Whereas: Wrongful Conviction Day is a global movement dedicated to advocating for innocent individuals who have been wrongly convicted of a crime they did not commit. The implementation and recognition of this day is the start to reaching a broader audience regarding the importance surrounding miscarriages of justice. A proclamation will assist to advocate, educate, and

create awareness around those miscarriages of justice in hope for reform to minimize the effect it could have on another individual.

Therefore: The Town of Carbonear do hereby proclaim October 2, 2022 as Wrongful Conviction Day in Town of Carbonear.

Favour 7; Opposed 0; **Carried**

- b) Candlelighters NL, Childhood Cancer Awareness Month - September 2022
Mayor Butt welcomed Christine Whalen and her daughter Laura Whalen to the meeting.

Motion 22-245

S. Slade / D. Doyle

Whereas: There are about 10,000 children living with cancer in Canada today; and

Whereas: Each year, about 1600 cases are diagnosed; over 25 of which are children in Newfoundland and Labrador;

Whereas: In Canada, Childhood cancer remains responsible for more deaths from one year through adolescence than any other disease; and

Whereas: About one in four children who are diagnosed with cancer will die of the disease;

Whereas: Because of significant advances in therapy, 78% of children diagnosed with cancer will survive 5 years or more, and increase of almost 46% since the early 1960s;

Whereas: Childhood cancers have close to a 75% cure rate, with leukemia leading the success charge with close to 90% overall cure rate;

Now Therefore: The Town of Carbonear do hereby proclaim September, 2022 as "Childhood Cancer Awareness Month" in the Town of Carbonear.

Favour 7; Opposed 0; **Carried**

Ms. Whalen thanked Council for the opportunity to attend the meeting and thanked Council for their support in signing the proclamation to raise awareness to Childhood Cancer Awareness Month – September 2022

- c) Prostate Awareness Month – September 2022

Motion 22-246

M. Seymour / D. Doyle

Whereas, Prostate Cancer is the most common cancer among Canadian men; and

Whereas, 1 in 9 men in Newfoundland & Labrador will be diagnosed with the disease; and

Whereas, the survival rate for Prostate Cancer is nearly 100% when detected early, but 3 of 4 men will die when found late; and

Whereas, those with a family history of the disease are at a greater risk; and

Whereas, awareness and conversations about Prostate Cancer can lead to screening and early detection;

*and Whereas, the Town of Carbonear supports everyone committed to raising awareness about Prostate Cancer;
Therefore, the Town of Carbonear Council, do hereby proclaim September, 2022 as Prostate Cancer Awareness Month in the Town of Carbonear.*
Favour 7; Opposed 0; **Carried**

6. Permits and Correspondence

6.1 Permit Listing # 10025-10053

Councillor Doyle asked Council to review the list of permits for possible conflicts. Councillor Doyle declared a conflict of interest on Permit #10032 as it is for herself.

Motion 22-247 D. Doyle / P. Snow

Resolved to approve permits # 10025 - 10053, excluding #10032 as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

Councillor Doyle noted that there are seven new housing to date this year, which is an increase from last year's new housing starts.

Councillor Doyle left the meeting.

Motion 22-248 P. Snow / C. O'Grady

Resolved to approve permits #10032 as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Doyle was called back into the meeting.

6.2 Correspondence, requiring Council's decision

a) Department of Transportation and Infrastructure

RE: 17-GI-00013 – Valley Road Water, Sewer and Street Upgrading

Motion to award Prime Consultant Agreement in the amount of \$113,756.96 (HST included) to Wood Environment and Infrastructure.

Mayor Butt declared a conflict of interest on this project as his brother owns property in the area.

Councillor Noel declared a conflict of interest on this project as his brother owns property in the area.

Mayor Butt and Councillor Noel then left the meeting.

Deputy Mayor Slade assumed the position of Chair.

Motion 22-249**D. Doyle / P. Snow**

Whereas proposals were requested for engineering consultant services for the Valley Road Water, Sewer & Street Upgrading Project 17-GI-22-00013, and Whereas proposals received were evaluated and found to be in good order, and

Whereas Wood Environmental & Infrastructure Solution Canada Ltd. is the preferred proponent, and

Whereas Approval to enter into contract for consultant services for the project was received the Department of Transportation and Infrastructure,

Be it resolved to award the Prime Consultant Agreement to a contract to Wood Environmental & Infrastructure Solution Canada Limited in the amount of \$113,756.96 (HST Included).

Favour 5; Opposed 0; **Carried**

Mayor Butt and Councillor Noel were called back into the meeting.
Mayor Butt assumed the position of Chair.

6.3 Correspondence received and action taken

Council reviewed the following correspondence and approved the action taken on each item:

- a) Government of NL
 - Department of Environment and Climate Change
RE: Fall schedule for drinking water and wastewater courses
Forwarded to the Chief Administrative Officer and the Director of Operations & Public Works.
 - Department of Justice and Public Safety
RE: Fire Prevention Week, October 9-15
Forwarded to the Chief Administrative Officer and the Fire Department.
 - Department of Environment and Climate Change
Fall 2021 Drinking Water Quality Data
Forwarded to the Chief Administrative Officer and the Director of Operations and Public Works.
 - Department of Municipal and Provincial Affairs
RE: Code of Conduct circular, Code of Conduct template relating to Council and Municipal Officials
Copied to Administration and Finance committee.
- b) Property owner, Crowdy Street
RE: Concern with rock wall on Water Street and road off Bunker Hill
Forwarded to Public Works, Waste Management and Community Services committee.
Will be reviewed in the next committee meeting.

- c) Atlantic Canada Opportunities Agency
RE: Funding has been approved under the Regional Innovation Ecosystem program in the amount of \$74,000 to plan "Around the Bay Harvest Festival"
Forwarded to the Development committee
- d) Individual concern with speeding of vehicles at the TC Square Mall
Forwarded to Public Works, Waste Management and Community Services committee.
- e) Individual complaint of the registration process for swimming lessons
Forwarded to the Recreation, Special Events, Tourism and Culture committee.
- f) Natural Resources Canada
RE: Call for proposals – NRCan Financial Assistance Program for Buildings to improve energy efficiency. Deadline to apply October 21, 2022
Forwarded to Public Works, Waste Management and Community Services committee
- g) Red Shoe Crew Walk for Families, Carbonear Boardwalk, September 25.
Copied to Council.
- h) Individual safety concern with the placement of steel pegs for the tent set up for Paddy's Garden outdoor concert.
Forwarded to Recreation, Special Events, Culture and Tourism
This will be reviewed at the next meeting.
- i) Property owner, LeMarchant Street
RE: Regarding discretionary notice
Forwarded to the Development committee
- j) Municipalities NL
 - RE: MNL 2022 AGM: First Call for Resolutions
Copied to Council.
 - Natural Infrastructure Fund information webinar, September 12
Copied to Council, Chief Administrative Officer, Economic Development and Tourism Officer and the Director of Operations and Public Works
 - Nominations open until September 26, 2022 for board nominations
Copied to Council.
 - 2022 MNL Conference, reminder to register for conference.
- k) Newfoundland Riders
RE: Sam Jeffers Memorial Ride, September 17, rain date September 18.
Copied to Council.
- l) Multi Materials Stewardship Board (MMSB)
RE: Community Waste Diversion Fund - Deadline to apply, October 24
Forwarded to Public Works, Waste Management and Community Services Committee.
- m) Memorial Faculty of Medicine
RE: Request for letter of support for MUN Concrete Toboggan Team
Forwarded to Administration and Finance committee.

- n) Government of Canada
RE: Advance notification of the New Horizons for Seniors Program call for proposals. Deadline for submission is November 1, 2022.
Forwarded to Recreation, Special Events, Culture and Tourism committee.

7. Committee Reports

- a) Public Works, Waste Management, and Community Services
Deputy Mayor Slade noted that the committee met on August 22. Council can peruse and ask any questions. Deputy Mayor Slade presented the following motion:

Motion 22-250 **S. Slade / M. Seymour**

Resolved to send orders to the following property:

- *to complete property clean up at 4 Kelby Corner*
- *to demolish the shed on the property at 32 Valley Road*

Favour 7; Opposed 0; **Carried**

- b) Recreation, Special Events, Culture and Tourism
Councillor Seymour noted that the committee met on August 23. The Recreation Director can answer any questions on the recreation items and the EDTO can answer any questions relating to Tourism items.
Councillor Seymour presented the following motion:

Motion 22-251 **M. Seymour / P. Snow**

Resolved to purchase a chemical controller from Commercial Aquatics

Supplies at a cost of \$2,550 plus HST and shipping

Favour 7; Opposed 0; **Carried**

Recreation Director advised this piece of equipment monitors chlorine and Ph in the water. The current one is over 20 years old and in need of replacement.

Recreation Master Plan RFP

Councillor Seymour presented the following motion:

Motion 22-252 **M. Seymour / P. Snow**

Resolved to award the RFP for the Recreation Master Plan to Tract Consulting in the amount of \$42,785 plus HST.

Favour 5; Opposed 2; **Carried**

Deputy Mayor Slade and Councillor Noel opposed the motion.

The Fall Festival is planned for October 1 to November 1. Several events are planned for the month. Photo backgrounds will be created.
A full list of events will be completed.

Councillor Doyle noted that some additions being considered for a picture wall for children in the playgrounds. She suggested that Council may want to

delay this item until the Recreation Master Plan is complete and consideration maybe given to complete a full all-inclusive playground.
It was noted that the picture wall was requested. The Director will obtain pricing for the committee's review.

Councillor Noel inquired about the Committee's recommendation for placement of new signs measuring 12" x 18" at the location per the diagram reviewed by the committee for Quinn's playground. He noted that the contents of the letter received from a nearby resident were never substantiated to see what action would be appropriate.

He noted that he did not remember recommending a 12"x18" sign. Councillor Seymour noted we considered a larger square sign and then recommended a smaller sign "12" x 18". Later we were advised by email that the sign company required a square measurement, so then 18" x 18" was suggested in the email. But if Council wants to go with 12" x 12", then we can go with that if that is what Council wants.

Councillor Noel noted that after the 4'x4' signs were installed at both ends of the trail to the playground, Council met and discussed the matter and indicated the signs be removed and replaced with smaller signs. After six members of Council deciding that, it is not up to two members of Council to change that. Town Clerk noted that the specific size of the smaller signs were not determined by Council, therefore it was brought back to committee for further discussion on the size of the new signs. The committee considered 2'x2' and 12"x18" and then recommended 12"x18" signs.

Councillor Noel noted he visited the site with the Director of Operations and Public Works and two other employees, and the new location of the sign was marked. He noted the CAO visited the site shortly after. Councillor Noel inquired why she did not visit with the others on their visit.

CAO advised there was nothing changed about where the marks were made. After contacting the sign company, we were advised the sign needed a square measurement, so we just needed to know if 18"x18" or 12"x12" would be preferred. CAO also wanted to clarify when the large signs are taken down, the posts will be cut off at a lower height to leave as bollards.

Councillor Noel noted that he is not pleased with the process used on this matter.

Motion 22-253

D. Doyle / M. Seymour

Resolved to remove the 4'x4' signs on each end of the trail to Quinn's Playground and replace them with signs measuring 12"x12" to the side of the trail entrances.

Favour 7; Opposed 0; **Carried**

Councillor Snow suggested that Council consider fencing the playground as well.

Councillor Snow asked if the pickle ball equipment is available at the pool facility. Director of Recreation advised that currently you have to bring your own equipment.

- c) Economic Development, Planning and Land Use Development
Councillor Doyle noted the committee met on September 8 and noted the following:
- Reminder to property owners to obtain permit for greenhouses, patios, fences, etc.
 - As part of the Fall Festival, there will be several fall displays throughout the downtown. This should be nice. There will also be a mailout advertising the festival.
 - Committee is waiting on more information on several applications, regarding water lines and property boundaries
 - Committee reviewed Water Street Carbonear Landscape, memorial plaza concept and had no concerns with the design proposed. Committee recommends review with Council and the Legion as well.

Councillor Doyle presented the following motion as recommended by the committee:

Motion 22-254

D. Doyle / P. Snow

Resolved to award the RFP for completion of the Municipal Plan and Development Regulations to Upland Planning and Design Inc at a cost of \$77,610 plus HST.

Favour 7; Opposed 0; **Carried**

Motion 22-255

D. Doyle / C. O'Grady

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *To construct a garage at 34-36 Hoyles Road conditional upon no objections or representations being received from the discretionary use advertisement;*
- *To relocate existing business from 150 Water Street to 226 Water Street conditional upon approval from the Department of Digital Government and Service NL.*

Favour 7; Opposed 0; **Carried**

Motion 22-256

D. Doyle / R. Noel

Resolved to refuse the following application:

- *to construct a greenhouse at 67 Southside Lower Road as the development does not comply with the Town of Carbonear Development Regulations.*

Favour 7; Opposed 0; **Carried**

Deputy Mayor Slade inquired if this is the property where there was a new house constructed last year.

CAO advised it is the property to the rear of the new house and garage.

The ownership of the property where the green house is proposed to go needs to be confirmed. Our lawyer suggested that this information be obtained and provided by the applicant with his application.

d) Administration and Finance

Councillor O'Grady advised the committee met on August 12 and presented the following:

The HR Policy adoption will be deferred to a later meeting.

Motion 22-257

C. O'Grady / P. Snow

Resolved to adopt the Amended Procurement Policy and Procedure Policy (A.3) – as presented to Council.

Favour 7; Opposed 0; **Carried**

Template as put forward by the province for a Code of Conduct that applies to all councillors and a Code of Conduct that applies to all municipal officials.

Motion 22-258

C. O'Grady / D. Doyle

WHEREAS the Municipal Code of Conduct Act was proclaimed and came into legal effect on September 1, 2022; and

WHEREAS the Municipal Conduct Regulations came into legal force on September 1, 2022; and

WHEREAS the Act requires a municipality adopt a Code of Conduct that applies to all councillors and a Code of Conduct that applies to municipal officials; and

WHEREAS the Code of Conduct templates provided by Municipal and Provincial Affairs are fully compliant with the legislation;

BE IT RESOLVED to adopt the Code of Conduct – Councillors and the Code of Conduct- Municipal Officials in accordance with the templates provided as distributed to Council.

Favour 7; Opposed 0; **Carried**

Motion 22-259

C. O'Grady / R. Noel

Resolved to approve the purchase of materials and supplies for the Fall

Harvest campaign from Fun-Kins Limited at a cost of \$13,592 (US dollars) +

HST and shipping.

Favour 7; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

CAO advised her report was previously sent to all Council members.

All Department expenditures are within budget to date.

There are no areas of concern to date.

Any questions on the report can be addressed to her.

CAO advised that there is some electrical work require in the pergola area. Pricing has been obtained and a motion of Council is required if Council would like to proceed with the work.

Motion 22-260

C. O'Grady / S. Slade

Resolved to approve supply and install of 4 – 20 AMP GFI receptacles and associated materials at the Pergola Park by Oliver Controls and Electric Inc. in the amount of \$2,850 plus HST.

Favour 7; Opposed 0; **Carried**

b) Director of Operations & Public Works

The Director advised Council they could peruse through his report. He drew their attention to Capital Projects section of his report and reviewed the following with Council:

Capital Projects

- Water Street Phase 3
Currently working on RFP for Consultant Services.
- 2022 Paving Program
Consultant kickoff meeting held on 7 Sept 2022.
Preliminary Engineering scheduled to begin 16 Sept 2022.
Plan is to call tenders this year. Will watch weather.
- Demolition of 47 Water Street
Tender call yielded zero bids.
Next step is to invite four bidders.
- Tender for Replacing Wheelchair Lift at Theatre
Tender call closed with 1 bidder, but it is over budget.
We are currently trying to secure additional funding.
Councillor Snow suggested there may be other less expensive lifts available. Direction of Operations and Public Works advise this unit has specifications which may be different as it is used in a public building.
- Powell Drive Street Upgrading Phase 2

Consultant has completed the preliminary survey.
 Consultant has submitted IFA documents for review. To be
 tabled at next PW Committee meeting.
 Public Consultation is scheduled for 9 Sept 2022.
 Tender call is anticipated for week of 12 September 2022, or the
 following week depending on outcome of Public Consultation.

- Replace Exterior Doors at Civic Centre
 Shop drawings have been submitted and reviewed. Only minor
 notes.
 Contractor advises doors are ordered and expected delivery is
 12 Oct 2022.
- Service Contracts
 Service contracts issued for electrician services and overhead
 door maintenance.
- Valley Road Phase 4
 We have received 10 proposals.
 Scores have been finalized with the Province.
 Province has issued draft PCA to preferred proponent.
 Staff recommends awarding to Wood Environment and
 Infrastructure.
- Water Street Phase 2
 Have received permit to construct.
 Have received approval from the Province to call for tenders.
 Awaiting design revisions from consultant to include trenching for
 electrical conduit previously omitted.
 Awaiting final design from Consultant pending reviews from
 NLPower and Bell Aliant.
- Valley Road Phase 3
 Consultant has completed deficiency list and forwarded to
 Contractor.

c.) Director of Recreation

Pool & Rec Maintenance

- 1.) Scoreboard Installation is in progress. Posts have been ordered.
 Public Works were in to meet with me yesterday to plan for digging of
 holes and concrete pour. (May need some more discussion)
- 2.) Parking lot has been patched.
- 3.) Seeding of Green Space at pergola area.
 Urban Forester to supply and install topsoil, seed, fertilizer and lime
 (approx. 16,000 sq ft.) \$9,088+HST

Motion 22-261

D. Doyle / P. Snow

Resolved to contract Urban Forester to supply and install topsoil, seed,

fertilizer and lime on approximately 16,000 square feet for the price of \$9,088 + HST.

Favour 7; Opposed 0; **Carried**

Councillor Doyle noted she is glad to see this getting approved.

Councillor Noel asked about the start time. Director of Recreation advised that he spoke with the contractor last week and he indicated he would be able to start the project soon. We have 4-6 weeks to the end of October which is a good time for the seeding.

Financial & Program Analysis

	<u>2022</u>	<u>2021</u>
1.) Pool Revenue (less HST)	\$128,315.51	\$67,280.43
2.) Lesson Registration	952	586
3.) Pool Visitation	14,426	8,621

Recreation Director advised he is impressed with the increased activity this year.

Council inquired about the complaint received regarding the lesson registration process. This correspondence was received after the last Recreation Committee meeting and will therefore be reviewed at the next Recreation Committee meeting.

Programs & Grants

- 1.) Fall Programming is in being planned and will be released in very near future. Somethings that are almost ready to go include: Kids in the Kitchen, Tumblin' Tots, Trick or Treat Walk, Halloween Swim/Dance
- 2.) Swim programs are in full swing this fall. Rentals spaces are filling up, swims are well attended and our lessons program is pretty much at full capacity.
- 3.) In discussion with school to determine gym availability for community sports program
- 4.) Have reached out to some of our contacts to bring back our Youth & Adult Painting Sessions.
- 5.) Step Aerobics and Fitness Class with Monica are starting again this week at pool. Classes will be held Monday, Wednesday and Thursday evenings.
- 6.) Swim program being offered for Grade 2 in Carbonear Academy this fall.

Councillor Doyle noted that at the Willoughby Playground the garbage can is not located by the basketball area. Perhaps a second garbage container should be placed. Director of Recreation advised staff will move the garbage container closer to the basketball area, and consider placing a second one in the playground in the spring.

Councillor O'Grady noted that the stencil activities on the asphalt seems to be well used. Director of Recreation advised he is looking at expanding this to other areas next year.

9. Finances

- a) **Operating Invoices** over \$2,000.00 in the amount of..... \$83,627.99

Motion 22-262 C. O'Grady / S. Slade

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$83,627.99 as submitted to Council.

Favour 7; Opposed 0; **Carried**

c) **Capital Invoices:**

Councillor Noel declared a conflict on the Valley Road, Phase 3 project as his, sister and parents own property in the area. Councillor Noel then left the meeting.

Water, Sewer & Street Upgrading, Valley Road, Phase 3

PN 21-102 (MA 17-GI-21-00041)

Harris & Associates, Engineering Invoice # 6966.....\$11,116.96

Motion 22-263 C. O'Grady / P. Snow

Resolved that the Town of Carbonear approve for payment the following Capital Project Invoice:

Water, Sewer & Street Upgrading, Valley Road, Phase 3

PN 21-102 (MA 17-GI-21-00041)

Harris & Associates, Engineering Invoice # 6966.....\$11,116.96

Favour 6; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

10. Regulations for Adoption

None listed.

11. Notices of Motion

No notices of motions were filed.

12. New Business

- a) **Scheduling of Council Discussion Meetings**

Councillor Doyle noted that she asked to have this item placed on the agenda. Prior to last September, Council would meet a half hour or an hour before the Regular Council meeting to get clarification on items for the Council meeting, etc.

We indicated that we would have Monday meetings for this purpose where we would not be as rushed and have better communications.

Discussed.

Motion 22-264

R. Noel / S. Slade

Resolved that the Town of Carbonear schedule a discussion meeting for Monday, October 3, 2022 at 4pm.

Favour 6; Opposed 0; **Carried**

It was noted these discussion meetings are needed to brainstorm ideas, and that topics from committee meetings be prioritized for the discussion meeting. Council would like to schedule discussion meetings for the first Monday of each month.

b.) Other

- Mayor Butt noted the Sam Jeffers Ride is coming up on Saturday, Sept. 17.
- There was a group from CBS that visited the downtown area this week.
- Mayor Butt noted that he sent condolences on behalf of the Town to Buckingham Palace.
- This coming Monday has been declared a federal holiday in honour of Queen Elizabeth II.

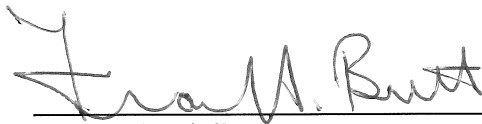
13. Adjournment

Motion 22-265

S. Slade / R. Noel

Resolved that the meeting adjourn at 6:59 pm and that Council meet again for a Regular Council Meeting on Tuesday, September 27, 2022 at 5:30pm.

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk