

Canada's horticulture sector;

WHEREAS gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;

WHEREAS the **Year of the Garden 2022** will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality;

WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

WHEREAS Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

NOW THEREFORE BE IT RESOLVED THAT the Town of Carbonear **HEREBY PROCLAIMS 2022 as the Year of the Garden**

in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and

THAT the Saturday before Father's Day, June 18 in 2022, be recognized as Garden Day in the Town of Carbonear as a legacy of Canada's Year of the Garden 2022; and

THAT the Town of Carbonear is committed to be a **Garden Friendly Town** supporting the development of its garden culture; and

THAT all municipalities across Canada **BE INVITED** to proclaim 2022 to be the **Year of the Garden** in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

6. Permits and Correspondence

6.1 Permit Listing # 9771-9776

Councillor Doyle asked Council to review the list of permits.

Motion 22-059

D. Doyle / P. Snow

Resolved to approve permits #9771-9776, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision
None listed.

6.3 Correspondence received and action taken:
Council reviewed the following correspondence and approved the action taken on each item listed:

a) Government NL

- Municipal and Provincial Affairs – funding in the amount of \$2,000 under the Municipal Come Home Year 2022 Celebration Grant. Copied to the Chief Administrative Officer and the Economic Development and Tourism Officer
- Municipal and Provincial Affairs – Circular - Joint Working Group on Regionalization Report and Recommendations. Copied to Administration and Council
- Department of Justice and Public Safety
RE: Guidelines for Fire Department Operational Plan to COVID-19, Alert Level 3
Forwarded to the Fire Department and the Chief Administrative Officer
- b) Property owner, Crowdy Street
RE: Lawn damage
Forwarded to Public Works, Waste Management and Community Services committee
- c) Property owner, Lemarchant Street
RE: Inquiry on garbage collection
Forwarded to Public Works, Waste Management and Community Services committee
- d) Property owner, Highroad North
RE: water line
Forwarded to Public Works, Waste Management and Community Services committee
- e) Property owner, Hillview Avenue
RE: Parking ticket
Copied to the Chief Administrative Officer and the Municipal Enforcement Officer
- f) MMSB
RE: Come Home Year Clean up Funding Initiative
Forwarded to Public Works, Waste Management and Community Services committee
- g) Property owner, Joe Taylors Lane
RE: Snow removal – accessibility barriers
Forwarded to Public Works, Waste Management and Community Services committee

7. Committee Reports

- a) Public Works, Waste Management and Community Services
Deputy Mayor Slade advised Council could peruse the minutes of the February 9th committee meeting. He would entertain any questions Council may have on the minutes.
Motion 22-060 S. Slade / P. Snow
Resolved to approve Change Order (1) in the amount of \$7,778.45 and Change Order (2) in the amount of \$1,305.00 including HST as submitted by Dynamic Engineering for project Highroad South
Favour 7; Opposed 0; **Carried**

Motion 22-061**S. Slade / M. Seymour**

*Whereas the Town has received quotes for the supply and installation for a replacement engine for one of our pickup trucks, and
Whereas purchasing new pickup trucks have a longer lead time due to the pandemic, and*

Whereas this pickup truck is in good overall condition except for the current engine,

Be It Resolved to arrange for the supply and installation of a new engine from Royale Garage for the price of \$9,690 plus HST.

Favour 7; Opposed 0; **Carried**

b) Administration and Finance

Councillor O'Grady advised that the committee met on February 10th and noted the following from the meeting:

- Request from the Avalon North Wolverines Search & Rescue for a contribution toward their funding-raising initiative to buy a new mobile command post.

Motion 22-062**C. O'Grady / P. Snow**

Resolved to approve a donation in the amount of \$200 to the Avalon North Wolverines Search and Rescue fundraising effort for a new mobile command post.

Favour 7; Opposed 0; **Carried**

- Splash Centre, request for financial support.
Deferred for further review.
- Public Procurement Agency, An email was received from the PPA concerning creating policies or thresholds for "low dollar" purchases. The CAO will research and draft a policy for review.
- Interest on taxes – There will be no interest charged on 2022 taxes if these taxes are paid by March 31, 2022. Finance Committee will review other options in the 2023 budget regarding the due date for taxes.

Deputy Mayor Slade asked if residents are aware that no interest is charged on 2022 taxes until March 31, 2022. Councillor O'Grady advised that statements were sent out notifying residents of that.

- Email listing – Councillor O'Grady encouraged property owners to sign up for the town's email listing.

c) Recreation, Special Events, Tourism and Culture

Councillor Seymour advised that the committee met on February 15th and noted the following from the meeting:

- International Women's Day is March 8
- Truck tender, The Director of Recreation reported the three quotes he obtained to the committee and the committee is now recommending the purchase.

Motion 22-063**M. Seymour / R. Noel**

Resolved to purchase a 1500 Crew Cab at a cost of \$42,377.00 plus HST from Hickman Group.

Favour 7; Opposed 0; **Carried**

Director of Recreation confirmed that the vehicle is on hold for the Town of Carbonear pending approval of purchase.

- Winter Carnival is planned for March 3-6. The Special Events Committee is partnering with other community groups. Several events such as yoga, snowshoeing, trail walks and sliding are planned ending with family activities Sunday at Paddy's Garden. A schedule of events will be posted on social media.

- Landscape NL, Communities in Bloom, Year of the Garden, proclamation was made earlier in the meeting. The committee recommends the Town register for the Communities in Bloom for 2022.

- Come Home Year

The Town of Carbonear will begin the Come Home Year festivities with a kickoff announcement and celebration on Monday, May 16, 2022.

This date is 36 years later from the Stationer's Festival in 1986. Our Summer of events will begin with a Stationer's Festival and then proceed with a schedule of events throughout the summer.

While specific dates are not fully confirmed for exhibitions, sessions and events throughout the summer, the date of May 16th will be the kickoff announcement. Carbonear will also be similar to many other municipalities across the province and focus a concerted effort to jam pack events and activities into the Carbonear Days Weekend (first weekend of August).

The EDTO has been reaching out to community organizations, committees, and groups to arrange a chat together about all their plans for the summer with the goal to incorporate the Town festivities with their own annual events and promotions. Info sessions are scheduled for this week. An info e-update for business owners will be sent out by the end of the week. Volunteer forms and a description similar to the one I've just given will be launched on our website and social media by the end of this week.

A complete schedule of events for May to September in a commemorative booklet will be released in May.

- Multiculturism Month

March is Multiculturalism Month

The EDTO and Welcoming Community coordinator are currently working on a series of events and sessions that will take place during the month of March which will include outdoor events, in-person cooking class (with registration), potentially a gathering (depending on public health guidelines) and release of stories of those who have chosen to make Carbonear their home.

- Softball Association – Waiting on a response to the correspondence that was sent to them.

- ATV trail system & underground culverts on Columbus Drive – will discuss some items of concern with the Public Works Committee.

Councillor Doyle inquired about specific dates for events for Come Home Year. She noted that the Special Events concert is taking place on August 20. People are inquiring about a list of events as they are trying to book accommodations and rental vehicles.

EDTO advised May 16 is the kick off date. There is something going on from May to September. Information will be released tomorrow with Volunteer booklet as well. Meeting is taking place on Thursday with community groups.

Deputy Mayor Slade inquired about the ATV Culverts on Columbus Drive. He noted that these culverts were put in place several years ago for the safety of ATV users. Since then, the road was widened to allow another lane of traffic. Deputy Mayor Slade asked if Council could consider additional changes to address the ATV user's concerns in travelling along the side of the road to access the ATV culverts.

Some discussion took place on this matter. Public Works will investigate this matter further and provide additional information to Council for discussion.

- d) Economic Development, Planning and Land Use Planning
- Councillor Doyle advised that the committee met on February 17th and noted the following from the meeting:
- Several items are still outstanding and is being working on.
 - Several applications require further information before a recommendation can be made to council.
 - Staff are working with a developer to obtain further information on a proposed extension.
 - RFP for Municipal Plan - \$40,000 was allocated in the 2022 budget for this purpose. The municipal plan is recommended to be reviewed every 10 years. We have made several amendments over the years, however a full plan review has not been completed in over 20 years. After completing further research, it was determined that a full plan review may cost between \$90,000 - \$100,000. Council will need to decide on a revised budget amount for the review and where those funds will be obtained, before we can proceed with an RFP for the Municipal Plan review.
 - Motions recommended
 - Motion 22-064** **D. Doyle / P. Snow**
Resolved to approve the following application in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:
 - 9 Sutton's Hill - to construct an accessory building conditional upon the building being relocated in accordance with the development standards.
- Favour 7; Opposed 0; **Carried**

Motion 22-065**D. Doyle / M. Seymour**

Resolved to send a removal order to the following property that have completed development contrary to the Town of Carbonear Municipal Plan and Development Regulations:

- 46 Crowdy Street to remove an extension to the shed.

Favour 7; Opposed 0; **Carried**

Councillor Doyle reminded people to plan ahead, before you proceed with development submit an application for a permit. Find out what you can do before the development is started, staff will help problem solve any issues.

8. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

CAO reviewed the following from her report with Council:

Tax Revenue: Budgeted Tax Revenue is \$5,483,819. Tax revenue levied is \$5,442,944. This is \$40,875 below tax revenue budgeted. This difference is expected to close throughout the year with new construction.

Other Revenues-Own Sources: Other revenues include permits, pool revenue, interest, library rental, etc. and those are recorded as they are received. Revenue from own sources is budgeted at \$472,530. \$17,005 has been collected.

Total Revenues: Projected revenue is \$8,585,357

Expenses: A table of expenses has been provided by department

| Department | Budget | Actual (Jan.) |
|-------------------------------|-------------|---------------|
| General Government | \$1,062,975 | \$ 84,389 |
| Protective Services | \$ 202,821 | \$ 8,884 |
| Transportation Services | \$2,354,357 | \$ 90,382 |
| Recreation Services | \$1,095,874 | \$ 53,680 |
| Environmental Health | \$ 733,900 | \$ 54,786 |
| Fiscal Services | \$2,657,356 | \$ 51,076 |
| Planning, Development/Culture | \$ 478,074 | \$ 8,104 |

All Department expenditures are within budget, no concerns to date.

b) Director of Recreation

The Director of Recreation reviewed the following from his report with Council:

Pool & Rec Maintenance

- New Ball Field Groomer has arrived. Look forward to start of spring so we can put it to work and prepare our fields.
- New scoreboards are due to ship as of March 10th.

Financial & Program Analysis

The numbers at the pool are good considering the Covid restriction in place this year.

Programs & Grants

- With the Covid restrictions beginning to loosen, recreation activity at the pool has been picking up. Staff have been working hard

creating pool schedules and re-creating pool schedules. It's been a work in progress. We have finalized a schedule that should get us through spring. Swimming lessons have started again on Saturdays, and with the latest loosening of restrictions, we are adding some weekday lessons. Info and registration info will be released later this week.

You can find the latest copy of the pool schedule on the pool facebook page.

- Winter Carnival is scheduled for March 3rd-6th. Special Events Committee has worked hard to offer some great programming during the weekend, and some of the local services and businesses have jumped on board to help. Schedule of events will be released in the coming days.

Deputy Mayor Slade thanked the Special Events Committee for their work in planning the Winter Carnival activities.

Director of Recreation to pass along Council's thanks to the Special Events Committee.

c) Fire Chief

Mayor Butt welcomed the Fire Chief Adam Earle to the meeting.

The Fire Chief reviewed the following from his report with Council

- Fire calls – There were a total of 80 Fire call for 2021
Some discussion took place on this matter. It was noted that there were 37 False Alarms and a lot of those were from the vacant buildings formerly known as the Interfaith Home and the Hr. Lodge. Council will identify this concern with our MHA.
- Equipment Program – Equipment inspections are completed monthly. If equipment is broken or torn, equipment is repaired or replaced.
- Training Program – In the process of getting all members to a Level 1 standard. Members can then attend Fire School to get their Gold Seal.
- Civic Numbers not visible – The civic numbers are not visible on many houses, as some houses do not have civic numbers placed on their houses. The Fire Department is requesting Council to address this concern with the residents and to consider a plan to ensure that all houses within the town have civic numbers clearly visible on their homes. *The CAO noted that the Town does have a Civic Numbering Policy. This will be reviewed by Committee to see what else can be done to educate residents on the importance of this matter for all emergency services. Council will review the matter further.*
- Department is returned to regular duties.

Deputy Mayor Slade noted there are 40 members in the Carbonear Volunteer Fire Department and he thanked them on behalf of Council for the great job they do for the Town of Carbonear. Mayor Butt thanked the Fire Chief for his report.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of.....\$ 55,290.76

Motion 22-066

C. O'Grady / P. Snow

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$55,290.76 as submitted to Council.
Favour 7; Opposed 0; **Carried**

10. Regulations for Adoption

None listed.

11. Notices of Motion

No notices of motions were presented.

12. New Business

No new business.

13. Adjournment

Motion 22-067

S. Slade / M. Seymour

Resolved that the meeting adjourn at 6:20pm and that Council meet again for a Regular Council Meeting on Tuesday, March 8, 2022 at 5:30pm will be in person in Council Chambers.

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk