

Town of Carbonear
Regular Council Meeting, January 25, 2022
Minutes of a regular meeting of the Council of the Town of Carbonear held
via Zoom webinar, January 25th, 2022 at 5:30pm

Members Present: Mayor Frank Butt
Councillors Sam Slade
Danielle Doyle
Chris O'Grady
Ray Noel
Malcolm Seymour
Peter Snow

Also Present: Town Clerk Cathy Somers
Chief Administrative Officer Cynthia Davis
Director of Operations & Public Works Ian Farrell
Director of Recreation Rob Button
Economic Development & Tourism Officer Kerri Abbott

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1. Calling of Meeting to Order
Mayor Butt welcomed everyone to the meeting and called the meeting to order at 5:34pm. Several participants are registered for today's Council meeting viewing through Zoom.

2. Approval of the Agenda for January 25, 2022 Regular Meeting
Correspondence was received today from Stanley N. Clinton, Report with recommendation arising from a review of the Municipal Plan Amendment No. 27, 2021 and Development Regulations Amendment No. 39, 2021. This can now be reviewed by Council and the motion to approve the amendments can be obtained.

This item would need to be added to the agenda:

- 6.2b) Stanley N. Clinton, Report with recommendation arising from a review of the Municipal Plan Amendment No. 27, 2021 and Development Regulations Amendment No. 39, 2021.

Councillor Doyle asked that Request for Meeting with MHA Steve Crocker be added to the Agenda under Item 12. New Business

Motion 22-017

R. Noel / M. Seymour

Resolved to adopt the agenda of the January 25, 2022 Regular Meeting of Council as amended with the addition of Item 6.2b) Stanley N. Clinton, Report with recommendation arising from a review of the Municipal Plan Amendment No. 27, 2021 and Development Regulations Amendment No. 39, 2021 and the addition of Item 12a) Meeting with MHA Steve Crocker.

Favour 7; Opposed 0; **Carried**

3. Adoption of the minutes
 - a) Regular Meeting – January 11, 2022

Motion 22-018**S. Slade / M. Seymour**

Resolved to adopt the minutes of the January 11, 2022 Regular Meeting of Council as presented.

Favour 7; Opposed 0; **Carried**

4. Business Arising from Minutes
No business arising.
5. Proclamations / Presentations / Delegations
None listed.
6. Permits and Correspondence

6.1 Permit Listing # 9763-9765

Councillor Doyle asked Council to review the list of permits for any possible conflict of interests.

Motion 22-019**D. Doyle / P. Snow**

Resolved to approve permits #9763-9765, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision**a) Fougere Menchenton Architecture**

RE. Conception Bay Regional Community Centre Extension Project

Eastern Contracting Ltd, Change Order # 10 in the amount of \$2,080.20 to make modifications to the door.

Motion 22-020**C. O'Grady / M. Seymour**

Resolved to approve Change Order #10 in the amount of \$2,080.20 + HST as submitted by Eastern Contracting for door medication.

Favour 7; Opposed 0; **Carried**

b) Stanley N. Clinton, Report with recommendation arising from a review of the Municipal Plan Amendment No. 27, 2021 and Development Regulations Amendment No. 39, 2021.

CAO advised this amendment is adding a policy to conditionally allow for Childcare facilities in Light Industrial Uses and will add Childcare as a discretionary use in Light Industrial with conditions.

A Public Hearing was advertised for January 17th, no written objections were received so the hearing was cancelled.

The Commissioner's report was received where he stated his analysis of the proposed amendment and provided his recommendation to proceed and approve the proposed Plan and Development Regulations amendments.

Motion 22-021**D. Doyle / P. Snow**

Under the authority of Sections 16, 17 and 18 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear

1. *Adopted Municipal Plan Amendment No. 27, 2021 on the 14th day of December, 2021.*
2. *Gave notice of the adoption of Municipal Plan Amendment No. 27, 2021 by advertisement inserted in the December 16 and 23rd editions of the Shoreline, and posted on the Town's Website on December 15, 2021.*
3. *Set the 17th day of January, 2022 for the holding of a Public Hearing in accordance with COVID-19 Public Health protocols, to consider objections and submissions.*
4. *No written submissions were received by the advertised deadline of January 17. The Commissioner's report was received by Council on January 25, 2022.*
5. *Council considered the Commissioner's report at its regular meeting January 25, 2022.*

Now under Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves Municipal Plan Amendment No. 27, 2021 on the 25th day of January, 2022.

Favour 7; Opposed 0; Carried

Motion 22-022

D. Doyle / C. O'Grady

Under the authority of Sections 16, 17 and 18 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear

1. *Adopted Development Regulations Amendment No. 39, 2021 on the 14th day of December, 2021.*
2. *Gave notice of the adoption of Development Regulations Amendment No. 39, 2021 by advertisement in the December 16 and 23rd 2021 editions of the Shoreline.*
3. *Set the 17th day of January, 2022 for the holding of a Public Hearing in accordance with COVID-19 Public Health protocols, to consider objections and submissions.*
4. *No written submissions were received by the advertised deadline of January 17. The Commissioner's report was received by Council on January 25th, 2022.*
5. *Council considered the Commissioner's report at its regular meeting of January 25, 2022.*

Now under the authority of Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves Development Regulations Amendment No. 39, 2021 on the 25th day of January, 2022.

Favour 7; Opposed 0; Carried

6.3 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Property owner, Park Avenue
RE: Fence repair

- Forwarded to Public Works, Waste Management & Community Services
Government NL
- Digital Government and Services Branch
Building Accessibility Act Virtual Consultation, Monday January 27
and January 31 from 2-4 pm.
Copied to Council and administrative staff
 - Public Procurement Agency
Light duty Fleet Acquisition contract update
Forwarded to Administrative Staff and Department Heads
- c) Individual proposal
RE: Inquiry on keeping animals on property
Forwarded to Public Works, Waste Management and Community Services
committee

7. Committee Reports

- a) Public Works, Waste Management and Community Services
Deputy Mayor Slade advised Council could peruse the minutes of the
committee. He would entertain any questions Council may have on the
minutes.
Two motions are being presented from the Committee.
- Motion 22-023** **S. Slade / M. Seymour**
*Resolved that the Town of Carbonear extend the Solid Waste contract
with the Eastern Regional Service Board for a period of one year from July
1, 2022 to June 30, 2023 at the current rate.*
Favour 7; Opposed 0; **Carried**
Question: Councillor Doyle noted that on the ERSB website it says 7 bag
maximum, but they are changing that to 6 bag maximum and recycling is
still only taking place every two weeks. Is this something that Council
should consider changing?
CAO advised there was an error on the ERSB site, it should have read 6
bag maximum as that is what was in the previous contract.
The Town has not requested a change in the frequency for recycling
collection.
Some discussion took place on problems with garbage not being picked
up. This matter will be added to the Public Works Committee meeting
agenda.

Motion 22-024 **S. Slade / C. O'Grady**
*Resolved that the Town of Carbonear submit its Capital Investment Plan
to the Department of Municipal and Provincial Affairs for Gas Tax Funding
in the amount of \$679,527 for the Powell Drive Phase 2 Storm Sewer and
Street Upgrading Project.*
Favour 7; Opposed 0; **Carried**

Mayor Butt asked if there was a motion being recommended on the Water
Street Phase II project.
CAO advised that this item requires further review before motion to be

presented.

- b) Administration and Finance
Councillor O'Grady advised the committee met on January 13th and noted the following from the meeting:

Vaccination Policy

This policy will require all employees to be fully vaccinated. Municipalities are considered essential services and it is important for the town to protect its staff and to ensure the essential services are provided.

Motion 22-025

C. O'Grady / P. Snow

Resolved to adopt the Town of Carbonear COVID -19 Vaccination Policy as presented to Council.

Favour 7; Opposed 0; **Carried**

Federation of Canadian Municipalities

Federation of Canadian Municipalities, RE: 2022-2023 Membership Invoice. Base fee per population is \$241.50 and per capita dues calculated per population is \$1,381.74 (tax included). The committee recommends the town continue to be a member of FCM.

Budget Request Form

Councillor O'Grady provided a draft form to be provided to Department Heads for completion for new budget requests for review. To be completed by Department Heads and reviewed by CAO, appropriate committee and then for Council review.

Form will be reviewed and monitored. Form will be put in to use for the 2023 budget. The CAO will complete further review of the draft budget form for use in the future.

Work Order Process

There was some discussion on whether resident requests are acknowledged and / or notified when requests are submitted to the Town. EA responds to all emails to acknowledge receipt and advises accordingly whether the request is being deferred to committee or staff for a response. Once a service request is received from a resident, they are input into the electronic system. The Director will review the requests to be investigated to determine if action is required in accordance with Town regulations and policies, and where necessary, a work order will be created for staff for action. Once work orders are completed, they are closed on the system. The CAO noted that Councillors can access the system which is read only and does not allow access to names and addresses. The CAO will forward a copy of the passcode to Council for those that may wish to access.

Policies and Procedure training for Council

It was suggested that there should be a training session for council to review Town Policies and regulations for new councillors or as a refresher for returning councillors. It was noted that Town's Municipal Plan and Development Regulations and other Regulations are included on the Town website for everyone's information. The EA copied the policy binder for Council review and sent electronically to Councillors.

The committee recommends scheduling a session to review the rules of procedure.

Committee Structure

There was a request from another member of Council to review the current committee structure. Currently the standing committee structure includes two members of Council along with the Ex-Officio. The mayor has been attending the committee meetings so there are typically three members of Council in attendance at each standing committee meeting. The Municipal Council Handbook recommends to keep membership small for a workable committee process. It also states that committee should only make recommendations and should not have power to make decisions. Adding another member of Council would result in a quorum of Council members on a standing committee. The members of Council that were appointed to only one standing committee have been appointed to other sub committees or as liaisons to outside committees. *The committee did not recommend any changes to the current committee structure.*

Councillor Doyle noted that she was the one who requested this review of the committee structure. She noted that on the previous Council we had three councillors plus the Mayor as ex-officio on each committee.

She noted that she was elected to speak on behalf of the people, and she feels there is inequity of the committee structure. Some elected officials are on two committees while others are on only one committee.

It was noted that all council members are given equal opportunity to speak on any of the matters when recommendations are being made from any committee.

Further discussion took place on the matter on how the committee structure was determined.

Town Clerk Report

The 2022 tax levy was run and there is a shortfall which is a small percentage of the overall tax revenue. Some assessments went down and there were some business closures. The committee feels there is enough space with the anticipated revenue from the sale of properties and equipment that the town intends to sell this year to provide miscellaneous revenue to compensate for the shortfall in taxation revenue.

Accounts Receivable Report for 2021

Property tax 94.4% collected

Water Sewer Tax 94.84% collected

Business Tax 97.56% collected

Human Resources

Compensation adjustment for non-union staff

A new Collective Agreement was negotiated for union staff with a wage increase for 2022-2024. The Finance Committee council members met and discussed increases for the office non-union and management staff.

The following motion is being recommended:

Motion 22-027

C. O'Grady / P. Snow

Resolved to approve the following increases for the full-time non-union and management staff:

- 2022 2.5% increase
- 2023 1.5% increase
- 2024 1.5% increase; and
- 2025 2% increase.

Favour 7; Opposed 0; **Carried**

Interest Adjustment Policy amendment

This amendment allows for property owners to who qualify under the Interest Adjustment Policy to make equal payments over a 12 month period, rather than previously over a 10 month period.

Motion 22-026

C. O'Grady / P. Snow

Resolved to accept the amended Interest Adjustment Policy as presented to Council.

Favour 7; Opposed 0; **Carried**

Councillor Doyle asked if this could apply to all residents. Councillor O'Grady advised that this is not our policy, the policy is to assist those with low incomes. CAO advised that others who do not qualify for the Interest Adjustment Policy can make arrangements for equal monthly payments, however interest will be charged each month on the remaining outstanding balance on their account.

- c) Recreation, Special Events, Tourism and Culture
Councillor Seymour advised the committee met on January 18th and noted the following from the meeting:

RFP for the parks and recreation department to design and develop a master plan - The RFP was sent to the committee for review.

The committee recommends proceeding with the RFP for a Recreation Master Plan.

Motion 22-028

M. Seymour / R. Noel

Resolved to proceed to tender with the RFP for a Recreation Master Plan

Favour 7; Opposed 0; **Carried**

Placement of bench - Benches have been put in place by the pergola area and along the boardwalk in front of the College of the North Atlantic across from the fountain. The Director will forward some photos of the benches to the EDTO to be placed on the Town's social media.

National Softball Tournament - This matter is ongoing.

The committee recommends proceeding with purchasing the items budgeted as they are required for safety and ongoing maintenance.

Animal Control Regulations - This item is being reviewed in Public Works and with Council.

New Horizons for Seniors program - EDTO has submitted the application.

Alzheimer Society meeting space - Staff are working on finding a suitable time and place for the meetings.

Come Home Year Funding

The deadline for applications is January 31. The application has been started and will be submitted by the deadline. Further updates will be

provided as they become available.

Summer Grants

The Canada Summer Jobs application was submitted on January 6, 2022.

Ballfield groomer

A motion is recommended to proceed to purchase.

Motion 22-029

M. Seymour / R. Noel

Resolved to purchase a multifunctional ballfield groomer at a cost of \$5,996 US plus HST and shipping from ABI Attachments Inc.

Favour 7; Opposed 0; **Carried**

Question was raised if this item could be sourced in Canada and if there were three quotes obtained.

Director of Recreation advise there were three quotes obtained.

Canadian sites were considered, however this was the best item sourced.

Swimming and Recreation Programming

The pool is currently operating at a reduced schedule due to Covid and shortage of staff.

Outdoor rink

Due to the fluctuating temperatures, there has not been much success with the skating rink this year.

Welcoming Communities video – Great idea, WC Coordinator is reaching out to members of the community and trying to engage the youth as well. There are other initiatives being planned as well.

Random Act of Kindness Week – This is planned for February through a social media campaign.

Christmas Lights – The town has the seasonal lights left on for the winter season.

Councillor Doyle noted that on December 21, Minor Softball posted on their social media that they are looking to host the national softball tournament in another municipality.

If this is being hosted in Carbonear, it was suggested that the Islanders Softball representatives and representatives from the Town should meet to discuss their concerns.

Discussed.

Councillor Seymour noted that he was speaking with a softball representative and will be speaking with the Recreation Director to determine if we can get another meeting with them to keep the tournament in Carbonear this year. He noted Council has allocated \$95,000 in to new initiatives for recreation, not only softball.

- d) Economic Development, Planning and Land Use Planning
Councillor Doyle advised the committee met on January 20th and noted the following from the meeting:

Order

An order is being drafted to cease business operations since the property owner is not complying to the conditions of the permit. It will be sent via registered mail.

Issue with Fence application – Obtaining further information from the

CAO, however Urban & Rural Planning legislation identifies that no structures can be approved in street reservation.

Development Applications

Several Development applications were reviewed. Some are being deferred for further review. Several others are recommended for approval.

Deputy Mayor Slade asked if he would be considered to be in conflict on the permit being considered for 110 White's Road.

Deputy Mayor Slade was asked if he was related to the applicant and advised he was not.

Motion 22-030

R. Noel / P. Snow

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Deputy Mayor Slade to be in conflict of interest on the development application of 110 White's Road.

Favour 6; Opposed 0; **Carried**

Deputy Mayor Slade did not vote on the matter.

Motion 22-031

D. Doyle / P. Snow

Resolved to approve the following application in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *110 White's Road to renew permit to operate a domestic saw mill for personal use, subject to operation and maintenance of sawmill in accordance with provincial guidelines and regulations; sawmill to be operated within the accessory building on the property to reduce noise during operation; and subject to annual renewal at Council's discretion;*

Favour 7; Opposed 0; **Carried**

Motion 22-032

D. Doyle / P. Snow

Resolved to approve the following application in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *23 Lemarchant Street to construct a new dwelling conditional upon the setback being in accordance with the building line;*

Favour 7; Opposed 0; **Carried**

Mayor Butt asked if he would be considered to be in conflict of interest on the application of 248 Water Street as he owns property in the area.

Deputy Mayor Slade assumed the position of Chair.

Motion 22-033

P. Snow / M. Seymour

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Mayor Butt to be in conflict of interest on the development application of 248 Water Street.

Favour 6; Opposed 0; **Carried**

Mayor Butt did not vote on the matter.

Mayor Butt then assumed the position of Chair.

Motion 22-034

D. Doyle / P. Snow

Resolved to approve the following application in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *248 Water Street to complete interior renovations to construct a wheelchair accessible washroom and conditional approval from Service NL and other applicable approvals from other government department and agencies;*

Favour 7; Opposed 0; **Carried**

MEO Report

Councillor Doyle reminded property owners that permits are required for all development.

The committee recommends some removal orders.

There are several businesses that have relocated from another location without making the required application to the Town. A permit is required to relocate a business operation.

The committee recommends sending correspondence to business owners to inform them a permit application is required to be completed for the new location.

Inquiry on the reduction of rear yard in Commercial General zone

The committee were not in favour of recommending a reduction in the rear yard for a commercial general zone from 10 to 2 m.

Update on Service NL approvals not yet received

There are several businesses still waiting on Service NL approval.

Inquiry on business capacity

Councillor Doyle reported she visited a new business on Powell Drive a few days ago and they are waiting to have an order capacity done.

This has since been completed.

International Women's Day

It was reported the EDTO is working on an event for International Women's Day. Councillor Doyle noted an initiative of the Municipalities NL Women's Caucus to host a panel of online female community leaders. The panel will focus on barriers to females in any political office to offer empowerment, support, etc.

Water Street, Phase 2, Funding application to ACOA

Deferred until CAO and EDTO have a meeting with the ACOA representative on the matter.

Committee is recommending the issuance of removal orders to remove a shed and a building from properties within the Town and also to remove travel trailers from lots in the Line Road.

Council inquired about the reason for the removal of the travel trailers.

It was noted that travel trailers can be permitted from May 24th to Labour

Day weekend. Current policy only allows 1 trailer or cabin per lot. Council asked that the removal order for travel trailers be deferred for Council to review the policy and details on the Enforcement Officer's investigation on the properties and the committee's recommendations for each travel trailer removal order.
Deferred.

Motion 22-035

D. Doyle / S. Slade

Resolved to send a removal order to the following properties that have completed development contrary to the Town of Carbonear Municipal Plan and Development Regulations.

- *4 Irishtown Road to remove the shed;*
- *25 Gladstone Lane to remove the building;*

Favour 7; Opposed 0; **Carried**

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director reviewed the following from his report with Council:

Due to COVID, reduced programs offered at the pool. Swim Team just allowed back for practicing.

This has affected pool revenue, lesson registration and pool visitation.

Programs & Grants

- 1.) Been a slow start to year with the new wave of Covid, however, we hope to get back to some of our recreation programming once alert levels change, and it is safe to do so. Staff are preparing to have things ready to go when we can.
- 2.) Outdoor Rink - started the process of preparing the outdoor rink. Placed liner (reused from last year) and filled. Unfortunately, the liner didn't hold the water as expected and ran out. Without a liner and no amount of snow, we will need a couple of solid weeks of extreme cold to establish. Weather has been crazy up and down with milder temps forecasted again for this week.
Director reported an issue with hydrant, he will check with Director of Operations and Public Works on this matter.
Mayor Butt inquired about the problem with the liner. Director reported the liner needs to be 55' x 110'. Need to check to see if we can get it for late February. He also suggested that he will look at two rinks on the one surface as a better option for next year.
- 3.) Community Better Challenge - applied for a \$1,500 grant to help support recreation opportunities in June for this program.
Competed in a National Contest last year, the town did finish 2nd in the province. Looking to compete again this year, as last year it created a good hype around the community and encouraged physical activity. With a little more planning this year, hoping to be bigger and better! We are planning a 30 Day Activity Calendar (organized activity everyday) with something planned for all ages and abilities. Looking to have each one of the councillors lead a

particular activity.

Councillor Seymour inquired about the Red Cross programming. Director reported this will be a change over for staff, right now the easiest switch would be to the Life Saving Society programming. The Red Cross program will be available to the end of the year, and he will bring forward a recommendation on the matter when he has completed his evaluation.

CAO advised that the Fire Chief will attend the next Regular Council meeting. Mayor Butt noted that the Fire Department held their first meeting of the year in accordance with Covid-19 protocol.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of.....\$82,225.35
Motion 22-036 C. O'Grady / P. Snow
Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$82,225.35 as submitted to Council.
Favour 7; Opposed 0; **Carried**

- b) Capital Invoices:
Highroad South Water and Sewer
Dynamic Engineering Ltd, Invoice # 1426.....\$20,556.33
Dynamic Engineering Ltd, Invoice # 1431.....\$7,345.91
Conception Bay Regional Community Centre Ext. PN: 8050-11
Eastern Contracting Ltd, CP # 12.....\$131,674.77
Fougere Menchenton Architecture, Invoice # FMA 21-1253...\$10,778.38
Powell Drive Upgrading, Phase 2
Harris & Associates, Engineering Invoice # 6906.....\$12,650.00
Carbonear Pool Liner & Deck Replacement
Can-Am Platforms & Construction Ltd. Claim #6.....\$11,816.68
Street Upgrading & Paving, PN 21-109
Concord Paving Ltd, Release of holdback.....\$29,497.52
White's Road, Storm Sewer & Street Upgrading, PN 20-126
Concord Paving Ltd, CP 3, holdback.....\$13,363.67
Water Street Revitalization Phase 1, Part C
Fast signs, Invoice # 651-82075.....\$6,867.63

Town Clerk noted that there have been previous conflicts identified for the last three projects listed.

Town Clerk suggested that the first six items listed could be considered under one motion if there are not conflicts of interest identified for these items.

Councillor Snow asked if he would be considered to be in conflict of interest on the Invoice for the Carbonear Pool Liner & Deck Replacement as his daughter is a part-time employee at the facility.

Motion 22-037 D. Doyle / S. Slade
Under Section 209 of the Municipalities Act, Be it Resolved that the Town

of Carbonear does not consider Councillor Snow to be in conflict of interest on the matter of the payment of invoices for the Carbonear Pool Liner & Deck Replacement to Can-Am Platforms & Construction Ltd.
Favour 6; Opposed 0; **Carried**
Councillor Snow did not vote on the motion.

Motion 22-038

C. O'Grady / R. Noel

Resolved that the Town of Carbonear approve for payment the following invoices as submitted to Council:

Highroad South Water and Sewer

Dynamic Engineering Ltd, Invoice # 1426.....\$20,556.33

Dynamic Engineering Ltd, Invoice # 1431.....\$7,345.91

Conception Bay Regional Community Centre Ext. PN: 8050-11

Eastern Contracting Ltd, CP # 12.....\$131,674.77

Fougere Menchenton Architecture, Invoice # FMA 21-1253.....\$10,778.38

Powell Drive Upgrading, Phase 1

Harris & Associates, Engineering Invoice # 6906.....\$12,650.00

Carbonear Pool Liner & Deck Replacement

Can-Am Platforms & Construction Ltd. Claim #6.....\$11,816.68

Favour 7; Opposed 0; **Carried**

Street Upgrading & Paving, PN 21-109

(Nicholl Place, Pondsides Hill, Winter Place, Osmond's Lane, Bottom of Burnt Head Road, King's Hill, Bottom of Bunker's Hill, Saddle Hill, Forest Road to Fortune Road)

Concord Paving Ltd, Release of holdback.....\$29,497.52

Deputy Mayor Slade declared a conflict of interest on the Street Upgrading & Paving, PN 21-109 project as Bunker's Hill is included in this project as Deputy Mayor Slade owns property on Bunker's Hill.

Deputy Mayor Slade then left the meeting.

Motion 22-039

C. O'Grady / P. Snow

Resolved that the Town of Carbonear approve for payment the following invoices as submitted to Council:

Concord Paving Ltd, Release of holdback.....\$29,497.52

Favour 6; Opposed 0; **Carried**

Deputy Mayor Slade was called back into the meeting.

White's Road, Storm Sewer & Street Upgrading, PN 20-126

Concord Paving Ltd, CP 3, holdback.....\$13,363.67

Mayor Butt declared a conflict of interest on the White's Road, Storm Sewer & Street Upgrading PN 20-126 as his sister owns property in that area.

Mayor Butt also declared a conflict of interest on the Water Street Revitalization Phase 1, Part C project as he owns property in the area.

Councillor Noel declared a conflict of interest on the White's Road, Storm Sewer & Street Upgrading PN 20-126 as his sister-in-law owns property in that area.

Mayor Butt and Councillor Noel then left the meeting.
Deputy Mayor Slade assumed the position of Chair.

Motion 22-040 **C. O'Grady / P. Snow**

Resolved that the Town of Carbonear approve for payment the following invoices as submitted to Council:

White's Road, Storm Sewer & Street Upgrading, PN 20-126

Concord Paving Ltd, CP 3, holdback.....\$13,363.67

Favour 5; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

Water Street Revitalization Phase 1, Part C

Fast signs, Invoice # 651-82075.....\$6,867.63

Motion 22-041 **C. O'Grady / P. Snow**

Resolved that the Town of Carbonear approve for payment the following invoices as submitted to Council:

Water Street Revitalization Phase 1, Part C

Fast signs, Invoice # 651-82075.....\$6,867.63

Favour 6; Opposed 0; **Carried**

Mayor Butt was called back into the meeting and assumed the position of Chair.

10. Regulations for Adoption
None listed.

11. Notices of Motion
No notices of motions were presented.

12. New Business
Request for Meeting with MHA Steve Crocker.
Councillor Doyle noted that she sent email on November 29th and Jan 17th requesting Council to have a meeting with the MHA. Last council, very early into the term, we had a meeting with our MHA. She noted that she would like to have a meeting now with the MHA and our current council.
There are a number of things that are time sensitive and she mentioned the following items for discussion with the MHA
Application for funding for Come Home Year,
Accessible Playground
Recreation centre/building for sports team at the recreation complex.
Issue of family doctors
Accessibility issue at Fire hall/warming centre
Chamber of Commerce
Vacant properties of the former Hr. Lodge and Interfaith buildings
Downtown Phase II funding – ACOA

Discussed.

Mayor Butt noted that he suggested we set up a meeting for the 1st week in February to determine the items to be placed on the agenda for a meeting with Minister Crocker. He noted that the list needs to be practical and concise.

Following that we can contact the Minister with the agenda and determine a suitable time for a meeting with him and council.

Mayor Butt also noted that the EDTO will be submitting an application for funding for Come Home Year prior to the deadline for applications.
Council to determine meeting time through email.

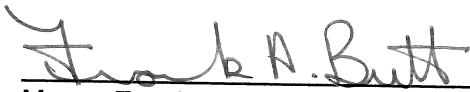
Councillor Noel suggested that we set up a meeting with the Federal Minister as well.

13. Adjournment

Motion 22-042

C. O'Grady / S. Slade

Resolved that the meeting adjourn at 7:24pm and that Council meet again for a Regular Council Meeting on Tuesday, February 8, 2022 at 5:30pm.



Mayor Frank Butt



Cathy Somers, Town Clerk