

Town of Carbonear
Regular Council Meeting, October 26th, 2021

Minutes of a regular meeting of the Council of the Town of Carbonear held in
Council Chambers and with attendees via Zoom webinar, October 26th, 2021 at 5:30pm

Members Present: Mayor Frank Butt
Councillors Sam Slade
Danielle Doyle
Chris O'Grady
Ray Noel
Malcolm Seymour
Peter Snow

Also Present:	Town Clerk	Cathy Somers
	Chief Administrative Officer	Cynthia Davis
	Director of Operations	
	& Public Works	Ian Farrell
	Director of Recreation	
	& Tourism	Rob Button
	Economic Development &	
	Tourism Officer	Kerri Abbott

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1. Calling of Meeting to Order
Mayor Butt welcomed everyone to the meeting and called the meeting to order at 5:30pm. Several participants are registered for today's Council meeting viewing through Zoom and others are present with Council in the Council Chambers.
 2. Adoption of the Agenda for October 26, 2021 Regular Meeting
Motion 21-337 R. Noel / C. O'Grady
Resolved to adopt the agenda of the October 26, 2021 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 3. Adoption of the minutes
 - a) Regular Meeting – October 12, 2021
Motion 21-338 D. Doyle / M. Seymour
Resolved to adopt the minutes of the October 12, 2021 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 4. Business Arising from Minutes
No business arising from the minutes.
 5. Proclamations/Presentations/Delegations
None listed
 6. Permits and Correspondence
 - 6.1 Permit Listing # 9700, 9705-9716

Councillor Doyle asked Council to review the list of permits for any possible conflict of interests.

Motion 21-339

D. Doyle / S. Slade

Resolved to approve permits #9700, 9705-9716, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence, requiring Council's decision

- a) Dynamic Engineering Change Order No. 3 for the Highroad South Water and Sewer Project # 17-GI-20-0009 for Black Diamond Construction Limited in the amount of \$15,364.00, HST included for the addition of a unit rate for the supply and placement of approximately 16m of culvert replacement required on Highroad South at the Janes Avenue intersection.

Motion 21-340

S. Slade / C. O'Grady

Resolved to approve Change Order Number 3 for the Highroad South Water and Sewer Project #17-GI-20-0009 for Black Diamond Construction Limited in the amount of \$15,364.00 HST included for the addition of a unit rate for the supply and placement of approximately 16m of culvert replacement required on Highroad South at the Janes Avenue intersection.

Favour 7; Opposed 0; **Carried**

6.3 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Government of Newfoundland and Labrador
- Department of Justice and Public Safety
RE: Public Advisory: Financial Assistance related to Hurricane Larry
Forwarded to the Chief Administrative Officer, Town Clerk and the Director of Operations and Public Works.
 - Fire Services Division regarding Firefighter Cancer Prevention – Best Practice Follow up reminder.
Copied to the Chief Administrative Officer and the Fire Chief.
 - Manager Municipal Training Program – Municipal Council Handbook 2021 Interim Edition, available for download.
Copied to Council.
 - Municipal Infrastructure regarding call for applications – 2022-2023 Municipal Infrastructure Program. Deadline to submit application is November 19.
Forwarded to the Public Works Waste Management & Community Services committee.
 - Municipal and Provincial Affairs
RE: 2022 Municipal Budget Form
Copied to the Chief Administrative Officer and the Town Clerk.
 - Department of Children, Seniors and Social Development
RE: Age Friendly Webinar, October 14

- Copied to Council.
- Launch Day – Renewable Plan Online Consultation of a renewable energy plan for NL through engagenl.ca
Copied to Council.
- b) Municipalities NL
Various correspondences sent to Council.
- c) Property owner, Joe Taylor's Lane
RE: signage Joe Taylor's Lane
- d) Email from resident regarding electric charging stations
Forwarded to Public Works, Waste Management and Community Services committee.
- e) Tripen Osprey U18 Major Hockey
RE: Request to advertise during home games
Forwarded to the Recreation, Special Events, Culture and Tourism committee
- f) Hospitality NL
RE: Weekly update
Forwarded to the Recreation, Special Events, Culture and Tourism committee.
- g) Resident regarding pedestrian safety at the crosswalk Highroad South / Powell Drive
Forwarded to Public Works, Waste Management and Community Services committee.
- h) Property owner, Valley Road
RE: Ditch clean out
Forwarded to Public Works, Waste Management and Community Services committee.
- i) North Joint Council Conception Bay
RE: JCCBN Meeting & Election of Officers, October 28
Copied to Council. Placed on file.
- j) MMSB
RE: Waste Reduction Week, October 18-24
Forwarded to Chief Administrative Officer.
- k) Eastern Regional Service Board
 - RE: the ERSB is commencing elections for its Board of Director.
Deadline to nominate is October 27.
Copied to Council
 - RE: All nominees submitted to ERSB for the position of Board Director must be fully vaccinated.
Copied to Council. Placed on file.
 - News Release ERSB celebrates Waste Diversion Achievements
Copied to Council. Placed on file.

7. Committee Reports

- a) Council Standing Committees and External / Liaison Committees
Appointment of Council members to the Standing Committees of Council.
Motion 21-341 **S. Slade / M. Seymour**
Resolved that the Carbonear Council appoint the following Council members to the Council Standing Committees:

- *Administration and Finance*
Chair: Councillor Chris O'Grady
Member: Councillor Peter Snow
- *Economic Development, Planning and Land Use Development*
Chair: Councillor Danielle Doyle
Member: Councillor Peter Snow
- *Public Works, Waste Management and Community Services*
Chair: Deputy Mayor Sam Slade
Member: Councillor Malcolm Seymour
- *Recreation, Special Events, Culture and Tourism*
Chair: Councillor Malcolm Seymour
Member: Councillor Ray Noel

Favour 7; Opposed 0; **Carried**

Appointment of Council members to the External / Liaison Committees of Council.

Motion 21-342

C. O'Grady / M. Seymour

Resolved that the Carbonear Council appoint the following Council members to the External / Liaison Committees:

- *Conception Bay North Joint Council*
Mayor Frank Butt and Councillor Chris O'Grady
- *Princess Sheila NaGeira Theatre*
Councillor Chris O'Grady
- *Carbonear Special Events Committee*
Councillor Danielle Doyle
- *Carbonear Heritage Society*
Deputy Mayor Sam Slade
- *Urban Municipalities Committee of MNL*
Mayor Frank Butt (Alternate Deputy Mayor Sam Slade)
- *Carbonear Harbour Authority*
Councillor Ray Noel

Favour 7; Opposed 0; **Carried**

- b) *Public Works, Waste Management and Community Services*
Deputy Mayor Slade noted that the committee met on October 19, 2021 and he noted the following from the meeting:
The purchase of new plow truck was included in the 2021 budget and the purchase can be made through the government standing offer. The committee is recommending the purchase.

Motion 21-343

S. Slade / P. Snow

Resolved the Town of Carbonear purchase a plow truck, including plow and deck from Hickman Motors per the government standing offer agreement at a cost of \$44,280 plus HST.

Favour 7; Opposed 0; **Carried**

Councillor Doyle inquired about a young person who wrote Council to inquire about electric charging stations, and asked if this individual will he receive a response to his inquiry.

Discussed. CAO advised the individual will be provided with a written

response to his inquiry.

Requests from the Fire Department, Re. Repairs to Fire Hall eaves.

Motion 21-344

S. Slade / C. O'Grady

Resolved to approve MHR Construction to complete repairs to the eaves at the Fire Hall at a cost of \$3,795.00 plus HST.

Favour 7; Opposed 0; **Carried**

MEO Report, recommendations for orders to property owners.

Motion 21-345

S. Slade / M. Seymour

Resolved to send orders to the following properties:

- 33B O'Driscoll's Lane - to remove Commercial Vehicles on the property;
- Valley Road Watershed area - to remove branches dumped at the watershed gate;
- 1 Chapel Street - to complete property clean up;
- 38 Irishtown Road - to complete property clean up;

Favour 7; Opposed 0; **Carried**

Councillor O'Grady inquired about the request received from a property owner on Furey's Lane regarding an issue with signage in that area. There is section of roadway that is one way, but people are using in for two way traffic. Discussed. The MEO will visit the area to investigate the signage and report back to the committee with further details.

c) **Development**

Councillor Doyle advised the committee met on October 21 and noted the following from the committee meeting:

- Reviewed a request from a property owner to connect the two dwellings on the property to the Town's water and sewer, only one dwelling approved on the property. This matter is still under review.
- Wexford Road – correspondence to property owners. Correspondence has been drafted and staff are working on identifying additional property owner to forward correspondence to.
- Inquiry on Art Studio. Under review, further information to be obtained.
- Correspondence regarding chicken coop. Proceeding to next step in the process.
Councillor Doyle noted that when items are identified that are contrary to the regulations, the property owner is give a verbal warning, next step is a written notification, followed by an order, and last step is to proceed with court action.
- Application for house extension. Deferred pending receipt of the draft floor plan and measurements.
- Application for placement of signage. Deferred pending a response from the applicant.

- Application for construction of a new building for a child care centre. A zoning amendment is required, one quote has been obtained from a planner, and staff will need to obtain another two quotes.
- Yard sale business operating in residential area. The property owner has advised he intends to submit a vendor permit application and set up as a vendor in various locations.
- Small Business Week promoting businesses in the Town. Some towns have participated in this. Our EDTO has reached out to the businesses and forwarded a copy of the Development Application Form along with Service NL forms in an effort to streamline the process to make it less of an ordeal for businesses to obtain permits.
- Ongoing matters include Re-zoning, Municipal Plan Review and Accessory Building Lot Coverage.

d) Administration and Finance

Councillor O'Grady advised the committee met on October 20th and noted the following from the committee meeting:

- Strategic Plan – The EDTO has reached out to the new councillors to send them the same questionnaire as past council providing them an opportunity to have their input included. The committee recommends November 24 at 3:30pm for the EDTO to present her findings to council and set goals.
- Donation requests were reviewed. Some are not recommended, and others were previously approved on the 2021 donations listing.
- Committee reviewed two pieces of correspondence requesting naming of a room in the new extension of the Princess Sheila NaGeira Theatre. The committee recommends discussion with Council including consultation with the Theatre Board on the matter.
- Committee reviewed correspondence requesting additional signage for Joe Taylors Lane. The committee reviewed the option of changing the civic address as well, however that is not what is requested from the home owners. The committee deferred the matter for further investigation.
- Committee reviewed a request for an adjustment of taxes for a couple of vacant land properties, in lieu of use of part of a separate tax exempt property being utilized for a community project. The committee does not recommend any tax adjustment. A letter of response will be provided.
- Committee reviewed correspondence from Municipal and Provincial Affairs, Re. Consultant Procurement Policy. If the estimated professional service fee, is less than \$105,700 (before HST is added), than an open call for bids is not required. If the Town does not use an open call to procure the services, then the Town can proceed with a Limited Call for Bids as per the requirements. The committee suggests that each project should be reviewed on an individual basis.
- Committee reviewed the appraisal of the property of 12 Hayden

Heights. The committee felt that a reserve bid of \$35,000 would be reasonable and later held a discussion with the rest of council on the subject.

Motion 21-346

C. O'Grady / P. Snow

Resolved that the Town of Carbonear advertise the property of 12 Hayden Heights for sale by tender with a minimum bid of \$35,000.

Favour 7; Opposed 0; **Carried**

➤ **Vaccination Policy**

A draft vaccination policy has been prepared by the Town's lawyer. Pool staff are required to be vaccinated under provincial legislation by December 1. Further review will be completed with Council prior to recommending adoption.

➤ **No Smoking Policy** – Changes have been drafted for this policy to apply to all town facilities as the previous policy only referenced recreation facilities. Revised policy will be placed in drop box for Council review.

➤ **Alert System Webinar** – Committee discussed this matter and also had some discussion on another option to have an email system to notify residents. Further research to be done on this matter.

➤ **A report on the Accounts Receivable** was provided to the committee by the Town Clerk. Current year collections for Property tax is now 90%, Water/Sewer tax is 88% Business Tax is 95%. Statements were sent out to customers in October. Tax Sale Auction was completed in August. Another Tax Auction will probably take place in early 2022.

Councillor Doyle asked if there will be any training for the Special Events and Fire Department members on the Procurement Act. CAO advised that she attended a training session offered for the Professional Municipal Administrators. She also noted that she has reviewed the requirement with all Departments Heads for the town.

Councillor Seymour asked if deadline for employees to be vaccinated to Dec. 17, 2021.

CAO advised the deadline has been extended. This will apply to the Recreation facility/pool and the Theatre as well. Our policy will comply with Provincial and Federal requirements.

8. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

CAO reviewed the following from her report with Council:

Financial Report

Revenue:

Taxes: Budgeted Tax Revenue is \$5,564,382. Tax revenue levied is \$5,589,953. This is \$25,571 above tax revenue budgeted. This is down from the last report due to adjustments to taxes levied for various reasons (ie. Business closures, reduction in assessments, etc.)

Other Revenues-Own Sources: Other revenues include

permits, pool revenue, interest, library rental, etc. and those are recorded as they are received.

Miscellaneous Revenue includes revenues from grants and other revenue received for land sales, vehicle sales, rent, etc. Revenue from own sources is budgeted at \$391,139. \$343,114 has been collected. This amount includes miscellaneous revenues for a land sale on Goff Avenue and other items totaling \$120,693.56 which was not included in the budget.

Total Revenues: Projected revenue is \$8,576,021. This includes funds not spent in 2019 carried forward into 2021. Actual revenues levied and/or collected to the date of this report are \$7,552,510.

Expenses

If expenses were spent equally throughout the year, there would be 75% spent to date. All departments are within budget. As per the summary per Department, all department expenses are less than 75% to date.

Approval to Borrow – Fire Truck

The delivery of the Fire Truck is expected within the next couple of weeks. A motion of Council is required to request an approval to borrow for the town's share of the funding.

Motion 21-347 C. O'Grady / S. Slade

Resolved that the Town of Carbonear request an approval to borrow to finance the Town of Carbonear's share of the purchase of a new pumper for the Fire Department in the amount of \$116,973 (net of HST rebate) from Scotiabank at a rate of prime + 0.25% for a term of 5 years and an amortization period of 10 years.

Favour 7; Opposed 0; **Carried**

Snow Flake Lights – Water Street

There are funds in the budget for additional snowflake lights for the poles on Water Street. 10 lights will cost \$7,950 plus HST. A motion is required to order the lights.

Mayor Butt asked if he would be in conflict of interest on this matter as he was in conflict of interest on Phase I of the Downtown Development Project.

Motion 21-348 D. Doyle / C. O'Grady

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Mayor Butt to be in conflict of interest on the matter of the purchase of 10 additional snowflake lights for the downtown street lights.

Favour 6; Opposed 0; **Carried**

Mayor Butt did not vote on this motion.

Motion 21-349 C. O'Grady / R. Noel

Resolved to purchase 10 snowflake decorative lights for the new street lights on Water Street for a total of \$7,950 + HST.

Favour 7; Opposed 0; **Carried**

Attendance at Avalon Regional Meeting

CAO advised she attended the regional meeting on Thursday, October 21 and Friday, October 22. These meetings included information on staff

and councillor responsibilities and conflict of interest. There was also discussion on the new code of conduct for councillors and senior staff. The draft of these regulations is Bill 37. The link of the bill has been forwarded to Council for their information. This is being tabled as the new Municipalities Act is not ready to date.

There was also training on the new Public Procurement legislation. There will be changes required to the town's past procurement practices. The premise of the changes is to obtain best value, not necessarily best price.

New Equipment for Council Chambers

CAO advised Zoom worked well when everyone was attending the Council meetings remotely, but it is not so good when we have a combination of in person and remote attendance. Currently pricing has been requested on some new equipment to improve the process.

b) **Director of Operations and Public Works**

The Director of Ops & PW reviewed the following from his report with Council:

Site Specific Safety Plan for Pickup of Ice Control Materials DTI.

A draft motion was provided for Council's review.

Motion 21-350

S. Slade / R. Noel

Whereas the Department of Transportation and Infrastructure will allow municipalities to pick up ice control materials ordered by the municipality; and

Whereas the Department of Transportation and Infrastructure requires a municipal endorsement passed by council which indicates all measures are in place to meet Occupational Health and Safety compliance standards related to the pick up of ice control materials;

Be It Resolved that the Carbonear Council adopts the Site Specific Health and Safety Plan for the pick up of ice control materials at the Transportation and Works Depot at Route 70, Birch Hills, Bay Roberts.

Favour 7; Opposed 0; **Carried**

Highroad South Water and Sewer

The first lift of asphalt is anticipated this week.

Valley Road Water, Sewer, and Street Upgrading Phase 3

One lift of asphalt has been completed

Driveways and shouldering remaining. To be completed in coming weeks.

Final lift of asphalt anticipated to be completed in Spring 2022.

Street Paving

Shouldering and driveways remaining for some streets. Majority of work is completed.

Consultant is recommending to add approximately 60 metres of road to Saddle Hill to improve driving and drainage conditions for a cost of \$7500.00.

A draft motion has been provided if Council would like to proceed with this addition.

Motion 21-351

S. Slade / C. O'Grady

Whereas the engineering consultant has recommended to pave an additional 60 metres on Saddle Hill in order to improve driving and

drainage conditions; and

Whereas the additional cost for this 60 metres amounts to \$7,500 plus HST;

Be it resolved that the Carbonear Council approve increasing the approved quantities in the 2021 Street Upgrading and Paving contract to pave an additional 60 metres on Saddle Hill for an additional cost to the contract of \$7,500 plus HST.

Favour 7; Opposed 0; **Carried**

Visual Assessment at 190 Water Street (former Bankers Pub)

Structural engineer visited site on 21 Oct 2021.

Awaiting draft report. Expecting the draft report by Friday this week.

Roof Replacements for Woodwynd Heights Pumphouse, the Chlorine Building and Paddy's Garden

Estimated cost ranges from \$11,000 to \$25,000, depending on the materials used.

A terms of reference is being developed to obtain prices.

Request for Quotes for Paint Line Markings on Powell Drive

Request for quotes closed on 20 October 2021.

Four consultants were asked to provide a price, and none responded.

Pursuing other options to have this completed asap. Town staff will measure and complete the work as soon as possible.

c) Director of Recreation

The Director of Recreation reviewed the following from his report with Council:

Pool & Rec Maintenance

1. Universal Change rooms have been completed. Project Consultant will be onsite this week to ensure all deficiencies have been completed to approve final payments on project.
2. Seasonal Recreation Staff are in process of winterizing our facilities and we be finished as of this coming Friday, October 29th.

Financial & Program Analysis

	<u>2021</u>	<u>2020</u>
1.) Pool Revenue (less HST)	\$81,918.04	\$47,619.89
2.) Lesson Registration	586	439
3.) Pool Visitation	11,002	5,786

2020 numbers are the entire calendar/fiscal year. 2021 numbers are to date. Currently conducting our next lesson registration which begins Monday, November 1st.

Programs & Grants

- 1.) Throughout the duration of our fall season we hosted several sporting events at our facilities.
 - September 18th Football Saturday
 - September 25th Football Saturday
 - October 6/7th Girls High School Soccer Regional's
 - Junior Boys softball as well
 - October 22/23rd Boys High School Softball
 - October 23/24th Regional Swim Meet
 - October 23rd Football Saturday

Upcoming events

October 27th Jr. High Soccer

November 3rd Jr. High Soccer

- 2.) Equipment is ordered for our Active Start Program (0-5 yr olds). Once that arrives we will begin that program on Saturday Mornings at the pool (MP Room). We are also in process of getting the materials and equipment for the Hang Out Program (Teens).
- 3.) Fall Arts programs have been a great success with both the Youth and Adult groups. We've also been offering some low impact fitness for Older Adults (chair yoga). Our Kid in the Kitchen Program has had continued success this fall as well.

Councillor Doyle asked if there is an update on the Paddy's Garden improvements and renovations.

Work has started and will continue over the next couple of months. Work on the washrooms will be starting soon.

Councillor Snow noted that it is nice to see some new recreation programming for children under 5 years of age.

Director of Recreation advised that play mats were purchased. They will be doing activities to increase motor skills and to play at their own rate while socially interacting with other children.

Director of Recreation advised the Teen Hang Out program will take place every Saturday at the Princess Sheila building and will include gaming activities, arts and crafts and social interaction.

- d) Economic Development and Tourism Officer
The EDTO reviewed the following with Council:
Summer Student Funding:

To start with, we were fortunate to have been successful with summer student funding.

10 positions through Canada Summer Job – worked with the museum and visitor program

1 post-secondary position through Provincial government worked with the museum.

2 Young Canada Works positions (Bed Night Lunch Podcast)

2 students through the Conservation Corps Green Team to work on projects identified in the proposal.

Summer Tourism:

Numbers were considerably lower than the yearly average during pre-covid years (~2000 visitors), this year we saw less than 700 visitors.

Those that visited were predominantly from the province. As research from Destination Canada indicated pre-season, it was expected that tourism would be comprised of predominantly residential tourists, rather than those from outside of the province.

Many visitors indicated they were in the area visiting relatives or friends (especially those visiting from outside the province). Typically, unless staying with family, those visiting were generally only staying in the area for shorter trips- 1 to 3 nights.

With COVID-19 still a concern, we used this summer as an opportunity to try a diverse program to gauge what worked, what didn't and what gaps in

services needed to be addressed. Obviously, we focused on outdoor events/activities as well as standard anchor events such as musical performances in the Loft of the Rorke Museum. Events such as The Naturalist Weekend, the Jabber and a Jaunt Walking Tour, as well as the Ghost Hunting nights were very successful. Performances of local entertainers from the region were hit or miss, depending on the booking of entertainment on the street during the summer. Some weekends local establishments showcased entertainment and the market was flooded with choices.

Bed Night Lunch Podcast:

Due to COVID-19, the summer students employed with the museum in 2020 were tasked with recording interviews and episodes for a Town of Carbonear podcast. The podcast covers a range of topics from history, folklore, and memories of the business community.

The episodes are posted on the day of the Council Meetings each month (2 a month). The sound files are also going to be used in our interactive displays we have planned to incorporate technology at the museum.

Conservation Corps Green Team:

The Town of Carbonear has been fortunate to be successful in funding applications with the Conservation Corps of NL organization for the last 3 years. This year, we focused on recycling, as our recycling rate could be higher within the Town. The students were tasked with creating art pieces to be placed in green spaces and along trails to encourage discussion regarding the materials we use that could be used again if properly disposed of.

Asset Management Intern

We were again successful with our proposal submitted to the Conservation Corps of NL to continue the asset inventory work

Economic Development:

We've had over 20 new businesses open in 2021. These represent new businesses, as in other municipalities during the pandemic we saw a move of businesses from commercial spaces to home based business models.

In the Spring, we started seeing a move back to commercial spaces for new businesses.

We have other businesses in various stages of opening, renovating spaces or in the process of securing their government approvals.

I've also had an increase in calls from interested business owners seeking information on our permit process, development process and regulations and those that are interested in coming to visit and looking for specific areas of the town to operate. Adequate commercial space that is "walk in ready" is a concern as we have businesses searching for ideal locations.

Funding applications:

Currently awaiting approvals for the Phase II of the Downtown Revitalization Project and a Farmers Market proposal submitted to both federal and provincial departments.

Due to the election, federal funding was on hold as the federal government was in a "caretaker status", with the announcement of federal appointments.

Phase III of the Downtown Revitalization Project will be submitted March 01, 2022 as per ACOA guidelines.

Update:

Both the RFP for the Video Production Services and the Welcoming Community Initiative Coordinator position have been posted. The RFP closing date was this past Friday.

Welcoming Community Job Posting deadline is this coming Friday, October 29, 2021.

9. Finances

- a) Operating Invoices over \$2,000.00 in the amount of..... \$29,605.12
Motion 21-352 C. O'Grady / D. Doyle
*Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$29,605.12 as submitted to Council. Favour 7; Opposed 0; **Carried***
- b) **Capital Invoices:**
Water, Sewer & Street Upgrading Valley Road Phase 3, PN 21-102 17-GI-21-00041)
Kelco Construction, PC # 2.....\$119,206.38
Harris & Associates, Engineering Invoice # 6876.....\$15,706.54
2021 Street Paving PN 21-109
Harris & Associates, Engineering Invoice # 6878.....\$11,164.20
Powell Drive Upgrading, PN 20-111
Harris & Associates, Engineering Invoice # 6879.....\$10,378.75
Highroad South Water & Sewer 17-GI-20-0009
Dynamic Engineering Ltd, Engineering Invoice #..... \$12,631.31
Acquisition of new Fire Truck
Carl Thibault Invoice # 3993.....\$391,166.18

Councillor Noel declared a conflict of interest on the Valley Road Phase 3 invoices as his parents own property in the area for this project.

Councillor Noel then left the meeting.

Motion 21-353 C. O'Grady / P. Snow

Resolved that the Town of Carbonear approve for payment the following capital invoices:

Water, Sewer & Street Upgrading Valley Road Phase 3, PN 21-102 17-GI-21-00041)
Kelco Construction, PC # 2.....\$119,206.38
*Favour 6; Opposed 0; **Carried***

Motion 21-354 C. O'Grady / D. Doyle

Resolved that the Town of Carbonear approve for payment the following capital invoices:

Water, Sewer & Street Upgrading Valley Road Phase 3, PN 21-102 17-GI-21-00041)
Harris & Associates, Engineering Invoice # 6876.....\$15,706.54
*Favour 6; Opposed 0; **Carried***
Councillor Noel was called back into the meeting.

CAO then listed the streets that are included on the 2021 Street Paving PN 21-109 project: Nicholl Place, Pondside Hill, Winter Place, Osmond's Lane, Bottom of Burnt Head Road, King's Hill, Bottom of Bunker's Hill, Highroad South (Saddle Hill), Forest Road to Fortune Road.

Deputy Mayor Slade declared a conflict of interest on the project as Bunker's Hill is included in this project and Deputy Mayor Slade owns property on Bunker's Hill.

Deputy Mayor Slade then left the meeting.

Motion 21-355 **C. O'Grady / D. Doyle**

Resolved that the Town of Carbonear approve for payment the following capital invoices:

2021 Street Paving PN 21-109

Harris & Associates, Engineering Invoice # 6878.....\$11,164.20

Favour 6; Opposed 0; **Carried**

Deputy Mayor Slade was called back into the meeting.

Motion 21-356 **C. O'Grady / S. Slade**

Resolved that the Town of Carbonear approve for payment the following capital invoices:

Powell Drive Upgrading, PN 20-111

Harris & Associates, Engineering Invoice # 6879.....\$10,378.75

Highroad South Water & Sewer 17-GI-20-0009

Dynamic Engineering Ltd, Engineering Invoice #.1268... \$12,631.31

Acquisition of new Fire Truck

Carl Thibault Invoice # 3993.....\$391,166.18

Favour 7; Opposed 0; **Carried**

10. Regulations for Adoption

No regulations listed.

11. Notices of Motion

No notices of motions were filed.

12. New Business


- Mayor Butt advised of the following planned activities:
Saturday, Oct. 30th Trick or Treat walk on Nell's Trail from 3:00 – 4:30pm
Pumpkin Walk 6 – Monday, November 1st at 7:30pm
- Deputy Mayor Slade inquired if anyone has walked the trail lately to determine if any repairs are need. Director of Recreation advised that will be done this week and any issues identified will be addressed.
- Mayor Butt inquired if we can get the Digital sign working. CAO to review with the Theatre Manager and follow up on the matter.

13. Adjournment

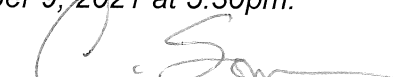
Motion 21-357

S. Slade / C. O'Grady

Resolved that the meeting adjourn at 6:57pm and that Council meet again for a Regular Council Meeting on Tuesday, November 9, 2021 at 5:30pm.



Mayor Frank Butt



Cathy Somers, Town Clerk