

Town of Carbonear
Regular Council Meeting, September 14th, 2021

Minutes of a regular meeting of the Council of the Town of Carbonear held in
Council Chambers and with attendees via Zoom webinar, Sept. 14th, 2021 at 5:30pm

Members Present: Mayor Frank Butt
Deputy Mayor Chris O'Grady
Councillors Danielle Doyle
Ray Noel
Vic Jenkins
David Kennedy
Amanda Dowden

Also Present: Town Clerk Cathy Somers
Director of Operations & Public Works Ian Farrell
Director of Recreation Rob Button
EDTO Kerri Abbott

Absent: CAO Cynthia Davis (on vacation)

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1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 5:30 pm and welcomed everyone to the meeting. Several participants are registered for today's Council meeting viewing through Zoom and others are present with Council in the Council Chambers.
 2. Adoption of the Agenda for September 14, 2021 Regular Meeting
Motion 21-285 R. Noel / V. Jenkins
Resolved to adopt the agenda of the September 14, 2021 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 3. Adoption of the minutes
 - a) Regular Meeting – August 10, 2021
Motion 21-286 D. Kennedy / C. O'Grady
Resolved to adopt the minutes of the August 10, 2021 Regular Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
 - b) Special Meeting – September 1, 2021
Motion 21-287 R. Noel / V. Jenkins
Resolved to adopt the minutes of the September 1, 2021 Special Meeting of Council as presented.
Favour 7; Opposed 0; **Carried**
Town Clerk read the motions that were carried by Council in the Special Meeting of Council held on September 1, 2021.

4. Business Arising from Minutes
No business arising.
5. Delegations
No delegations listed.

Deputy Mayor O'Grady noted that he would have to leave at 6:20pm as he has another meeting at 6:30pm.

6. Correspondence, Permits & Development

a) Permit Listing # 9617-9666

Councillor Doyle asked Council to review the list of permits for any possible conflict of interests.

Councillor Doyle declared a conflict of interest on Permit # 9625 as this was for herself.

Councillor Kennedy declared a conflict of interest on Permits # 9618 and 9640 as these were for himself.

Councillor Jenkins declared a conflict of interest on Permit # 9620 as this was for himself.

Mayor Butt declared a conflict of interest on Permit # 9650 as this was for his sister.

Motion 21-288

D. Doyle / A. Dowden

Resolved to approve permits #9617-9666, excluding permit # 9625, 9618, 9640, 9620 and 9650, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

Councillor Doyle then left the meeting.

Motion 21-289

C. O'Grady / V. Jenkins

Resolved to approve permit #9625, as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Doyle was called back into the meeting.

Councillor Kennedy then left the meeting.

Motion 21-290

D. Doyle / C. O'Grady

Resolved to approve permits #9618 and 9640, as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Kennedy was called back into the meeting.

Councillor Jenkins then left the meeting.

Motion 21-291

D. Doyle / R. Noel

Resolved to approve permit #9620, as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Jenkins was called back into the meeting.

Mayor Butt then left the meeting and Deputy Mayor O'Grady assumed the position of Chair.

Motion 21-292

D. Doyle / A. Dowden

Resolved to approve permit #9650, as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Mayor Butt was called back into the meeting and assumed the position of Chair.

6.1 Correspondence, requiring Council's decision

a) Candlelighters NL

Proclamation for signing – September, 2021 as Childhood Cancer Awareness Month

Mayor Butt noted that Christine Whelan and her daughter Laura are present at the meeting for the signing of this proclamation.

Motion 21-293

D. Doyle / R. Noel

WHEREAS: THERE ARE ABOUT 10,000 CHILDREN LIVING WITH CANCER IN CANADA TODAY;AND

WHEREAS: EACH YEAR, ABOUT 1600 CASES ARE DIAGNOSED; OVER 25 OF WHICH ARE CHILDREN IN NEWFOUNDLAND AND LABRADOR;

WHEREAS: IN CANADA, CHILDHOOD CANCER REMAINS RESPONSIBLE FOR MORE DEATHS FROM ONE YEAR THROUGH ADOLESCENCE THAN ANY OTHER DISEASE; AND

WHEREAS: ABOUT ONE IN FOUR CHILDREN WHO ARE DIAGNOSED WITH CANCER WILL DIE OF THE DISEASE;

WHEREAS: BECAUSE OF SIGNIFICANT ADVANCES IN THERAPY, 78% OF CHILDREN DIAGNOSED WITH CANCER WILL SURVIVE 5 YEARS OR MORE, AN INCREASE OF ALMOST 46% SINCE THE EARLY 1960S.

WHEREAS: CHILDHOOD CANCERS HAVE CLOSE TO A 75% CURE RATE, WITH LEUKEMIA LEADING THE SUCCESS RATE WITH CLOSE TO 90% OVERALL CURE RATE.

NOW THEREFORE: Mayor Frank Butt on behalf of THE TOWN OF CARBONEAR DO HEREBY PROCLAIM **SEPTEMBER 2021** AS "**CHILDHOOD CANCER AWARENESS MONTH**" IN THE TOWN OF CARBONEAR.

Favour 7; Opposed 0; **Carried**

Mrs. Whelan thanked Council for their support in proclaiming September, 2021 as Childhood Cancer Awareness Month in the Town of Carbonear on behalf of all members of the Candlelighters NL representing those who have been affected by Childhood Cancer.

b) Powell Drive Upgrading Phase 2, PN 20-111

Change order in the amount of \$10,378.75 relating to additional engineering time and expense for additional culverts and sidewalks.

Motion 21-294

R. Noel / A. Dowden

Resolved to approve Engineering Change Order in the amount of \$10,378.75 HST included for Powell Drive, Upgrading, Phase 2, 20-111.

Favour 7; Opposed 0; **Carried**

- c) Water Street Water, Sewer & Street Upgrading Phase 3, 17-GI-22-00012
RE: Funding approval in the amount of \$1,306,547, Federal funding 40% and Provincial funding 40%, Town of Carbonear, 20% in the amount of \$236,964

Motion 21-295

C. O'Grady / D. Kennedy

Be it resolved that, we the Ultimate Recipient the Town of Carbonear accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated the 18th day of August, 2021 Project number: 17-GI-22-00012, Project Name: Water Street Water, Sewer and Street Upgrading Phase 3 with a total value of \$1,306,547. This Council agrees to provide the Ultimate Recipient share of \$236,964 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Carbonear.

Favour 7; Opposed 0; **Carried**

- d) Valley Road Water, Sewer & Street Upgrading Final Phase (Phase 4)
RE: Funding approval in the amount of \$1,243,120, Federal funding 40% and Provincial funding 40%, Town of Carbonear, 20% in the amount of \$225,461

Mayor Butt declared a conflict of interest on this project as his brother owns property in the area.

Councillor Noel declared a conflict of interest on this project as his brother owns property in the area.

Councillor Jenkins declared a conflict of interest on this project as he owns property in the area.

Mayor Butt, Councillor Noel and Councillor Jenkins then left the meeting.

Deputy Mayor O'Grady assumed the position of Chair.

Motion 21-296

D. Kennedy / A. Dowden

Be it resolved that, we the Ultimate Recipient the Town of Carbonear accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated the 18th day of August, 2021 Project number: 17-GI-22-00013, Project Name: Valley Road Water, Sewer and Street Upgrading Final Phase with a total value of \$1,243,120. This Council agrees to provide the Ultimate Recipient share of \$225,461 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Carbonear.

Favour 4; Opposed 0; **Carried**

Mayor Butt, Councillor Noel and Councillor Jenkins were called back into the meeting and Mayor Butt assumed the position of Chair.

- e) Department of Municipal and Provincial Affairs
RE: Ultimate Recipient Gas Tax Amendment – Increase in funding for the Federal Provincial Administrative Agreement on the Federal Gas Tax Fund for 2019-2024. The top up allocation of \$211,824 is included in the 2021-2024

Motion 21-297

V. Jenkins / A. Dowden

Resolved that Town of Carbonear sign and accept the ultimate recipient Gas Tax Amendment with an increase in the funding for the Federal-Provincial Administrative Agreement on the Federal Gas Tax Fund for 2019-2024 in the revised amount of \$1,542,180.00.

Favour 7; Opposed 0; **Carried**

- f) Dynamic Engineering Ltd, Highroad South Water & Sewer / PN : 17-GI-00039

RE: Black Diamond Construction Ltd - change order in the amount of \$6,800.99 to remove, reshape and replace asphalt

Motion 21-298

C. O'Grady / A. Dowden

Resolved to approve Change Order #3 in the amount of \$6,800.99 HST included for the Highroad South Water and Sewer Project.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Government of Newfoundland and Labrador
- Department of Education
RE: Child Care Capacity Funding Program
Copied to Chief Administrative Officer, Town Clerk and Council
 - Department of Municipal and Provincial Affairs (Transportation)
RE: Ice Control Materials
Copied to the Chief Administrative Officer and the Director of Operations and Public Works
 - Department of Justice and Public Safety (Fire Services Division)
RE: Fire Prevention Week 2021 – October 3-9
Copied to Fire Department
 - Department of Transportation & Works (Infrastructure)
RE: Updates to Consultant Procurement Policy
Copied to Chief Administrative Officer, Town Clerk and department heads
 - Department of Transportation & Works (Infrastructure)
RE: Application for 2021/2022 Capital Funding not approved for Adelaide Street Water and Street Upgrading and Lemarchant Street Extension Water, Sewer and Street upgrades Phase 1
Forwarded to Chief Administrative Officer and the Director of Operations and Public Works. Placed on file.
 - Office of Immigration and Multiculturalism

RE: Project funding approved to support activities under the
Welcoming Community Connections
Forwarded to Recreation, Special Events, Culture and Tourism
committee

- b) Federation of Municipalities
RE: 2021 Sustainable Communities Conference, October 19/21
Copied to Administration and Council
- c) CBDC Trinity Conception
RE: Invitation to attend Youth Ventures Marking Awards Ceremony on
August 18 from 5-8.
Copied to Council.
- d) Municipalities NL
RE: MNL Vice-President appointed National Chair for increasing Women's
Participation in Municipal Politics
Copied to Council
RE: Reminder: 2021 Premier's Forum, call for Regional Nominations
deadline
Copied to Council
- e) Property owner, Water Street
Request for extension to shed demolition
Forwarded to Public Works, Waste Management and Community Services
committee
- f) Property owner, Highroad North
RE: Thank you to works crew for maintenance work completed on the
ditches near her property.
Copied to the Chief Administrative Officer, Director of Operations and
Public Works and the Works crew.
- g) New Country & Salvation Army Corp
RE: Block the Bus campaign on August 27.
Included on the list of approved donations for 2021. Cheque in the amount
of \$100 completed and presented.
Copied to Council.
- h) Property owner Blueberry Crescent
RE: Request for rezoning
Forwarded to the Development committee
- i) Property owner, Highroad South
RE: Compliant of neighbour fence
Forwarded to Development committee
- j) Newfound Riders
RE: Details on the Sam Jeffers Ride September 18 to Carbonear
Forwarded to Council
- k) The Harris Centre
RE: Baccalieu Region Community Check in workshop on September 15
from 4-7:30pm
Copied to Council
- l) The Canadian Red Cross
RE: Request for donation – Haiti Earthquake Appeal

7. Committee Reports

a) Public Works, Waste Management and Community Services

Councillor Jenkins advised that the committee met on August 25th and noted the following from the meeting:

- Snow clearing claim to repair curb on Remembrance Loop. Investigated by the Director of Operations and Public Works. The claim is not recommended for approval as the curb is located within the street reservation.
- Inquiry about guide rail for Southside Lower Road. Investigated by the Director of Operations and Public Works. Guide rail is not recommended at this location, as there is no safety concern in this location.
- Request to relocate standpipe to property on Valley Road. The Town will only complete repairs in the street reservation or the easement reservation of the water main. The Town does not require relocation of the stand pipe, if the property owner is willing to assume the cost, the standpipe can be relocated.
- Correspondence reviewed from Canada Post, Re. Flyer Boxes. The committee recommends the town contact Saltwire to inform them of the concerns and that the Town has to withdraw the approval for placement of their kiosks on these sites.
- Complaint of resident cleaning fish on his property. The committee did not recommend any action by the town at this time.
- Parking on Valley Road, Knox's Hole
The committee felt this situation only happens once or twice a year and does not recommend any further action at this time. If the problem occurs again, it can be dealt with at a later date.
- Speeding on O'Driscoll's Lane
The portable traffic sign will be relocated to O'Driscoll's Lane and this will be reviewed when the project is completed on Highroad South.

b) Recreation, Special Events, Culture and Tourism

Councillor Noel advised that the committee met on August 31st and noted the following from the meeting:

- Research is ongoing on the cost and funding initiatives for the Pedestrian Bridge.
- CARBONEAR sign – The EDTO has requested some quotes for the sign. Further discussion to take place after the quotes are received.
- Installation of story board – Old Boys Club. It was suggested to have a meeting with the Heritage Society later

in the year to discuss guidelines and process for storyboard topics.

➤ **Davis Earle Trail**

It was decided to have the Director of Operations and Public Works complete an assessment of the trail to determine options for the wet slushy sections of the trail.

➤ **Softball Scoreboards**

The Director of Recreation is researching options.

➤ **Shed Da Covid concert planned by the Special Events Committee was a great success with lots of positive comments.**

➤ **Fall Programming**

Director of Recreation presented a draft of the fall programming schedule to the committee as well as an updated pool schedule and fees. The schedule of programming was reviewed by the committee and it was felt there was a good mix of aquatics, fitness and recreation programming.

Party rentals will be increased by \$25; the committee has no issue with the implementation of the increase.

A motion is required.

Motion 21-299

R. Noel / A. Dowden

Resolved to adjust the pool rental fees for rentals up to 50 swimmers at a rate of \$175 and rentals with 51-100 swimmers to a rate of \$250.

Favour 7; Opposed 0; **Carried**

➤ **Facilities Maintenance**

The newly renovated washroom is now open. There are some deficiencies. Payment and holdbacks will be released upon recommendations from the consultant.

➤ **Grass seeding for pergola area**

Committee is recommending topsoil and hydroseed.

A motion is required.

Motion 21-300

R. Noel / V. Jenkins

Resolved to contract BPS Landscaping to provide topsoil and hydroseed for the pergola area in the amount of \$23,828.92 HST included.

Favour 7; Opposed 0; **Carried**

➤ **Willoughby Playground – pavement slab and basketball nets.** The Director is suggesting 2 basketball nets, ball hockey space and painted blocks for hopscotch, etc. Also, some trees and shrubbery. This will likely be a spring project.

➤ **Grant approved through Community Healthy Living under the Active Start Program.** Committee reviewed list of activity equipment for the program. And recommends to proceed to purchase the equipment for the program.

A motion is required.

Motion 21-301**R. Noel / C. O'Grady**

Resolved to approve the purchase of activity equipment from Atlantic Gym and Sport (Sport-inter) for the new active start program, in the sum of \$2,171.10 + HST & shipping.

Favour 7; Opposed 0; **Carried**

Councillor Kennedy inquired if the increases to pool rental fees are for the new budget year.

Director of Recreation advised that the increases are for the upcoming season.

- Councillor Noel commended the members of the softball association for the successful Softball Program that took place this season.
He asked Councillor Kennedy about the tournaments that took place. Councillor Kennedy noted there were 3 or 4 big tournaments over the summer.
Director of Recreation noted there was also a slow pitch tournament this past weekend and Under 14 girls' year end this past weekend as well.

Councillor Kennedy noted that the new washrooms at the pool look fabulous. He suggested that a sign be installed to note that male or female washrooms are available in the front change rooms.
Concern with asphalt surface to the Willoughby Playground is being used for residential parking. Suggest we implement signage to identify, "No parking" in the area.

- c) Economic Development, Planning and Land Use Development
Councillor Doyle advised that the committee met on August 26th and noted the following from the meeting:

- Wexford Road – continuing investigation.
- Accessory Building Lot Coverage – considering changes similar to that of the Town of Torbay.
- Correspondence reviewed regarding complaint of garage, basement sale on O'Driscoll's Lane.
The committee recommends forwarding correspondence to the property owner operating the yard sales to inform him that retail sales is not permitted and of Council's allowance of yard sales from time to time.
- Development Applications

Motion 21-302**D. Doyle / V. Jenkins**

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 46 Powell Drive - to operate a new business (Yarn Store, Coffee House, Ceramics Studio) conditional upon approval from Service NL and other applicable approvals from other government department and agencies;
- 36 Water Street to complete renovations to the building to

change use to a single dwelling with a subsidiary basement apartment.

- *147 Valley Road to place a portable shelter on the property conditional upon no objections to the discretionary use distributed to the property owners in the vicinity of the development;*
- *4 Bunker Hill to operate a painting / renovation contractor business conditional upon no objections being received from the Discretionary Use Advertisement;*
- *24 London Road - to replace existing step per Section 10, Discretionary Powers of Council;*
- *50 Pike's Lane - to construct a two storey garage conditional upon no objections being received to the discretionary use advertised for a total floor area of 72m² and further conditional upon no objections to the variance notice to vary the height from 6.1 m to 6.4 m.*

Favour 7; Opposed 0; **Carried**

Motion 21-303

D. Doyle / A. Dowden

Resolved to refuse the following applications:

- *15 Crowdy Street - to construct a greenhouse on the property as the development does not meet the rear yard, depth, side yard width and also exceeds the maximum lot coverage of the Town of Carbonear Development Regulations;*
- *92 Bunker Hill / English Hill Extension to grub off land without a proposed development.*

Favour 7; Opposed 0; **Carried**

Deputy Mayor O'Grady left the meeting at 6:21pm

8. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director of Recreation reviewed the following from his report with Council.

Pool & Rec Maintenance

- 1.) New Universal Change room is up and running. Some deficiencies have been noted and are in the process of being discussed and rectified.
- 2.) Football uprights were recently installed. Avalon Football had their first weekend at our facility on Sunday. Lots of positive feedback. Was sent a message from our local group organizers stating that the President of Provincial football made a comment that he loves the field here in Carbonear, and is currently the best field in the league. Also, commented that with the expansion of field to include

the proper end zones, would be a great place to host events like the Atlantic Bowl, etc.

Mayor Butt advised the Football association is inquiring about a lighting system for the football field. Director of Recreation advised that this may be considered in the future, but there are no plans currently to install lighting on the field.

- 3.) Recreation Truck. Vehicle used for the recreation department is currently 11 years old. In need of some extensive body work and starting to show signs of some possible mechanical work. Motion Required to purchase new truck for recreation department from Hickman Automotive Group through Government Standing Offers of \$36,543.55 HST included.

Motion 21-304

R. Noel / V. Jenkins

Resolved that the Town of Carbonear purchase a new pickup truck for the Recreation Department from Hickman Automotive Group through the Government Standing Offer for the price of \$36,543.55 HST included.

*Favour 7; Opposed 0; **Carried***

Financial & Program Analysis

There is increased traffic at the pool facility this fall.

Revenues to date this year are up by \$20,000 from the same time in 2020.

Lesson Registration this time was 195 registrants which is very close to pre-pandemic fall registration. The amount of rentals and swim numbers are showing signs of increasing as well.

Programs & Grants

- 1) Summer Program
 - From all accounts it appears that Carbonear had a very successful summer program.
New Summer Camp went well with a lot of positive feedback. Camp was a little different this year with some new elements and other than a few tweaks, for next year, was a great addition.
 - Carbonear Minor Softball had a successful season, hosting 4 tournaments which brought many families to the community. Also, had 2 teams travel to East Coast Championships in NB, with the U14 team bringing home the bronze medal.
 - Minor football had a couple of small training camps inviting individuals to come give it a try and develop a young core in flag football.
- 2) Fall Programming
 - Lots of exciting things happening, schedules and events have been posted online on Facebook and our website.
 - Youth Sports Series, Active Start Programming, Hang Out (Drop-In Programming), Crafting for Youth & Adults, Exercise Programs for Adults and lots of Aquatic Programs just to name a few.
Motion required to purchase equipment and supplies for this program in the amount of \$3,000.

Motion 21-305

R. Noel / D. Doyle

Resolved that the Town of Carbonear purchase equipment/supplies for the Hang Out Program up to a maximum of \$3,000.

Favour 7; Opposed 0; **Carried**

- Avalon Minor Football Season has Started. First games in Carbonear this past weekend. Scheduled to be in Carbonear on September 25th, and the 23rd and 30th of October.

b) Director of Operations and Public Works

Director of Operations and Public Works noted the following from his report:

Transportation

Workers mobilized immediately after Hurricane Larry to ensure areas within the various Townreservations are safe. Roads that were blocked or nearly blocked by downed branches and trees were prioritized and cleared so that roads were made safe quickly. Crews continued to respond to various calls throughout the day related to the hurricane.

Crews are working this week to collect branches that residents are laying at the curb, and crews will continue to ensure the remaining reservations are tidied of branches, and ensure drainage courses are unobstructed.

Valley Road Water, Sewer, and Street upgrading Phase 3

Councillor Noel declared a conflict of interest on this subject as his parents' own property in the area. Councillor Noel then left the meeting.

Director advised the following

- The consultant recommends drafting and implementing a change order in the amount of ~~approximately~~ \$12,000 to adjust the design width of Valley Road from 6.0 metres to 6.5 metres.
- This amounts to a change of 1.7% for this change order, and a 1.7% aggregate increase to the original contract.
- Motion of council to approve this change order is requested. Exact value to be determined, but is in the area of \$12,000.

Motion 21-306

V. Jenkins / A. Dowden

Resolved to approve a change order to adjust the design width of Valley Road From 6.0 metres to 6.5 metres with an approximate cost of \$12,000.

Favour 5; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

Street Paving

- There are two sections of road where Town Forces had to repair leaks. The cuts and the asphalt removed are larger than Town Forces can efficiently re-pave. The consultant advised that the contractor can pave these sections for \$6,900 including HST.
- This amounts to a 2% change for this change order, and a 2% aggregate increase to the original contract.
- Motion of council to approve a change order in the amount of \$6,900 is required. These sections are located on LeMarchant Street near Church Hill and Northwood Estates.

Motion 21-307**V. Jenkins / D. Kennedy**

Resolved to approve a change order in the amount of \$6,900 including HST to include 2 sections of road on LeMarchant Street and Northwood Estates for the Street Paving Project 2021.

*Favour 6; Opposed 0; **Carried***

Other Solicitations

Purchase new pickup with plow and sander for snow removal operations. Motion of Council is requested to proceed to advertise a tender for this purchase.

Motion 21-308**V. Jenkins / A. Dowden**

Resolved that the Town of Carbonear tender for the purchase of a new pickup with plow and sander for snow removal operations.

*Favour 6; Opposed 0; **Carried***

Councillor Kennedy inquired about the funding approval of Adelaide Street WSR Refurbishments and Upgrades.

Director of Operations and Public Works advised this project is approved under the MYCW funding. The project will pick up where the current project on Adelaide ends and continue down to the approximate location of the Crossroad intersection.

Councillor Dowden inquired when the lines will be painted on Powell Drive.

Director of Operations and Public Works advised, once the lines are painted on the intersection of Powell Drive/Columbus Drive, then we will continue down Powell Drive with the remaining line painting.

Update was requested on street light by Dairy Queen. Director of Operations and Public Works advised that covers will be installed on the lights which should prevent seeing the light when coming out of the Don's Restaurant Parking lot.

Mayor Butt advised he has received complaints that the tunnel is not usable by ATVs under Columbus Drive. It was noted that the tunnel is usable but the access to the tunnel is narrow. Director Operations and Public Works to investigate.

9. Finance

- a) Operating Invoices over \$2,000.00 in the amount of..... \$95,628.27
Councillor Noel declared a conflict of interest on Item 1168 as it is for his son-in-law's business.

Motion 21-309**R. Noel / V. Jenkins**

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 as submitted, excluding Item 1168.

*Favour 6; Opposed 0; **Carried***

Councillor Noel then left the meeting.

Motion 21-310**D. Kennedy / V. Jenkins**

Resolved that the Town of Carbonear approve for payment Item 1168 on the list of operating invoices over \$2,000 as submitted.

*Favour 5; Opposed 0; **Carried***

Councillor Noel was called back into the meeting.

b) **Capital Invoices:**Highroad South Water & Sewer

Dynamic Engineering Ltd, Invoice # 1362.....\$6,133.81

Black Diamond Construction Ltd, Claim # 1.....\$119,980.31

Conception Bay Regional Community Centre Extension

Eastern Contracting Ltd, Claim # 8.....\$79,458.59

Powell Drive Upgrading, Phase 2, PN 20-111

Harris & Associates, Engineering invoice.....\$11,362.00

Motion 21-311**R. Noel / D. Kennedy**

Resolved that the Town of Carbonear approve for payment the following capital invoices:

Highroad South Water & Sewer

Dynamic Engineering Ltd, Invoice # 1362.....\$6,133.81

Black Diamond Construction Ltd, Claim # 1.....\$119,980.31

Conception Bay Regional Community Centre Extension

Eastern Contracting Ltd, Claim # 8.....\$79,458.59

Powell Drive Upgrading, Phase 2, PN 20-111

Harris & Associates, Engineering invoice.....\$11,362.00

*Favour 6; Opposed 0; **Carried***

10. Regulations
None listed.

11. New Business
Mayor Butt commended the Fire Department for the readiness for Hurricane Larry ensuring that all equipment was ready if needed and members were on alert if needed.
Mayor Butt congratulated Colin Rossiter as the newest Fire Department member.
Mayor Butt asked when the Theatre Expansion should be completed.
Director of Operations and Public Works advised it should be completed by October 31.

12. Notices of Motion
No notices of motions were filed.

13. Adjournment
It was noted that our next Regular Council meeting would be on Tuesday, September 28, however that is the day of the municipal election, therefore an alternate time should be considered.

Motion 21-312**R. Noel / V. Jenkins**

Resolved that the meeting adjourn at 6:45pm with the next Regular Council meeting to be held on September 21, 2021 at 5:30pm in person in the Council Chambers.

Favour 6; Opposed 0; **Carried**

A handwritten signature in dark ink, appearing to read "Frank Butt", written over a horizontal line.

Mayor Frank Butt

A handwritten signature in dark ink, appearing to read "C. Somers", written over a horizontal line.

Cathy Somers, Town Clerk