

Town of Carbonear
Regular Council Meeting, May 11, 2021
Minutes of a regular meeting of the Council of the Town of Carbonear
Electronic meeting (Zoom webinar), May 11th, 2021 at 5:32pm

Members Present: Mayor	Frank Butt
Deputy Mayor	Chris O'Grady
Councillors	Danielle Doyle
	Ray Noel
	Vic Jenkins
	Amanda Dowden
	David Kennedy

Also Present: CAO	Cynthia Davis
Town Clerk	Cathy Somers
Director of Operations & Public Works	Brian O'Grady
EDTO	Kerri Abbott

-
1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 5:32 pm and welcomed everyone to the meeting. Several participants are registered for today's virtual meeting of Council. Mayor Butt gave a special welcome to six young people who are attending the meeting via Zoom tonight: Ava, Hailey, Delilah, Katelyn, Madison and Cora. Each of these individuals sent in a request for consideration for additional playground equipment.
 2. Adoption of the Agenda for May 11, 2021 Regular Meeting
Motion 21-138 R. Noel / C. O'Grady
Resolved to adopt the agenda of the May 11, 2021 Regular Meeting of Council.
Favour7; Opposed 0; **Carried**
 3. Adoption of the minutes
 - a) Regular Meeting – April 27, 2021
Motion 21-139 V. Jenkins / A. Dowden
Resolved to adopt the minutes of the April 27th, 2021 Regular Meeting of Council.
Favour7; Opposed 0; **Carried**
 4. Business Arising from Minutes
No business arising.
 5. Delegations

No delegations listed.

6. Correspondence, Permits & Development

a) Permit Listing # 9444-9474

Councillor Doyle requested Council to review the list of permits for any possible conflict of interest.

Motion 21-140

D. Doyle / V. Jenkins

Resolved to approve permits #9444 - 9474 as per the applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour7; Opposed 0; **Carried**

6.1 Correspondence, requiring Council's decision

a) Harris & Associates

RE: Storm Sewer & Street Upgrading Phase 1 – Powell Drive Part A

Storm Sewer & Road Upgrading – White's Road Part B, PN 20-111/20-126

Approval to award tender to Concord Paving Ltd in the amount of \$504,124.35, HST included.

Councillor Doyle inquired about the design of the Powell Drive/Columbus Drive intersection and whether or not transport trucks would have sufficient room for turning with the new design. Director of Operations and Public Works noted that this is not the area for this project. However, he did note that the new design of the intersection does allow sufficient turning area.

This tender covers the area from the intersection down to Goff Avenue intersection (Part A) and for the White's Road section (Part B).

Mayor Butt declared a conflict of interest on the White's Road Section as he has a sister who owns property in that area.

Councillor Noel declared a conflict of interest on the White's Road Section as he has a sister-in-law who owns property in that area.

Motion 21-141

D. Kennedy / D. Doyle

Resolved to award the tender for Storm Sewer & Street Upgrading Phase I – Powell Drive Part A to Concord Paving Limited in the amount of \$327,196 + HST.

Favour7; Opposed 0; **Carried**

Mayor Butt and Councillor Noel left the meeting.

Deputy Mayor O'Grady assumed the position of Chair.

Motion 21-142

V. Jenkins / A. Dowden

Resolved to award the tender for Storm Sewer & Road Upgrading - White's Road Part B to Concord Paving Limited in the amount of \$111,173.00 + HST.

Favour5; Opposed 0; **Carried**

Mayor Butt and Councillor Noel were called back in to the meeting.

Mayor Butt assumed the position of Chair.

- b) Municipalities NL
RE: May 17 – Municipal Awareness Day, Proclamation to be signed.
Motion 21-143 R. Noel / A. Dowden
Whereas municipal government is responsible for the provision of services that enhance the quality of life of its citizens, and
Whereas dedicated mayors, councillors, and staff are essential for the effective governance of their municipalities, and
Whereas citizen involvement is essential for an active community; and
Whereas it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of our municipalities,
Therefore Be It Proclaimed that May 17, 2021, be know as Municipal Awareness Day in the Town of Carbonear in recognition of the vital role of municipal government and in recognition of all those efforts that support it.
Favour7; Opposed 0; **Carried**

6.2 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Government of NL
Department of Transportation and Infrastructure
- RE: 2020-2023 Multi-Year Capital Works – 3-year allocation
Notification of funding approved in the amount of \$739,322.
Forwarded to Public Works, Waste Management & Community Services.
- Department of Environment and Climate Change
- Water Resources Management Division regarding working in and within 15 metres of a waterbody. Placed on file.
 - Quarry Legislation Review results of the Public Consultation Process
Placed on file.
 - Deadline for Issuing Amendments
Copied to the Chief Administrative Officer and the Town Clerk
- Department of Justice and Public Safety
- RE: Fire and Emergency Services has no objection to the issuance of a liquor license for 218 Water Street. Placed on file.
 - Changes to front end documents
Copied to the Chief Administrative Officer and the Town Clerk
- b) Municipalities NL
- May 5, Work term students
Copied to the Chief Administrative Officer, Town Clerk, Economic Development and Tourism Officer and the Director of Recreation
Councillor Doyle inquired on this correspondence. It was previously suggested to encourage that commerce students be

given an opportunity with the town. CAO advised this would require further discussion with the Finance, Administration and HR Committee as it relates to our unionized environment. Town Clerk read the email to Council. Copy of email to be referred to the Finance, Administration and HR Committee for consideration.

- May 3, Upcoming MNL Webinar – Trade Programs Compliance
- May 3, AGEM and Symposium update
- May 3, MNL Group Buying Program
- May 5, Vote by Mail Webinar

Copied to Council, Chief Administrative Officer and the Town Clerk

- c) Federation of Canadian Municipalities
 - May 3, Conference 2021
 - May 5, Connect with Party Leaders at FCM Annual ConferenceCopied to Council, Chief Administrative Officer and the Town Clerk
- d) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- e) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- f) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- g) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- h) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- i) Individual correspondence regards playground equipment
Forwarded to the Recreation, Tourism, Culture and Special Events committee
- j) Conservation Corps Newfoundland and Labrador
RE: Internship 2021 Project Approval
Forwarded to Public Works, Waste Management & Community Services committee
- k) Property owner, Sutton's Hill
RE: road repairs
Forwarded to Public Works, Waste Management & Community Services committee
- l) Property owner, Butt's Avenue
RE: Compliant roaming cat
Forwarded to Public Works, Waste Management & Community Services committee

- m) Eastern Regional Service Board
RE: Regarding collection and conditions of community-based cleanup
Forwarded to Public Works, Waste Management & Community Services committee
- n) Swim for Hope
RE: Request for donation
Forwarded to Administration and Finance committee
- o) Make A Wish Canada
RE: Run the Rock 2021, request for donation
Forwarded to Administration and Finance committee
- p) Statistics Canada
2021 Census – Town of Carbonear
Copied to the Chief Administrative Officer and the Town Clerk

7. Committee Reports

- a) Public Works, Waste Management and Community Services
Councillor Jenkins advised that the committee met on April 28th and noted the following from the meeting:
 - Business Arising
Snow Clearing Policy
The committee did not enter into much discussion on the matter since a special meeting will be scheduled to review. The CAO will prepare a draft of the current unwritten policy for review.
 - Correspondence
Green and Inclusive Community Building Program
Consideration to be given to replacing the cooling and heating system in the Civic Centre building. *The committee recommends to complete further review of the application to apply for funding under the program as soon as possible.*
 - New Business
Property owner, Chapel Street, RE: Ditch clean out
Mayor Butt inquired on the matter.
Councillor Jenkins advised the consensus of the committee was that the home owner contact the Department of Transportation and Works on the matter.
The Director of Operations and Public Works reported the property owner is requesting clean out of the ditch to the rear of his property.
In the past, work was being done on the hill by a contractor for the and they were asked if they would assist with installing a small ditch there. However, it is not a ditch that the Town installed for town purposes or maintained by the Town since then. The Director reported that he visited the site several times during heavy rain fall and there has been no significant accumulation of water in the ditch and it was not impacting the town infrastructure. The CAO confirmed the ditch is on private

property and serves no purpose for the town. This would typically be the responsibility of the property owner and if a ditch was required by the Department of Transportation and Works, the property owner should make contact with that government department.

Snow Clearing Claims

Committee reviewed the snow clearing claims received. Town staff to complete the approved snow clearing damage claims which are minor repairs.

MEO Report / Update

The MEO reported to the Committee on several properties that he is monitoring. The property owners identified will be sent correspondence. Some will receive notice that the Town is moving forward with court action for non-compliance to the Commercial Vehicles Regulations. Some will receive notice that the Town is moving forward with court action for non-compliance of an order. Some will be sent correspondence relating to property clean up. Some will be sent correspondence to request their intention for clean up of the property.

The Committee is recommending the following two orders be issued:

- 99 White's Road - to demolish the dwelling;
- 167 Water Street - to complete repairs to the building

Question was raised if it should be 98 White's Road. Town Clerk confirmed it should be 98 White's Road.

Question was raised if the house is vacant on 98 White's Road. It was noted that there may be two buildings on the property and only one is being recommended for demolition. Further clarification is required on the matter. Recommended order for 98 White's Road is referred back to Committee for further review and clarification as to whether or not the subject dwelling is occupied or vacant.

Motion 21-144

V. Jenkins / C. O'Grady

Resolved to send an order to the following property:

- 167 Water Street - to complete repairs to the building.

Favour 7; Opposed 0; **Carried**

b) Administration and Finance

Deputy Mayor O'Grady advised that the committee met on April 30th and noted the following from the meeting:

Business Arising

- Human Resource Policy—Deferred for further information.
- Alert System webinar
CAO will contact providers to schedule a time for the virtual webinars.

Correspondence

Property owner, RE: Proposal to pay tax arrears.
Deferred for further information:-

New Business

Wi-Fi – Princess Sheila Building

The EDTO has requested approval to install Wi-Fi at the Princess Sheila Building on Water Street as this is the proposed space to be used by the Green Team students for the Green Steps Art Trail Program. Wi-Fi is required to upload videos and other material to social media as part of the project.

The committee recommends installing Wi-Fi in the Princess Sheila Building.

Human Resources

Salary increases for non-union staff

We previously approved salary increases for a one year period for the union staff.

Two draft motions have been prepared by staff for council's consideration for the non-union staff.

Councillor Noel asked for clarification on why two separate motions are being recommended as he don't recall that we would break this in to two separate motions.

CAO advised that while Deputy Mayor O'Grady would be in conflict of interest on a salary increase for his brother, he would be able to vote on the salary increase for the other non-union employees. We often do the same thing when dealing with capital works, the permit listing and also in the past for other increases for non-union staff when other council members were in conflict on one particular non-union staff.

CAO advised that Municipal Affairs has recommended in the past that Council members should not abstain from voting on a matter that you can vote on.

Councillor Noel noted that Deputy Mayor O'Grady did not step out of the committee meeting.

Deputy Mayor O'Grady noted that he did not step out of the meeting and he did not participate in any discussion on that matter during the committee meeting and that he will not be voting on any increase for his brother.

Discussion took place on possible conflict of interest.

Town Clerk was asked to read Section 207 of the Municipalities Act on Conflict of Interest. Town Clerk read Section 207 to Council.

Motion 21-145

C. O'Grady IV. Jenkins

Resolved to approve a salary increase for non-unionized staff, except the Director of Operations and Public Works, for the same compensation approved for unionized staff from January 1 to December 31, 2021, in the amount of 1% per year plus an additional lump sum bonus of \$350.

Favour7; Opposed 0; **Carried**

Question raised if it was \$300 or \$350 for the lump sum bonus for the union staff. Town Clerk confirmed it was \$350 for full-time employees and \$200 for seasonal and part time employees.

Deputy Mayor O'Grady declared a conflict of interest on the next motion as it pertains to his brother.

Deputy Mayor O'Grady then left the meeting.

Councillor Noel noted for the record that he finds it ironic that Deputy Mayor O'Grady would step out of the meeting now for the next motion, but did not step out for the discussion in the committee meeting.

Motion 21-146

D. Kennedy / A. Dowden

Resolved to approve a salary increase for the Director of Operations and Public Works position for the same compensation approved for unionized staff from January 1 to December 31, 2021, in the amount of 1% per year plus an additional lump sum bonus of \$350.

Favour 6; Opposed 0; **Carried**

Deputy Mayor O'Grady was called back into the meeting.

Ongoing Matters

Engage NL submissions – Moya Greene report

This has now been presented and the Engage NL website will be open within the next two weeks and will be accepting submissions.

Councillor Kennedy asked if the Town could submit one collective report from council.

Council will prepare a submission from the Town.

Individuals can make submissions as well.

- c) Economic Development, Planning and Land Use Development
Councillor Doyle advised that the committee met on May 6th and noted the following from the meeting:

Business Arising

- Follow up with company of NL Pellets, the company thought that we were another municipality. The project will not be proceeding. This matter will not require any further discussion.
- Costs, Wexford Road
The Director of Operations and Public Works is still working on the cost estimate. Deferred.

Previous Development Applications

- 42 Powell Drive, Application to operate a business
We received and reviewed numerous replies from the Discretionary Use advertised on this application. The matter is deferred for a response from the developer to see if he can address some of the concerns expressed in the responses to the discretionary use ad.
- 50 Long's Hill, application to build chicken coop.

The lot coverage will be 8.4% which exceeds the amount the council has the authority to vary. The committee does not recommend the application for approval since the lot coverage exceeded the 7% lot coverage beyond the 10% that could be varied by Council.

Motion 21-147

D. Doyle / A. Dowden

Resolved to refuse the application to construct a chicken coop at 50 Long's Hill since the development exceeds the 7% maximum lot coverage in the Town of Carbonear Development Regulations.

Favour 7; Opposed 0; **Carried**

Mayor Butt asked if this information has been relayed to the applicant.

This will be identified in the response to the applicant.

Councillor Noel asked if we could have a review of the Development Regulations and the restrictions within the regulations that are in place for shelters and small sheds.

Motion 21-148

D. Doyle / V. Jenkins

Resolved to rescind Motion 21-127 to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 193 Water Street to replace roof;
- 50 Long's Hill to construct a chicken coop.

Favour 7; Opposed 0; **Carried**

- 193 Water Street to replace roof

Motion 21-149

D. Doyle / C. O'Grady

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 193 Water Street to replace roof;

Favour 7; Opposed 0; **Carried**

Development Applications

- Deferred for further investigation.
206 Water Street, install new front steps and wheelchair ramp
The Director of Operations and Public Works has scheduled a meeting with the developer to review the application and to discuss the downtown development design. *The proposal is not recommended at this time.*
- Motions recommended:

Motion 21-150

D. Doyle / D. Kennedy

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 5 Kielley's Hill, to construct a front step in accordance with Section 10, Discretionary Powers of Council, in the Development Regulations;

- *1 Church Street, to construct a front step in accordance with Section 10, Discretionary Powers of Council, in the Development Regulations;*
- *16 Russell Street, Home Based Business to operate a Nail Salon, Spa; provided no objections or representations are received from the discretionary use advertisement in the local paper;*
- *Line Road, to construct a deck conditional upon receipt of applicable approvals from the Department of Environment and Conservation and other applicable government departments and agencies;*
- *Line Road, to replace existing cabin conditional upon receipt of applicable approvals from the Department of Environment and Conservation and other applicable government departments and agencies;*
- *16 Across the Door, to construct a front step in accordance with Section 10, Discretionary Powers of Council, in the Development Regulations;*
- *171-175A Water Street, to construct a shed with clapboard in an acceptable heritage colour in keeping with the Heritage Area.*

Favour 7; Opposed 0; **Carried**

Councillor Kennedy agreed with Councillor Noel's suggestion for a review of the restrictions within the Development Regulations.

Councillor Kennedy indicated that the Town would like to work with people to accommodate their needs for development. He asked that Council consider these items when completing a plan review or possible amendments.

New Business

- There are very few places where you can stay overnight in Carbonear. The committee recommends the EDTO reach out to the people/companies concerning investing in a hotel in Carbonear. and to request a meeting.
- *The committee recommends forwarding correspondence to properties reminding them a permit is required to place temporary patios on the sidewalk in front of the properties on Water Street.*
- Phase II, Water Street
As with the previous project, prior to project commencement, staff will schedule individual meetings with all business owners affected by the construction.

MEO Report

The MEO reported on some properties proceeding with development without a permit. The committee recommends sending correspondence along with a development application as a reminder a permit is required.

Several other property owners will be provided with correspondence advising the Town will proceed with court action for non-compliance. Others will be sent a letter requesting their intentions for their property. The MEO will continue to follow up on all properties identified in his report. Development permits are required for such items as decks, fences, portable shelters, etc. Our practice is to provide a verbal notification, then written notification, possibly a second letter, then followed by a written order and then with notification of court proceedings. Councillor Doyle reminded everyone that permits are required for development.

- d) Recreation, Special Events, Culture & Tourism
Councillor Noel advised that the committee met on May 5th.

Councillor Noel gave a preamble as to why he stepped out of the committee meeting on a couple of items. Councillor Noel noted that last week before the Recreation Committee meeting, he was contacted and notified that he may be in conflict of interest on the CBN T'railway Improvements as his daughter is a Director of the CBN T'railway Inc. which was incorporated in January, 2021. He told the committee that he would step out of the meeting for any items dealing with the CBN T'railway until he could get clarification on the matter. He asked Council to determine if he is in conflict of interest on the matter before he speaks to any matter on the CBN T'railway. Council discussed the possible conflict of interest. It was decided that Council would defer the matter to obtain further information and clarification on the issue. Council will schedule a privileged meeting to discuss the matter further. Councillor Noel clarified that he did not step out of the Recreation Committee meeting because he was in conflict of interest on the CBN T'railway, but because he wanted clarification on whether or not he is in conflict of interest on CBN T'railway Inc. He asked Council to make that decision now. Councillor Noel offered to step out of the meeting while Council discusses it further. Town Clerk advised that Councillor Noel could remain in the meeting while a vote is being taken on whether or not Councillor Noel is in conflict of interest on the matter, but he would not be able to vote on the matter. Town Clerk also advised Council that they could defer the matter for further information before voting on the matter. Council agreed they would like to obtain further information before making a decision on the matter.

Council will meet tomorrow on the matter to have further discussion. The time of the meeting would be determined. Mayor Butt suggested that going forward, Councillor Noel not participate in discussion on the matter until a decision has been made by Council.

Councillor Noel then proceeded to review with Council the following items from the May 5th Recreation Committee meeting:

Business arising

- NL Power Challenge

The Director of Recreation reported the application has been submitted to Newfoundland Power for a mini split for the main floor of the Princess Sheila Building for the amount of the quote for one unit at \$8,176.56. Wait to see if approved.

- Cost / Design – brook bridge

Pedestrian only – looking into this matter further. Staff will pursue funding opportunities. CAO advised that no funding has been received to date, but there is a possibility of funding that could be available. Staff will pursue further.

- Summer landscape maintenance – quote obtained

Motion 21-151

R. Noel / A. Dowden

*Resolved to contract Urban Forester to prepare the planting areas including providing plants and other materials in accordance with the quote provided in the amount of \$11,440 plus HST; and
Be it Further Resolved to contract Urban Forester to provide weekly maintenance in accordance with the quote provided in the amount of \$1,188 plus HST per week for 12 weeks.*

Favour 7; Opposed 0; **Carried**

Councillor Jenkins left meeting.

- Inquiries from people to assist with maintenance of greenspaces.

Committee will investigate this further before making a recommendation to Council.

- Softball fields

Work on the softball fields will commence so that it is completed for the start of season.

Special Events, Culture & Tourism & Special Events

The Special Events Committee has planned some virtual events for May 24th weekend such as asking residents to submitting old photos and recipes; a soup and sandwich takeout meal for seniors for Monday, May 24; a video contest lead by Ray Johnson of Buddy Wasiname to encourage residents to forward along videos of May 24; and a drive through town on Sunday by the CBN Legendary Car Club.

Correspondence

Letters from six girls interested in promoting their town and gave some suggestion for age-appropriate playground equipment. The committee thanks the girls for bringing this to Council's attention. Committee will look at their request.

New Business

- Recreation Grants
Still hoping to get some recreation grants for the recreation summer program.
- Bike guides
Committee discussed educating the public on bike etiquette. We are getting information to share with residents.

Deputy Mayor O'Grady asked if a letter could be obtained from the CBN T'railway for the ditching work and metals pick up they are requesting to be completed by the Town. This would then be reviewed by the appropriate committee, Public Works and the Director of Operations and Public Works. Council was advised that the letter would be forthcoming.

8. Reports of Chief Administrative Officer and Department Heads

a) CAO Report

CAO reviewed the following from her report with Council:

The report is for the period ending March 31, 2021.

Tax revenue levied is \$7,746 above the tax revenue budgeted.

This amount will change throughout the year with some additional supplementary invoices and adjustments from appeals. However, tax revenue for the year should be on target.

Other Revenue to date as noted includes the Miscellaneous Sales Revenue for the sale of the Goff Avenue properties.

Expenditure summary is provided for each Department. All are within the budget for the percentage of the year to date with the exception of General Government as that includes the full municipal insurance amount for the full year which is over \$100,000 and is invoiced for the full year. All departments are within budget to date.

9. Finance

- a) Operating Invoices over \$2,000.00 in the amount of.....\$112,030.47

Motion 21-152

C. O'Grady / D. Kennedy

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 as submitted, totaling \$112,030.47.

Favour 6; Opposed 0; **Carried**

- b) Capital Invoices:

Carbonear Pool Liner & Deck Replacement, PN 17-CCR-20-00011

Fougere Menchenton Architecture, Inv # 20-1112 \$20,930.00

Fougere Menchenton Architecture, Inv # 21-0421 \$5,462.50

Motion 21-153**C. O'Grady / R. Noel**

Resolved that the Town of Carbonear approve for payment the following capital project invoices:

Carbonear Pool Liner & Deck Replacement, PN 17-CCR-20-00011

Fougere Menchenton Architecture, Inv # 20-1112 \$20,930.00

Fougere Menchenton Architecture, Inv # 21-0421 \$5,462.50

Favour6; Opposed 0; **Carried**

10. Regulations
None listed.

11. New Business

- a) Approval to borrow for the 2019 John Deere Backhoe
CAO noted that the backhoe was already tendered and purchased, however we need a motion to borrow for the purchase.

Motion 21-154**C. O'Grady / D. Kennedy**

Resolved to request an approval to borrow from the Department of Municipal and Provincial Affairs to borrow from Scotiabank, the sum of \$143,784.32 (net of HST Rebate) at a rate of prime + 0.25% for the purchase of a 2019 John Deere Backhoe for a term of 5 years amortized over 5 years.

Favour6; Opposed 0; **Carried**

Councillor Kennedy asked if this was a new backhoe. Director of Operations and Public Works advised it is a new backhoe.

- b) Other
Councillor Kennedy noted that a long serving fire fighter left the fire department and asked if the Town sent a letter thanking him for his service to the Town.
Mayor Butt noted that after the Fire Department AGM tomorrow, the resignation will come in effect and we will send a letter of thanks.
Councillor Noel thanks all volunteers in all capacities within the community. Volunteers always do it unselfishly for the betterment of the community.
Mayor Butt noted the Fire Department AGM is tomorrow and he thanked the current executive for their time and commitment to the Fire Department and will welcome the new Executive being elected tomorrow evening.
Mayor Butt noted there was a structure fire in Salmon Cove which the Carbonear Volunteer Fire Department assisted to.
Mayor Butt reminded everyone to continue to follow all the rules of the Chief Medical Officer of Health.
Mayor Butt asked that the chimes on the clock tower are chiming until midnight and asked that this be change to stop at 10 pm. CAO advised

the Director of Operations and Public Work will check on the matter to have it corrected.

12. Notices of Motion
No notices of motions were filed.

13. Adjournment

Motion 21-155

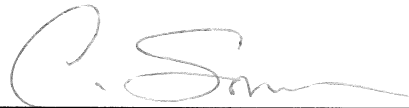
D. Kennedy / C. O'Grady

Resolved that the meeting adjourn at 7:18pm. Mayor Butt advised that the next meeting is scheduled for May 25th, 2021 at 5:30pm.

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk