

**Town of Carbonear**  
**AGENDA**  
**Regular Council Meeting, Virtual Meeting (Zoom)**  
**February 23, 2021 @ 5:30 pm**

1. Calling of Meeting to Order
2. Adoption of the Agenda for February 23, Regular Meeting
3. Adoption of the minutes
  - a) Regular Meeting – February 9, 2021
  - b) Special Meeting – February 10, 2021
4. Business Arising from Minutes
5. Delegations
6. Correspondence, Permits & Development
  - a) Permit Listing # 9393-9394
  - 6.1 Correspondence, requiring Council's decision
    - a) World Lymphedema Awareness Day Proclamation March 6  
Proclamation to be signed.
    - b) Department of Transportation and Infrastructure, Municipal Infrastructure  
RE: Project No. 17-GI-21-00041 – Valley Road Phase – Phase 3  
**Draft Motion**  
Resolved that the Town of Carbonear approve the Prime Consultant Agreement in the amount of \$91,425.00 (HST included) with Harris & Associates Engineering Limited for the Valley Road – Phase 3 (Water, Sewer, Storm Sewer & Street Upgrading) Project No. 17-GI-21-00041
    - c) Department of Transportation and Infrastructure, Municipal Infrastructure  
RE: Project No. 17-GI-21-00092 – Marshall Drive Water, Sewer & Street Upgrading  
**Draft Motion**  
Resolved that the Town of Carbonear approve the Prime Consultant Agreement in the amount of \$31,625.00 (HST included) with Harris & Associates Engineering Limited for the Marshall Drive Water, Sewer & Street Upgrading Project No. 17-GI-21-00092
  - 6.2 Correspondence received and action taken:
    - a) Municipalities NL - News Release
      - Feb 17, Municipalities Focus on Critical Operations in alert level 5
      - Feb 17, Special Town Hall for Municipalities – Zoom Webinar
      - Feb 16, Upcoming MNL Webinars
      - Feb 16, Last chance to register Municipal COVID-19 check in
      - Feb 10, Municipal Prosperity has provincial impact

- Feb 9, Municipal Renewal begins with Regionalization  
Copied to Council
  - b) Eastern Regional Service Board  
RE: Cancellation of Recycling  
Copied to Council and Staff and placed on the town website and social media.
  - c) Department of Environment, Climate Change and Municipalities  
RE: Water Systems Report  
Copied to the Director of Operations and Public Works for completion. Filed.
  - d) Pitch in Canada  
RE: Register for Pitch In 2021 (Hold a safe and social distance clean up)  
Forwarded to Public Works, Waste Management & Community Service committee
  - e) Department of Transportation and Infrastructure  
RE: Year-end claims - Municipal Infrastructure Program be received by April 2.  
Copied to the Chief Administrative Officer and the Town Clerk. Filed.
  - f) Federation of Municipalities  
RE: New federal investments in rural transportation  
Forwarded to Council
  - g) MP Ken McDonald Officer  
RE: Healthy Communities Initiatives - applications open now  
Forwarded to the Recreation, Special Events, Culture & Tourism committee
  - h) Heritage Foundation of NL  
RE: National Heritage Week (February 15-21), proclamation and municipal heritage week. Correspondence received February 12.  
Forwarded to the Recreation, Special Events, Culture & Tourism committee.  
The EDTO to place on social media
  - i) Property owner, Highroad South  
RE: Concern with water  
Forwarded to the Public Works, Waste Management & Community Service committee
7. Committee Reports
- a) Public Works, Waste Management and Community Services
  - b) Economic Development, Planning and Land Use Development
  - c) Recreation, Special Events, Culture and Tourism
  - d) Administration and Finance
8. Reports of Chief Administrative Officer and Department Heads
- a) Chief Administrative Officer
  - b) Director of Recreation
  - c) Director of Operations and Public Works
9. Finance
- a) Operating Invoices over \$2,000.00 in the amount of.....\$10,602.89
  - b) **Capital Invoices:**  
**Conception Bay Regional Community Centre Extension**  
Fougere Menchenton Architecture Invoice # FMA - 20-1222.....\$2,208.00  
Eastern Contracting, CP # 2.....\$138,487.44

10. Regulations
11. New Business
12. Notices of Motion
13. Adjournment