

Town of Carbonear
Regular Council Meeting, October 27, 2020
Minutes of a regular meeting of the Council of the Town of Carbonear
Electronic meeting (Zoom webinar), October 27th, 2020 at 5:30pm

Members Present: Mayor Frank Butt
Deputy Mayor Chris O'Grady
Councillors Danielle Doyle
Ray Noel
Vic Jenkins
Amanda Dowden
David Kennedy

Also Present: CAO Cynthia Davis
Town Clerk Cathy Somers
Director of Operations & Public Works Brian O'Grady
Director of Recreation Rob Button
EDTO Kerri Abbott

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1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 5:30 pm and welcomed everyone to the meeting. Several participants are registered for today's virtual meeting of Council.
 2. Adoption of the Agenda for October 27 Regular Meeting
Motion 20-238 **V. Jenkins / R. Noel**
Resolved to adopt the agenda as presented for the October 27, 2020 Regular Meeting of Council.
Favour 7; Opposed 0; **Carried**
 3. Adoption of the minutes
 - a) Regular Meeting – October 13, 2020
Motion 20-239 **C. O'Grady / D. Kennedy**
Resolved to adopt the minutes of the October 13, 2020 Regular Meeting of Council.
Favour 7; Opposed 0; **Carried**
 - b) Special Meeting – October 19, 2020
Councillor Jenkins noted he should be included as present as he was in attendance for that meeting. CAO advised this would be corrected.
Motion 20-240 **R. Noel / V. Jenkins**
Resolved to adopt the minutes as amended for the October 19, 2020 Special Meeting of Council.
Favour 7; Opposed 0; **Carried**

Mayor Butt noted that this special meeting was held for Council to discuss the projects to submit on the 2021 Capital Works application

The projects applied for include:

1. Water Street Water/Sewer and Street Upgrading Phase 3
2. Valley Road Water/Sewer and Street Upgrading (Final Phase to overpass)
3. Adelaide Street (West to Valley Road) Water/Sewer and Street Upgrading
4. Lemarchant Street Extension (Lemarchant Street East)

Mayor Butt noted that without funding from both the provincial and federal governments we can not complete these projects. Hopefully, we will be successful in obtaining funding.

4. Business Arising From Minutes
No business arising from the minutes.

5. Delegations
No delegations listed.

6. Correspondence, Permits & Development

- a) Permit Listing # 9301-9311, 9313-9325

Councillor Doyle requested Council to review the list of permits for any possible conflict of interest.

Mayor Butt declared a conflict on Permit #9316 as this was for his brother.

Motion 20-241

D. Doyle / V. Jenkins

Resolved to approve permits # 9301-9311 and 9313-9325, excluding 9316 as per applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

Mayor Butt then left the meeting and Deputy Mayor O'Grady assumed the position of Chair.

Motion 20-242

D. Doyle / R. Noel

Resolved to approve permit # 9316 as per the application received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Mayor Butt was called back in to the meeting and assumed the position of Chair.

- 6.1 Correspondence, requiring Council's decision

- a) Harris & Associates

Water, Sewer & Street Upgrading, Mahaney's Lane (17-SCF-19-00094)

RE: Change order # 2 in the amount of \$8,863.00

The Director of Operations and Public Works advised that there were some things at the end of the project that were over and above the work of the project. There was additional work and fill needed to deal with the old lines, this was the additional amount settled on for the project.

Motion 20-243

V. Jenkins / C. O'Grady

Resolved that the Town of Carbonear approve Change Order #2 in the amount of \$8,863.00 for the Water, Sewer & Street Upgrading, Mahaney's Lane Project # 17-SCF-19-00094.

Favour 7; Opposed 0; **Carried**

6.2 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

a) Municipalities NL – Info Note

- October 14, MNL to welcome Dame Moya Greene as virtual conference keynote.
- October 15, Brochure from Telus -Solutions to help municipalities navigate through the shift to remote and flexible work
- October 18, Women leading the National Stage
- October 19, Women Caucus
- October 21, Reminder - Call for 2021-2022 Municipal Infrastructure Applications.
- October 20, The Municipal Budgeting Webinar has been rescheduled for Tuesday, October 27, 2020, at 11:00 AM. Anyone previously registered will not need to re-register. If you have already received an access link via email - that link will still work for you.

b) Department of Environment, Climate Change and Municipalities

- Office of the Minister, Funding grant approved in the amount of \$9,750 under the Community Healthy Living Fund, Small Infrastructure: Aquatic Lift.
Mayor Butt noted this funding was announced on Friday past. He thanked Minister Crocker and the provincial government for this funding. It compliments the renovations to the Carbonear Pool.
- Fire Services Division, Operation 2020, Live Fire Practical Training Solutions
Copied to the Fire Department
- Municipal Infrastructure, Prime Consultant Agreement Process Change
Copied to the Chief Administrative Officer and the Town Clerk.
- Water Resource Management, Winter 2020 Drinking Water Quality Data.
Copied to Chief Administrative Officer and the Director of Operations & Public Works.

**c) Email regarding suggestions to make playgrounds more accessible.
Forwarded to the Director of Recreation and the Recreation, Special Events, Culture and Tourism committee.**

d) Royal Canadian Legion

RE: Request for a meeting with Council to discuss condition of the War Memorial Park.

Forwarded to Chief Administrative Officer and the Finance and Administration committee.

- e) Property owner, Water Street

RE: Request for tax adjustment

Forwarded to Finance and Administration committee

- f) Federation of Municipalities

- Welcoming FCM's new president

- AGM Livestream link

Copied to Council.

- g) Property owner, LeMarchant Street

RE: Complaint of dogs barking

Forwarded to the Municipal Enforcement Officer and the Public Works, Waste Management and Community Service committee

- h) Property owner, Goodison Street

RE: development permit

Forwarded to Development committee

- i) Municipal Assessment Agency Inc.

RE: The MAA 2021 fee for assessment services is \$26 per parcel and per tenant as in the 2020-2021 budget. The 2021, the fee for assessment service for the Town of Carbonear will be \$70,772 and is based on 2506 parcels and 216 tenant as \$26 each.

Forwarded to Chief Administrative Officer, Town Clerk and the Finance and Administration committee

- j) Property owner, English Hill

Request for tax adjustment

Forwarded to Finance and Administration committee

9. Committee Reports

- a) Finance and Administration

Deputy Mayor O'Grady advised that the committee met on October 15th and noted the following from the meeting:

Job Descriptions

Job descriptions were reviewed by the committee and are being edited.

After the revisions are complete, they will be further reviewed with committee prior to adoption by Council.

Correspondence

- Municipal Assessment Agency Inc.

RE: The MAA 2021 fee for assessment services is \$26 per parcel and per tenant as in the 2020 budget. For 2021, the fee for assessment service for the Town of Carbonear will be \$70,772 and is based on 2506 parcels of land and 216 tenants at \$26 each. This is only a slight increase from 2020. The correspondence will be placed on file for future reference during budget preparation for 2021.

- Business owner, Request for tax adjustment
The business was closed due to Covid-19 for a period from March-June, 2020. The committee is recommending an adjustment for that 14 week period.

Councillor Doyle asked if she would be in conflict of interest on the business tax adjustment being proposed as her daughter is employed by that business.

Councillor Kennedy asked if he would be in conflict of interest on the business tax adjustment being proposed as his sister is employed by that business.

CAO read the section of the Municipalities Act regarding conflict of interest to Council.

Motion 20-244

R. Noel / V. Jenkins

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Councillor Doyle to be in conflict of interest on the matter of the proposed business tax adjustment being presented at this meeting.

Favour 6; Opposed 0; **Carried**

Councillor Doyle did not vote on the matter.

Motion 20-245

V. Jenkins / R. Noel

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Councillor Kennedy to be in conflict of interest on the matter of the proposed business tax adjustment being presented at this meeting.

Favour 6; Opposed 0; **Carried**

Councillor Kennedy did not vote on the matter.

Motion 20-246

C. O'Grady / R. Noel

*Resolved that the Town of Carbonear issue a business tax adjustment in the amount of \$1,197.05 + applicable interest on account number STO***03.*

Favour 7; Opposed 0; **Carried**

- Property owner, Request for tax adjustment

RE: Tax adjustment

Committee reviewed the correspondence. The property was previously listed on the assessment roll as Owner Unknown but as two separate properties, as the owners were not known, each invoiced separately for minimum property tax. The newly identified property owner was sent a statement of taxes owing on the properties and he has since requested that the taxing of his property be considered as one parcel of land. The property owner noted that because he did not receive an assessment notice on the property until October 2020, he was not aware that the town had assessed the property for taxation and he did not have an opportunity to appeal the assessment or correct the measurements to have it assessed as one single property. The properties have since been combined and assessed as one property.

The committee reviewed whether the property tax would be combined from this point forward or if the tax would be adjusted for the previous years which the property owner just recently received an assessment notice for.

Committee recommends to adjust the property tax and interest on Account # BL**1002 for the parcel ID 2**385.

The owner will be responsible for the combined property tax + interest based on the combined assessment retroactive to when the property was first assessed.

Motion 20-247

C. O'Grady / D. Kennedy

*Resolved that the Town of Carbonear adjust the property tax and applicable interest on Account # BL**1002 for the Parcel ID 2**385 in the amount of \$3,150.11 and that Account #BL**1002 will be adjusted to reflect the combined property tax based on the combined property tax assessment for Parcel ID 2**383.*

Favour 6; Opposed 1; **Carried**

Councillor Noel opposed the motion.

Councillor Noel noted that people who live in municipalities should be aware that if they own property in the municipality that this property should be assessed and taxed.

He noted that he feels that adjustments should only be made from the date of the request going forward.

New Business

- **Fire Department**

In previous years, the Town has been contributing \$1,000 towards the cost of the Fireman's Ball. This year the Department purchased fridge magnets and has requested the \$1,000 budgeted for the Firefighters Ball be used to help offset the cost to purchase the fridge magnets. It was noted that the Town should promote the 911 system for ambulance and police.

The committee recommends deferring this item pending details on the distribution of the fridge magnet, copy of the invoice and a copy of the fridge magnet.

- **Outdoor Christmas tree for the pergola**

Last year the Town purchase a Christmas tree for the pergola, which was installed, but it failed. The item was returned. Since then the EDTO obtained quotes for review to purchase a large Christmas tree for the green space near the pergola area. This type of tree would require a large flag pole and a pole tree conversion kit. The lowest price obtained for the purchase of a 35 ft flag pole is \$2,996 plus HST and a 40 ft flag pole is \$3,295, plus HST. The price of the tree light conversion kit are as follows: 35ft tree, the cost is \$12,000 plus HST and shipping and the 40ft tree is approximately \$14,000 plus HST and shipping. The committee felt this cost was excessive and did not recommend proceeding to purchase the Christmas tree at this time. The committee also discussed areas such as the War Memorial and

the trees outside the Town office that can be decorated during the Christmas season.

- Christmas lighting for street lights, downtown

An estimate to purchase 10 pole mount LED lights has been obtained. The cost is \$11,175.86 which includes HST and shipping. The Special Events Committee will be partnering in this project donating \$5,000 towards this cost. The Town has installed light poles on Water Street this year as part of the Water Street Phase I project. These poles have adjustable brackets where we can install festive lights. The Committee recommends to move forward with this purchase.

Mayor Butt asked if he would be considered in conflict on this matter as he owns property in the downtown area.

Motion 20-248

R. Noel / V. Jenkins

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Mayor Butt to be in conflict of interest on the recommendation of the purchase of 10 Pole Mount LED lights for the downtown area.

Favour 6; Opposed 0; **Carried**

Mayor Butt did not vote on the matter.

Motion 20-249

C. O'Grady / R. Noel

Resolved to partner with the Special Events committee to purchase 10 Pole Mount LED Lights at a cost of \$11,175.86 (includes HST and shipping) for the downtown area.

Favour 7; Opposed 0; **Carried**

Human Resources

Committee had a lengthy HR discussion.

- b) Recreation, Special Events, Culture & Tourism

Councillor Noel advised that the committee met on October 19th and noted the following from the meeting:

Rorke Store property rock wall - Committee determined that a height of approximately 36 – 42 inches should work with good visibility to the property and the anchor.

The committee recommended the town make application for a job creation project in the spring to construct the rock wall.

Commemorative Form – Still waiting on some further information. Committee will continue to work on it.

New Horizons for Senior's program - The information was shared with the committee and everyone will give some thought to possible ideas for the funding application. An application has been submitted.

Terms of Reference for Recreation Department review – Committee has a copy of an RFP distributed to Council for their consideration. The Committee will complete further review and bring back a recommendation to Council.

Fall Friendship Multicultural Walk – The walk took place this past weekend and was very well attended.

Bridge across brook – Committee discussed options to place a bridge to cross the brook in by the recreation facility to meet up with the walking trail.

The committee recommends to obtain estimates for the construction of a bridge for further review in the 2021 budget.

Landscaping – purchase of tulips

Deferred for further information and discussion with the EDTO.

Field Rental payments this past summer

Councillor Noel inquired on the process in place for submitting payments for field rentals. Field rental payments are made at the Town Office. The CAO will also suggest front desk staff notify the Director of Recreation once payments for field rentals are received.

Programming plans for upcoming months

Part time programmer is back on staff. Fall programming such as exercise program for seniors, family programming and preteen programming. Sports programs such as ball hockey and basketball were suggested to be included as well. The Director of Recreation will list of planned activities.

ATV trailway connect east to west

The Town received a proposal for connecting the trails. The committee realizes that more information and research is required before a response can be forwarded to the ATV group. It was also discussed in the Public Works Committee since it relates to Town streets. Further investigation and review to be completed.

Councillor Noel referenced the CBC document on the Corner Brook area trails.

Pool operational funds

It was reported the province has allocated \$400,000 to the Aquarena. The province has also allocated an additional \$600,000 to be distributed among the remaining pools and arenas in the province. *The committee felt this was an unfair allocation of funds and recommends to send correspondence to the MHA advising of Councils opinion on the matter.*

c) Development

Councillor Doyle advised that the committee met on October 22nd and noted the following from the meeting:

Review of Home-Based Business Regulations

The CAO and the EDTO completed some research on regulations for home-based business. We have some home-based businesses that are more hobby versus a business, for ex. those making masks and hobby crafts.

The committee recommends the CAO draft an amendment to the Home-Based Business regulations specifically excluding hobbies where there is no profit being made or intent to make a profit for further review by committee.

Development Applications deferred from previous meeting

Motion 20-250

D. Doyle / V. Jenkins

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 76 Earles Lane to replace existing deck in accordance with Section 10

- *Discretionary Powers of Council, in the Development Regulations;*
- *19 London Road to construct a shed conditional upon no objections or representations being received from the discretionary use advertisement published;*
- *92 Southside Lower Road to construct a greenhouse.*

Favour 7; Opposed 0; **Carried**

Development Applications

Motion 20-251

D. Doyle / C. O'Grady

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- *143 Columbus Drive to change use conditional upon receiving no objections or representations from the discretionary use advertisement published and upon receipt of approval from Service NL and other applicable approvals from other government departments and agencies.*
- *193 Water Street to operate a Hair Salon conditional upon approval from Service NL and other applicable approvals from other government department and agencies;*
- *183 Water Street to construct a greenhouse and a fence in accordance with the Town of Carbonear Fence Regulations.*

Favour 7; Opposed 0; **Carried**

Councillor Doyle noted that the former Fong's Restaurant location is now the vaccination centre for the flu shot this season. She noted it is a great location with plenty of parking.

Correspondence

- Re. Deck construction

Motion 20-252

D. Doyle / V. Jenkins

Resolved to approve the construction of a front deck at 1 Goodison Street in accordance with application submitted and the Town of Carbonear Municipal Plan and Development Regulations.

Favour 7; Opposed 0; **Carried**

- Business operator in Carbonear
Individual inquired if other businesses providing the same service within Carbonear are also taxed. The business operator will be advised that other same types of businesses in the Town of Carbonear are invoiced business tax as well.

MEO Report

- Travel Trailers in the Water Shed.
The committee recommends the MEO deliver the notices to the trailer owners in the Line Road in violation of the policy.

- Property updates were provided

Motion 20-253

D. Doyle / R. Noel

Resolved to send a removal order to property situate 20 D'Iberville Street to remove the front fence constructed contrary to the Town of Carbonear Fence Regulations.

Favour 7; Opposed 0; **Carried**

- Correspondence to be sent to property owner who constructed a fence in the street reservation which is not constructed in accordance with the Town's Fence Regulations.
- Construction of a greenhouse located partially on a neighbouring property. They indicated they plan to obtain the property.
The committee recommends sending a reminder letter regarding the placement of the greenhouse without a permit and inquiring about the status of the property acquisition

New dwelling being constructed in English Hill Extension

It has been identified a new dwelling is being constructed in English Hill Extension. This area is within the Town's planning area and zoned rural. Residential development is not permitted. Per the conditions, single dwellings are only discretionary as an accessory use to support a commercial agricultural operation with other conditions.

Under the plan we are not permitted to issue permits for that area.

The committee recommends to send a stop work order.

Much discussion took place on the subject. Several of the points noted during discussion are listed below:

- Council members inquired on the percentage of completion of the house. - That information is not known.
- There was an inquiry from government on the matter as they had received an inquiry regarding the development.
- It has been zoned Rural since at least 1988, anything constructed after 1989, would be contrary to the Town Plan and Development Regulations.
- Some council members noted they would like to have further information on the matter before making a decision on the recommendation.
- This is located in the Town's Planning Area, but outside of the Town's taxation area. The option is to take it out of our planning area and not be in control of the development there or extend our taxation boundary to include the area that currently has residential development and control future development in the area.
- Council inquired if there was any signage on the entrance to the area indicating that No Development is permitted in the area. - It was confirmed that there is no such signage in the area.
- Mayor Butt asked if he would be considered to be in conflict of interest on the matter as he owns property in the area.

Motion 20-254

D. Kennedy / V. Jenkins

Under Section 209 of the Municipalities Act, Be it Resolved that the Town of Carbonear does not consider Mayor Butt to be in conflict of interest on the recommendation to issue a stop worker on the new dwelling being constructed in English Hill Extension located in the Town's Planning Area.

Favour 6; Opposed 0; **Carried**

Mayor Butt did not vote on the matter.

- An inquiry was made as to why this didn't get noticed until it was this far complete. That information is not known.
- CAO noted that problems with property owners developing property within municipal planning areas has been discussed for quite some time within MNL. MNL has asked the province to be involved in solving these issues. This has been an ongoing concern for many municipalities.
- This issue is not likely to be resolved quickly.
- It was noted that if we allow the development to proceed, we are acting in contradiction of our Municipal Plan and Development Regulations which is a legally binding document. Developers who have constructed a residence that does not comply with the Town's Municipal Plan and Development Regulations would not be able to obtain a compliance letter for their development as it does not comply.
- CAO noted that any development that pre-existed the Development Regulations implemented in 1989 can continue as a non-conforming use, after the implementation of the Development Regulations, there should have been no further development approved. Any additional residential homes constructed since the Town Plan and Development Regulations were implemented do not comply.
- CAO advised that the Municipality normally requires jurisdiction over neighbouring areas so they have development control for future expansion of their municipal boundary.
- CAO confirmed that some years ago the Town did request a boundary extension and requested upgrades for the roads in that area. At that time, the Department of Transportation and Works were not interested in doing any road upgrades in the area. Currently, the province is responsible for grading and snow clearing of the roads in the area.
- An argument can be made that others living in the Municipal Planning Area but outside the Taxation Area avail of the municipal infrastructure within the town, but do not contribute any tax revenue to the town for use of this infrastructure.
- Council inquired as to how many houses have been built in the area since 1989 without a permit from council and in non-compliance with the Town's Municipal Plan and Development Regulations. This is not known at this point.

Action requested:

- Committee to review and install signage indicating development not permitted in this area.
- Developer to be advised of the situation.
- Meeting to be requested with the MHA and Municipal Affairs on the Matter.
- The recommendation from the Development Committee for a Stop Work Order to be issued will be presented as a Notice of Motion to be voted on at the November 10th Regular Meeting of Council.

Traffic Lights, Columbus Drive

All materials are on site to proceed with the installation of the traffic lights on Columbus Drive and the Director of Operations and Public Works inquired if Council wants him to proceed to obtain estimates for installation. This was discussed by the Committee and considering it is late in the year and with winter and icy roads, this may not be a good time to install new traffic lights. *The committee recommends deferring the installation of the project until the spring.*

- d) Public Works, Waste Management & Community Services
Councillor Jenkins advised that the committee met on October 14th and noted the following from the meeting:

MMSB Community Waste Diversion Fund – funding options

There was some discussion on possible initiatives to meet the requirements. *The committee inquired if MMSB would consider the purchase of reusable bags since the province has banned plastic bags. The committee recommends to make application for funding.*

Municipal Capital Works funding application

The Director of Operations and Public Works provided the committee with a list of capital project for consideration. Suggestions included Phase III Water Street, Phase III Valley Road, Phase III LeMarchant Street, Adelaide Street and LeMarchant Street Extension. This was deferred for review in a Special Meeting of Council.

MEO Report / Update

The MEO provided an update on the dilapidated shed on the property on Gladstone Road. An application to remove the dilapidated shed has been received. Currently, he is using a portion of the shed and has requested to keep this portion of the shed until the spring. The committee had no issue with this request. He is in the process of proceeding with the demolition.

Correspondence

- Property owner, Water Street East - Request for reinstatement of culvert.
The committee recommends reinstalling the culvert per the property owners' request.
- Property owner, Blueberry Crescent, issue with leakage from the garbage compactor.
The MEO spoke to the garbage contractor on the complaint and the MEO is currently monitoring.

D'Iberville Street Paving

The first lift of asphalt has been placed on the last section of D'Iberville Street, second lift to be completed later.

Request to allow ATV use on Pond Side Road

The committee understood that this issue was on the Recreation Committee agenda, however it was felt that further discussion and review is required before this request is considered as it concerns town streets.

10. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director of Recreation reviewed the following from his report with Council:

- Seniors Strong Together submitted under New Horizons.
- Followed up with Clarendville on Trailway situations, and will start further research on this matter.

Pool Project

- Work at pool is progressing. Getting near the finish line for the deck and liner. Installation of liner should be near finished by weeks end with some water back in the pool. Full fill and water treatment should be started early to mid next week. This will allow for our staff training to occur as of November 9th and public in pool by the 16th. Training of all staff is required as they have been out of pool since March and we want to ensure all staff are back in shape and ready to react in an event of an emergency. Also, there are some new covid-19 protocols that have to be learned in the delivery of first aid. Starting block are still not on site. However, this will not impede reopening of operation. Upon their arrival they will be easily put in place as the anchoring system has been installed.
- Barrier Free Family Change Room portion of project has started. The demolition of existing rooms is nearly finished and work plans for the start of renovations are being discussed.
- In addition to our previous funding approvals, we recently received approval of funding for a new lift for the pool as well.

Programming

- Annual Halloween Trick or Treat Walk. Happening on Saturday at Nell's Trail from 3 - 5pm. Hoping for a favorable day for event. Special Events committee has agreed to come along and help us out along the trail. Fire Chief is also working on having a Fire Department presence as well as several other volunteers assisting with the walk.
- New Programming
With staff back we have put together some programming for the community to avail of, starting this week:
 - 6 Week Basketball and Ball Hockey Program
 - 6 Week Kids in the Kitchen Program
 - Trek Across Canada Walking Challenge/Program
- We've also been putting together our swimming programs, working around new protocols, and schedules with all relevant information should be ready for distribution in coming days.
- Bonfire Night, due to the large number of people it normally attracts, it has been decided to not have our traditional community fire. Special Events Committee have done some social media campaigning around residents doing their own backyard fire (in a certified fire pit) this year.

We have asked people to share and like for a chance to win a number of Family Bonfire Night Kits, with all the fire favorite snacks!!

Deputy Mayor O'Grady inquired about the Kids in the Kitchen Program, starting with desserts, wondered if there would be healthy option recipes as well. Director advised they would do various recipes.

Councillor Kennedy noted that it is nice to see a start on the programming, and will hopefully see even more additional programs being added for our residents.

Councillor Noel noted that EDTO places a podcast on the website after each council meeting. He encourages residents to tune in.

11. Finance

- a) **Operating Invoices** over \$2,000.00 in the amount of..... \$33,377.14
Motion 20-255 **C. O'Grady / V. Jenkins**

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 as submitted, totaling \$33,377.14.

Favour 7; Opposed 0; **Carried**

- b) **Capital Invoices**

Water Street Revitalization Part C. PN 18-130

Welcon Construction, Claim # 6.....\$19,689.62

Swimming Pool Liner & Deck Replacement

Project Number #17-CCR-20-00011

Can-Am Platforms & Construction Ltd

CP # 3.....\$108,183.38

CP # 4.....\$8,280.00

Mayor Butt declared a conflict of interest on the first capital invoice listed as he owns property in that area of Water Street.

Mayor Butt then left the meeting and Deputy Mayor O'Grady assumed the position of Chair.

Motion 20-256 **R. Noel / D. Doyle**

Resolved that the Town of Carbonear approve for payment the following capital project invoices:

Water Street Revitalization, Phase I - Part C. PN 18-130

Welcon Construction, Claim # 6.....\$19,689.62

Favour 6; Opposed 0; **Carried**

Mayor Butt was called back into the meeting and assumed the position of Chair.

Swimming Pool Liner & Deck Replacement

Project Number #17-CCR-20-00011

Can-Am Platforms & Construction Ltd

CP # 3.....\$108,183.38

CP # 4.....\$8,280.00

Motion 20-257

C. O'Grady / R. Noel

Resolved that the Town of Carbonear approve for payment the following capital project invoices:

Swimming Pool Liner & Deck Replacement

Project Number #17-CCR-20-00011

Can-Am Platforms & Construction Ltd

CP # 3.....\$108,183.38

CP # 4.....\$8,280.00

Favour 7; Opposed 0; **Carried**

12. Regulations
None listed.

13. New Business
None listed.

14. Notice of Motion

Notice of Motion, moved by Councillor Doyle, seconded by Councillor Kennedy for consideration at the November 10th, 2020 Regular Council Meeting

Resolved to send a Stop Work Order to property situate English Hill Extension for the construction of a new dwelling since a new dwelling is not a permitted use in the Rural zone of the Town of Carbonear Municipal Plan and Development Regulations.

15. Adjournment

Motion 20-258

R. Noel / V. Jenkins

Resolved that the meeting adjourn at 6:53pm.

Mayor Butt advised that the next meeting is scheduled for November 10th at 5:30pm.

Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk