GOVERNMENT OF NEWFOUNDLAND AND LABRADOR
Department of Municipal Affairs and Environment

Municipal Budget Submission Form
For the Calendar Year 2020

The estimates reported in this submission were approved by the Council of the Municipality of

Town of Carbonear

Name of Municipality

at a meeting held on the ***28*** (*Day*) day of ***November*** (*Month*) ***2019*** (*Year*)

Signature of Mayor

Signature of Clerk/Manager

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Deadline for Submission:
December 31, 2019

Debt Charges Summary

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
1482995	CIBC	W/S	$723,900.00	2021		$69,576.00
	SCOTIABANK	MRIF- PH 2	$179,091.00	2020	$8,910.00	
1483951	CIBC	AERIAL FIRE TRUCK	$202,904.00	2020	$18,320.00	
1483854	CIBC	2010 LOADER	$249,956.00	2020	$24,083.00	
	SCOTIABANK	MCW2009	$94,823.00	2021	$10,132.00	
	SCOTIABANK	GUT BRIDGE	$217,400.00	2021	$23,002.00	
	SCOTIABANK	TRAFFIC LIGHTS	$52,550.00	2021	$5,876.00	
	SCOTIABANK	HVAC	$305,000.00	2023	$34,848.00	
	SCOTIABANK	ST UPGRADING	$305,000.00	2023	$13,223.00	
	SCOTIABANK	LONDON RD PHASE 1	$1,063,511.00	2023	$27,478.00	
	SCOTIABANK	LEMARCHANT ST PHASE 1	$641,401.00	2024	$27,873.00	
	SCOTIABANK	FIRE DEPT EQUIP VAN	$54,000.00	2020	$1,400.00	
	SCOTIABANK	VALLEY ROAD	$68,846.00	2023	$7,868.00	
	SCOTIABANK	2012 LOADER	$265,720.00	2020	$3,206.00	
	SCOTIABANK	2013 PICK UP	$35,000.00	2020	$1,161.00	
	SCOTIABANK	TRACK UPGRADES	$88,317.00	2023	$10,323.00	
	TOTAL	PAGE 2 & 3			$639,865.00	
				Totals	**$857,568.00**	**$69,576.00**

BEFORE CONTINUING:

1. Transcribe **BOTH the above totals for Council Annual Payment and Provincial Annual Payment** to the appropriate boxes in section "7.1 Debt Charges From All Sources" of "7.0 FISCAL SERVICES" on Page 6.

2. Transcribe the above total of "Provincial Annual Payment" to sub-section 4.1.2 "Provincial Portion of Debt Charges" found in the section "4.1 Provincial Government Grants and Subsidies" on Page 11.

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
	SCOTIABANK	2014 EXCAVATOR	$123,441.00	2020	$5,829.00	
	SCOTIABANK	2014 PICK UP	$36,795.00	2020	$1,728.00	
	SCOTIABANK	2014 LOADER AND ATTACH.	$111,780.00	2020	$5,278.00	
	SCOTIABANK	GRADER 2015	$305,560.00	2025	$38,516.00	
	SCOTIABANK	2016 SWEEPER	$174,793.00	2021	$28,989.00	
	SCOTIABANK	SEWER JET VACUUM UNIT	$147,445.00	2021	$24,471.00	
	SCOTIABANK	DUMP TRUCK	$165,444.00	2026	$21,265.00	
	SCOTIABANK	SUV	$28,639.00	2021	$6,240.00	
	SCOTIABANK	NEW DEPOT	$1,530,000.00	2036	$134,140.00	
	SCOTIABANK	2017 LOADER	$343,160.00	2027	$39,592.00	
	SCOTIABANK	LONDON RD PHASE 2	$307,110.00	2025	$42,854.00	
	SCOTIABANK	BOND ST UPGRADING	$328,274.00	2028	$29,686.00	
ESTIMATED	SCOTIABANK	MCW WATER ST UPGRADING	$184,831.00	2028	$25,761.00	
	SCOTIABANK	LEMARCHANT ST PHASE 2	$176,697.00	2025	$24,653.00	
	SCOTIABANK	PIKE'S LANE LIFT STATION	$135,803.00	2025	$18,955.00	
ESTIMATED	SCOTIABANK	CWWF WATER ST	$99,752.00	2027	$13,903.00	
ESTIMATED	SCOTIABANK	MAHANEY'S LANE		2027	$6,859.00	
	SCOTIABANK	DOWNTOWN UPGRADES			$12,714.00	
	SCOTIABANK	2019 PICKUP	$40,000.00		$7,120.00	
				Totals	**$488,553.00**	

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
	SCOTIABANK	2019 BACKHOE			$25,000.00	
	SCOTIABANK	2019 SINGLE AXLE DUMP			$20,500.00	
	SCOTIABANK	2020 PUMPER	$400,000.00		$5,027.00	
	SCOTIABANK	2020 LOADER			$49,026.00	
	SCOTIABANK	2020 PICK UP			$5,231.00	
	SCOTIABANK	HIGHROAD S. UPGRADES			$6,953.00	
	SCOTIABANK	MCW 2020-21			$39,575.00	
				Totals	**$151,312.00**	

Expenditures

1.0 GENERAL GOVERNMENT

1.1 Council

1.1.1. Remuneration for Councillors	$95,480.00	
1.1.2. Travel	$11,700.00	
Total 1.1 Council		**$107,180.00**

1.2 General Administration

1.2.1. Salaries	$359,255.00	
1.2.2. Employee Benefits	$52,568.00	
1.2.3. Payroll Burden	$32,700.00	
1.2.4. Travel	$1,800.00	
1.2.5. Supplies	$31,500.00	
1.2.6. Purchased Services (other than Insurance)	$113,500.00	
1.2.7. Professional Services	$56,000.00	
1.2.8. Insurance	$115,000.00	
Total 1.2 General Administration		**$762,323.00**

1.3 Municipal Elections & By-elections	$13,000.00
1.4 Property Assessment Services	$73,394.00

1.5 Common Services

1.5.1 Engineering Services		
1.5.2 General Maintenance	$36,000.00	
1.5.3 Professional Development and Training	$5,700.00	
1.5.4 Public Relations	$3,500.00	
Total 1.5 Common Services		**$45,200.00**

TOTAL 1.0 GENERAL GOVERNMENT	**$1,001,097.00**

2.0 PROTECTIVE SERVICES

2.1 Fire Protection		$110,150.00
2.2 Emergency Preparedness and Response		
2.3 Animal and Pest Control		$33,606.00
2.4 Municipal Enforcement		$47,435.00
2.5 Other Protective Services and Inspections		
TOTAL 2.0 PROTECTIVE SERVICES		**$191,191.00**

3.0 TRANSPORTATION SERVICES

3.1 Vehicle and Fleet Maintenance		$222,000.00
3.2 Road Transport		
3.2.1 Streets, Roads, Sidewalks, etc.	$1,647,248.00	
3.2.2 Snow Removal	$398,240.00	
3.2.3 Street Lighting	$166,000.00	
3.2.4 Traffic Services		
Total 3.2 Road Transport		**$2,211,488.00**
3.3 Public Transit		
3.4 Other Transportation Services		
TOTAL 3.0 TRANSPORTATION SERVICES		**$2,433,488.00**

4.0 ENVIRONMENTAL HEALTH

4.1 Water Supply	$197,325.00
4.2 Sewage Collection and Disposal	$112,070.00
4.3 Garbage and Waste Collection and Disposal	$384,000.00
4.4 Other Environmental Health Services	
TOTAL 4.0 ENVIRONMENTAL HEALTH	**$693,395.00**

5.0 PLANNING AND DEVELOPMENT

5.1 Planning and Zoning		$40,000.00
5.2 Community Improvement and Development		$52,500.00
5.3 Regional Development		
5.4 Tourism and Marketing		$117,426.00
5.5 Other Planning and Development		$21,000.00
TOTAL 5.0 PLANNING AND DEVELOPMENT		**$230,926.00**

6.0 RECREATION AND CULTURAL SERVICES

6.1 Recreation Administration		$82,349.00
6.2 Recreation Facilities		
6.2.1 Recreation and Community Centres	$8,000.00	
6.2.2 Parks, Playgrounds etc.	$249,436.00	
6.2.3 Stadium		
6.2.4 Swimming Pool	$662,592.00	
Total 6.2 Recreation Facilities		**$920,028.00**
6.3 Cultural Facilities		$128,967.00
6.4 Recreation and Cultural Programs, Activities etc.		$10,000.00
6.5 Other Recreation and Cultural Services		
TOTAL 6.0 RECREATIONAL AND CULTURAL SERVICES		**$1,141,344.00**

7.0 FISCAL SERVICES

7.1 Debt Charges From All Sources (from page 2)

7.1.1 Municipal Annual Payment		$857,568.00	(See page 2)
7.1.2 Provincial Annual Payment		$69,576.00	(See page 2)
Total 7.1 Debt Charges From All Sources			**$927,144.00**

7.2 Transfers to Authorized Reserves and other Funds

7.2.1 Provision for Uncollectible Taxes, Fees & Charges		$25,000.00	
7.2.2 Operating Deficit of Prior Year			
7.2.3 Accumulated Deficit Reduction Plan			
7.2.4 Discounts, Losses, Allowances		$10,000.00	
7.2.5 Capital Expenditure Out of Revenue:			
7.2.5.1 Federal Gas Tax	$220,131.00		
7.2.5.2 All Other (please provide list)	$175,298.00		
Total 7.2.5 Capital Expenditure Out of Revenue		**$395,429.00**	
7.2.6 Authorized Transfers to Reserves & Other Funds:			
7.2.6.1 Federal Gas Tax			
7.2.6.2 All Other (please provide list)	$426,888.00		
Total 7.2.6 Authorized Transfers to Reserves & Other Funds		**$426,888.00**	
Total 7.2 Transfers to Authorized Reserves and Other Funds			**$857,317.00**
7.3 Bank Charges & Other Fiscal Services			$18,000.00
TOTAL 7.0 FISCAL SERVICES			**$1,802,461.00**

TOTAL EXPENDITURES	**$7,493,902.00**

Revenues

1.0 TAXES AND RELATED REVENUES

1.1 Property Tax Information

1.1.1 Residential Property Info.	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.1.1. Mil Rate Method	$309,832,754	2,037	6.9	$2,137,846.00
1.1.1.2. Minimum Tax Method	$1,074,200	36	$300.00	$10,800.00
1.1.1.3. Residential Grants in Lieu				
1.1.1.4. Residential Exempt Properties				
Total Residential Property Info ----------	**$310,906,954**	**2,073**		**$2,148,646.00**

1.1.2 Commercial/Non-Residential	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.2.1. Mil Rate Method	$65,231,999	144	9.25	$603,395.99
1.1.2.2. Minimum Tax Method (General)	$558,000	19	$500.00	$9,500.00
1.1.2.3. Minimum Tax Method (Small Structures)				
1.1.2.4. Non-Residential Grants in Lieu	$231,000	1		$3,704.01
1.1.2.5. Tax Agreements				
1.1.2.6. Non-Residential Exempt Property				
Total Commercial/ Non-Residential ----------	**$66,020,999**	**164**		**$616,600.00**

1.1.3 Vacant Land	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.3.1. Minimum Rate Method	$3,860,000	197	$300.00	$59,100.00
Total Vacant Land ----------	**$3,860,000**	**197**		**$59,100.00**
Total 1.1 Property Tax Information----------	**$380,787,953**	**2,434**		**$2,824,346.00**

BOX A

1.2 Water and Sewage Tax Information

1.2.1 Residential Water and Sewage	# Household Units	Tax Rate	Total Tax
1.2.1.1. # of Households (Not Connected)	26		
1.2.1.2. Water and Sewage Tax	2,209	360	$795,240.00
1.2.1.3. Water Tax Only (if Separate Tax)	72	216	$15,552.00
1.2.1.4. Sewage Tax Only (if Separate Tax)			
1.2.1.5. Other Residential W/S Tax			

Total Number of Household Units ---------- **2,307**

Total 1.2.1 Residential W/S Tax ---------- **$810,792.00**

1.2.2 Commercial/Non-Residential Water and Sewage	# Comm. / Non-Res. Units	Tax Rate	Total Tax
1.2.2.1. # of Commercial/Non-Residential Units (Not Connected)	23		
1.2.2.2. Water and Sewage Tax			
1.2.2.3. Water Tax Only (if Separate Tax)			
1.2.2.4. Sewage Tax Only (if Separate Tax)			
1.2.2.5. Other Commercial/Non-Residential W/S Tax	136		$786,869.00
1.2.2.6. Industrial & Institutional W/S (e.g. Fish Plants, Hospitals)	4		

Total # of Comm./Non-residential Units ---------- **163**

Total 1.2.2 Commercial/Non-Residential Water and Sewage Tax ---------- **$786,869.00**

Total 1.2 Water and Sewage Tax ---------- **$1,597,661.00**

BOX B

1.3 Other Tax Information

1.3 Other Taxes	# Assessed the Tax	Tax Rate	Total Tax
1.3.1. Poll Tax			
1.3.2. Business Tax			$729,605.00
1.3.3. Utility Tax		2.5%	$298,385.00
1.3.4. Municipal Utility (Sales) Tax			
1.3.5. Direct Seller Tax			
1.3.6. Other Authorized Taxes			

Total 1.3 Other Taxes ---------- **$1,027,990.00**

BOX C

Grand Total 1.0 Taxes and Related Revenue ---------- **$5,449,997.00**

(Total of Boxes A, B and C)

2.0 SALES OF GOODS AND SERVICES

2.1 Garbage Collection Fees		
2.2 Recreation and Cultural Services	$224,890.00	
2.3 Transportation Services		
2.4 Fire Protection Service Fees	$8,520.00	
2.5 Animal and Pest Control Fees		
2.6 Tipping Fees		
2.7 Water Supply		
2.8 Other Sales of Goods and Services		
TOTAL 2.0 SALES OF GOODS AND SERVICES		**$233,410.00**

3.0 OTHER REVENUE FROM OWN SOURCES

3.1 Assessments, Levies, Fees and Charges	$35,100.00	
3.2. Rental Income	$35,679.00	
3.3 Interest from Investments	$92,180.00	
3.4 Interest Collected on Overdue Accounts	$68,230.00	
3.5 Other Revenue From Own Sources		
TOTAL 3.0 OTHER REVENUE FROM OWN SOURCES		**$231,189.00**

4.0 GOVERNMENT TRANSFERS

4.1 Provincial Government Grants and Subsidies

4.1.1. Municipal Operating Grant	$184,579.00	
4.1.2. Provincial Portion of Debt Charges	$69,576.00	(See page 2)
4.1.3. Provincial Gas Tax Revenue	$49,298.00	
4.1.4. Other Provincial Grants and Subsidies (Please attach list)		
Total 4.1 Provincial Government Grants and Subsidies		**$303,453.00**

4.2 Federal Government Grants and Subsidies

4.2.1. Federal Gas Tax	$220,131.00	
4.2.2. Other Federal Grants and Subsidies (please provide list)	$27,700.00	
Total 4.2 Federal Government Grants and Subsidies		**$247,831.00**
TOTAL 4.0 GOVERNMENT TRANSFERS		**$551,284.00**

5.0 OTHER TRANSFERS

5.1. Operating Surplus of Prior Year	$1,028,022.00	
5.2. Transfers from Authorized Reserves		
5.2.1. Gas Tax		
5.2.2. Other (please provide list)		
TOTAL 5.0 OTHER TRANSFERS		**$1,028,022.00**

TOTAL REVENUE	**$7,493,902.00**

Please Calculate the Debt Servicing Ratio (DSR):

Debt Servicing Ratio (DSR)

Step 1 *: Fill in the following information*

Municipal Annual Debt Payment (7.1.1 - Page 6)		$857,568.00
Local Revenue 1 Total Taxes and Related Revenue (Page 9)	$5,449,997.00	
Local Revenue 2 Total Sales of Goods and Services (Page 10)	$233,410.00	
Local Revenue 3 Total Other Revenue from Own Sources (Page 10)	$231,189.00	
Total Local Revenue		$5,914,596.00
Municipal Operating Grant (MOG) (4.1.1. Page 11)		$184,579.00
Provincial Gas Tax Revenue (4.1.3. Page 11)		$49,298.00
Debt Servicing Ratio		**14%**

Step 2 *: DSR Calculation*

$857,568.00	÷	(*$5,914,596.00*	+	*$184,579.00*	+	*$49,298.00*)
Municipal Debt		***Local Revenue***		**MOG**		***Provincial Gas Tax Revenue***

= *14%*

DSR (%)

Summary of The Municipal Budget Submission Form

Name of Municipality	Town of Carbonear	Budget Year	2020

From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the five main revenue sources and the total revenues are found in the appropriate boxes below.

Expenditures

1.0 General Government	$1,001,097.00	
2.0 Protective Services	$191,191.00	
3.0 Transportation Services	$2,433,488.00	
4.0 Environmental Health	$693,395.00	
5.0 Planning and Development	$230,926.00	
6.0 Recreation and Cultural Services	$1,141,344.00	
7.0 Fiscal Services	$1,802,461.00	
Total Expenditures		$7,493,902.00

Revenues

1.0 Taxes	$5,449,997.00	
2.0 Sales of Goods and Services	$233,410.00	
3.0 Other Revenue From Own Sources	$231,189.00	
4.0 Government Transfers	$551,284.00	
5.0 Other Transfers	$1,028,022.00	
Total Revenues		$7,493,902.00

5.0. Other Transfers

5.1. Operating Surplus of Prior Year

Actual Revenue in excess of budget	$	101,000.00
Surplus in Transportation	$	178,500.00
Surplus in Tourism/Marketing/Cultural	$	144,469.00
Surplus in Debt Charges	$	95,302.00
General Government	$	40,620.00
Capital Expenditures not Spent	$	57,000.00
Surplus Recreation	$	31,000.00
Surplus Development	$	40,000.00
Surplus Environment Department	$	20,000.00
Gas Tax Funds Not Spent	$	220,131.00
Theatre Expansion Project Not Started	$	100,000.00
Total	$	1,028,022.00

7.2.5 Capital Expenditure Out of Revenue:

7.2.5.2 All Other (please provide list)

Capital Purchases General Government	$10,000.00
Salt Shed Foundation	$22,000.00
Generator Shed	$7,000.00
W/S Trailer	$20,000.00
W/S Generator	$7,000.00
Car Lift Garage	$10,000.00
Sewer Connection from Forest Rd to London Road	$50,000.00
Provincial Gas Tax	$49,298.00
Sub-total Roads	$175,298.00

7.2.6 Authorized Transfers to Reserves and Other Funds:

7.2.6.2 All Other (please provide list)

All Other	
Serverance Accrual	$26,000.00
Contingency	$200,888.00
Theatre Expansion Share of Funding	$100,000.00
Reserve - Sewage Treatment Facility	$100,000.00
Sub-total	$426,888.00