

Town of Carbonear
Regular Council Meeting, January 14, 2020
Minutes of a regular meeting of the Council of the Town of Carbonear
Held in Council Chambers, January 14th, 2020 at 5:30pm

Members Present: Deputy Mayor Chris O'Grady
 Councillors Danielle Doyle
 Ray Noel
 Vic Jenkins
 Amanda Hulan
 David Kennedy

Members Absent: Mayor Frank Butt

Also Present: CAO Cynthia Davis
 Town Clerk Cathy Somers

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1. Calling of Meeting to Order
Deputy Mayor O'Grady called the meeting to order at 5:32 pm and welcomed everyone to the meeting.
Deputy Mayor O'Grady passed along condolences on behalf of Council to the Town Clerk on the passing of her sister this past week.
Deputy Mayor O'Grady passed along condolences on behalf of Council to the Slade family on the passing of John Slade, who has been regularly attending our Council meetings in the past while.
 2. Adoption of the Agenda for January 14, 2020 Regular Meeting
Motion 20-001 R. Noel / D. Doyle
Resolved to adopt the agenda as presented for the January 14, 2020 Regular Meeting of Council.
Favour 6; Opposed 0; **Carried**
 - 2.1 Adoption of the minutes
 - a) Regular Meeting – December 23, 2019
Motion 20-002 V. Jenkins / A. Hulan
Resolved to adopt the minutes of the December 23, 2019 Regular Meeting of Council.
Favour 6; Opposed 0; **Carried**
 3. Business Arising from Minutes
No business arising.
 4. Delegations
 - a) Economic Development and Tourism Officer presentation.
 5. a) Correspondence, Permits & Development
Permit Listing # 8870-8872
Councillor Doyle requested Council to review the list of permits for any possible conflict of interest.
Motion 20-003 D. Doyle / A. Hulan

Resolved to approve permits # 8870-8872 as per applications received and conditional up on the work being completed in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision
None listed.

5.2 Correspondence received and action taken
Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Recreation NL
2020 Atlantic Recreation & Facilities Conference, May 27-29, St. John's.
Forwarded to Director of Recreation, Special Events, Culture & Tourism committee & the Director of Recreation
- b) Department of Municipal Affairs & Environment
 - Operator of the Year Award
 - 2020 Clean and Safety Drinking Water Workshop, March 23-26, Gander
Forwarded to the Public Works, Waste Management & Community Services committee
 - 2019 Water System Report Form
Copied to the Chief Administrative Officer for completion.
 - Permit to construct – Water and Sewer Forest Road Extension project
Copied to the Chief Administrative Officer and the Director of Operations & Public Works. Placed on file.
- c) Municipalities NL
 - Info Note (NL911, drinking water workshop, operator of the year and quarry legislation review).
Copied to Council
- d) Property owner, Mount Royal Estate
RE: Inquiry on damage to garbage box
Forwarded to Public Works, Waste Management & Community Services committee
- e) Property owner, Water Street
RE: Snow clearing concern
Forwarded to Public Works, Waste Management & Community Services committee
- f) Triathlon participant
RE: Suggestions for the Triathlon
Forwarded to the Director of Recreation and the Recreation, Special Events, Culture & Tourism committee.
Councillor Kennedy inquired on this item. Councillor Noel advised the Committee would be reviewing this further and would report on it later.
- g) Property owner, Sutton's Hill
 - RE: Compliments to Town staff for snow clearing operations and ice control over the holidays. Copied to Council & forwarded to the Director of Operations & Public Works to pass along to Public Works staff.
- h) Property owner, Water Street

- RE: Sewer issue
Forwarded to Chief Administrative Officer & the Director of Operations & Public Works.
- i) Office of the Information and Privacy Commissioner
RE: Promotional materials for display
Placed in the lobby for public viewing.
- j) Property owner, Lemarchant Street
RE: Letter of representation on Discretionary Use notice published
Forwarded to Development committee
- k) Department of Natural Resources
RE: Invitation to participate in public consultation – Quarry Legislation Review
Copied to the Chief Administrative Officer and the Director of Operations and Public Works.
- l) Property owner, Bunker Hill
RE: Snow clearing
Forwarded to Public Works, Waste Management & Community Services Committee.
- m) Municipal World
RE: New award recognizing innovative communities
Forwarded to Council, Chief Administrative Officer & staff.
- n) Property owner, Newfoundland Drive
RE: Snow clearing concern
Forwarded to the Director of Operations & Public Works and the Public Works, Waste Management & Community Services committee.
- o) Property owner, Bunker Hill
RE: Issue with water quality
Forwarded to the Public Works, Waste Management & Community Services committee.
- p) Hospitality NL
RE: Conference & Trade Show, Corner Brook, February 25-27.
Forwarded to the Chief Administrative Officer, Economic Development and Tourism Officer and the Recreation, Special Events, Culture & Tourism committee.

6. Committee Reports

- a) Finance and Administration
Councillor Doyle advised the Committee met on January 6th and reviewed the following from the Committee meeting:
- Fire Protection Services for areas Line Road, Gunner's Pond and English Hill Extension. It appears the matter is now moving forward with government and these services may be provided by ERSB in the future. Committee will continue to follow up on the matter. This will be discussed with the MHA during a meeting being requested.
 - Donation Listing 2020
The committee does not recommend any changes to the Donation Listing. There may be some conflict of interest with some council members and specific donations on the list.

The Deputy Mayor inquired if he was in conflict on the CBN Legendary Car Club donation in aid of the Special Olympics since he is a member of the club. The committee did not feel the Deputy Mayor was in conflict as he is only a member not a director or agent. Recommended.

Motion 20-004

R. Noel / D. Kennedy

Resolved that Deputy Mayor O'Grady is not in conflict of interest on Item 8 on the 2020 Donations listing as he is not a director or agent of the organization.

Favour 5; Opposed 0; **Carried**

Deputy Mayor O'Grady did not vote on this matter.

Councillors Doyle and Kennedy declared a conflict of interest as they are employed by one of the organizations receiving a donation and left the meeting for donation 1b on the 2020 Donations listing.

Councillor Vic Jenkins declared a conflict of interest on item 3 on the 2020 Donations listing as he is a director/member of the T.C. Shrine Club.

Motion 20-005

D. Doyle / V. Jenkins

Resolved that the Town of Carbonear approve the donation listing for 2020, excluding items 1b and 3.

Favour 6; Opposed 0; **Carried**

Councillors Doyle and Kennedy then left the meeting.

Motion 20-006

V. Jenkins / A. Hulan

Resolved that the Town of Carbonear approve item b on the 2020 Donations listing.

Favour 4; Opposed 0; **Carried**

Councillors Doyle and Kennedy were called back in to the meeting.

Councillor Jenkins then left the meeting.

Motion 20-007

D. Doyle / D. Kennedy

Resolved that the Town of Carbonear approve item 3 on the 2020 Donations listing.

Favour 5; Opposed 0; **Carried**

Councillor Jenkins was called back in to the meeting.

- Applications for Interest Adjustment

Motion 20-008

D. Doyle / R. Noel

Resolved to approve the interest adjustment in the amount \$19.11 for account number T...S001.

Favour 6; Opposed 0; **Carried**

Motion 20-009

D. Doyle / V. Jenkins

Resolved to approve the interest adjustment in the amount of \$39.39 for account number P...A003.

Favour 6; Opposed 0; **Carried**

- Letter of Support – Knights of Columbus

The Town received a request from the Knights of Columbus for a letter of support to accompany their application for funding through the Community Healthy Living Fund administered under the Department of Children, Seniors and Social Development.

Motion 20-010

D. Doyle / R. Noel

Resolved to provide a letter of support for the Knights of Columbus application for funding through the Community Healthy Living Fund

administered under the Department of Children, Seniors and Social Development.

Favour 6; Opposed 0; **Carried**

- Update on tax sales – Town Clerk is proceeding with Notice of Arrears for properties that are being considered for possible sale of property to satisfy the amounts owing for tax arrears.
- Council committee changes - There was some discussion on changing the membership of the Recreation & Finance committee. *As Council appoints committee members, this will require a motion of Council to change the committee members.*

Motion 20-011

D. Doyle / R. Noel

Resolved that the Finance and Recreation Committees will change as follows:

Recreation Committee:

Chair Ray Noel, Councillors Doyle & Hulan

Finance and Administration Committee:

Chair Deputy Mayor O'Grady, Councillors Noel and Kennedy

Favour 6; Opposed 0; **Carried**

- b) Public Works, Waste Management & Community Services
Councillor Jenkins advised the Committee met on January 8th and reviewed the following from the Committee meeting:
- Traffic Data Reports
A copy of the report was sent to all Councillors.
 - MEO Report / Update
Mostly clean ups, which have been deferred until spring for further review.
Tickets - The MEO reported a total of 125 tickets were issued in 2019.
 - Garbage collection issue
There have been several complaints/ concerns with collection issues and these have been forwarded to Eastern Waste. They have advised that they are working to resolve the issue. Several residents have advised their garage wasn't collected since before the Christmas holidays. A dumpster has been obtained and the town staff are picking up items missed.
Traffic data show significant speeding, RCMP did a blitz on ticketing. Councillor Kennedy advised that drivers are passing in school zones on Valley Road early in the morning. Town to request the RCMP monitor the area at that time early in the morning just before school hours.
- c) Recreation, Special Events, Culture & Tourism
Councilor Noel advised the Committee met on January 7th and reviewed the following from the committee meeting:
- Update on pool project: Swimming Pool Liner Replacement, Accessible Change Rooms & Pool Deck Resurfacing – Still awaiting approval from the province of the Prime Consultant Agreement.
 - Update on Cross Arms – The cross arms will be installed when received.
 - Concert financials – Cost exceeded revenue by \$2,000; however, they have had a surplus from previous years. Great work by the committee!
 - Winter Carnival

The Special Events Committee have started planning for the winter carnival. The Southside Playground is being used for sliding. The Director will investigate appropriate signage as there are no maintenance staff to maintain the playgrounds during the winter months. A request was made to have steps added to the Southside Playground. There are concerns that wooden steps could result in injuries if the steps are not kept free of snow and ice and this is not possible during the winter without staff.

- Communities in Bloom, registration deadline February 28
The committee felt that the funds would be better spent on more flowers/shrubs. Town will not register for Communities in Bloom this year.
- 2020 Atlantic Recreation & Facilities Conference, May 27-29, St. Johns - The Recreation Director and another staff member will attend the conference.
- Accessible playground – The committee is reviewing options to make the playground or a portion of the playground at the pool accessible.
- Tarp for rink – A tarp is being purchased to improve quality of rinks at the Recreation Facility.
- Track and field venue for Summer Games 2020 – No new information on this item but will discuss further with MHA.
- Tourism Strategic Plan – The EDTO almost has the draft plan ready for review.
- Preparation for National Softball Tournament 2020 – Materials that can be ordered in advance will be done in preparation for the tournament.
- Wi-Fi Downtown – Still working on the matter.
- Stationer Festival – Planning to have a smaller scale of the festival by incorporating into Carbonear Days.

d) Development

Councillor Doyle advised the Committee met on January 13th and reviewed the following from the Committee meeting:

- Sign Regulations - The amendment has been advertised.
Deadline for residents to respond is January 17, 2020.
- 203-209 Water Street
Discretionary use advertised. Deadline for objections or representations is January 29.
- Zoning Amendment Highroad North
The notice of public hearing has been advertised. Deadline to make an objection or representation is January 28.
- Crown Land Referral, 1 CHVO Drive
Motion 20-012 **D. Doyle / V. Jenkins**
Resolved to complete the Municipal Recommendation Form approving the Crown Land application situate at 1 CHVO Drive.
Favour 6; Opposed 0; **Carried**
- Placement of containers along property on Highroad South
Deferred for further investigation
- Development Applications reviewed:

Motion 20-013 **D. Doyle / R. Noel**

Resolved to approve the following applications in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 110 White's Road to renew permit for one year to operate a domestic saw mill for personal use, subject to operation and maintenance of sawmill in accordance with provincial guidelines and regulations; sawmill to be operated within the accessory building on the property to reduce noise during operation.
- 248-250 Water Street to complete an extension to the building per application submitted per applicable approvals from the Service NL and/or other applicable government departments and agencies
- 3 Connolly's Hill to construct a front deck, subject to no objection to the variance notification identifying variance of the building line is setback requirement of 6m to 5.4m; if there are any objections to the variance, the application will require further review of Committee and Council.

Favour 6; Opposed 0; **Carried**

- Correspondence, Re. Discretionary Use Advertisement for 56 LeMarchant Street. Deferred for further information.
- MEO Report - MEO continues to monitor permits and development activity
- Request to rename the property of 149 Columbus Drive. Some surveys of surrounding properties refer to this right of way as Fortune Road.

Motion 20-014

D. Doyle / A. Hulan

Resolved to rename the property of 149 Columbus Drive to 2 Fortune Road as it has been previously identified on some existing surveys as Fortune Road.

Favour 6; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads
None listed.

8. Finance

- a) Operating Invoices over \$2,000.00 in the amount of..... \$20,030.43

Motion 20-015

D. Doyle / V. Jenkins

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 as submitted, with a revised total of \$20,030.43.

Favour 6; Opposed 0; **Carried**

- b) Capital Invoices:

Columbus Drive Infrastructure Improvements

Harbourside Transportation Consultants, Invoice # 1632.....\$932.27

Harbourside Transportation Consultants, Invoice # 1633.....\$985.68

Total Capital Invoices.....\$1,917.95

Motion 20-016

D. Doyle / A. Hulan

Resolved that the Town of Carbonear approve for payment the following capital invoices as submitted:

Columbus Drive Infrastructure Improvements

Harbourside Transportation Consultants, Invoice # 1632.....\$932.27

Harbourside Transportation Consultants, Invoice # 1633.....\$985.68

Favour 6; Opposed 0; **Carried**

CAO advised the wrong tax structure was placed in the Dropbox in error. Council understood that they were adopting the same tax structure as 2019 with the new deadline of February 28, 2020 included which is what was approved. This correct tax structure is in the Dropbox for Council's information.

9. Regulations
No regulations listed.

10. New Business
No new business.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment

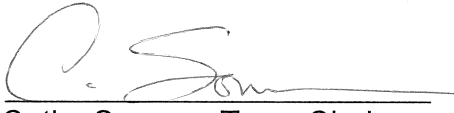
Motion 20-017

R. Noel / D. Kennedy

Resolved that the meeting adjourn at 6:27 p.m. Next Council meeting is scheduled for Tuesday, January 28th at 5:30pm.

Favour 6; Opposed 0; **Carried**


Deputy Mayor Chris O'Grady


Cathy Somers, Town Clerk