

Town of Carbonear
Regular Council Meeting, February 11, 2020
Minutes of a regular meeting of the Council of the Town of Carbonear
Held in Council Chambers, February 11th, 2020 at 5:30pm

Members Present:	Mayor	Frank Butt
	Deputy Mayor	Chris O'Grady
	Councillors	Danielle Doyle
		Ray Noel
		Vic Jenkins
		Amanda Dowden
		David Kennedy
Also Present:	CAO	Cynthia Davis
	Town Clerk	Cathy Somers
	Director of Operations & Public Works	Brian O'Grady

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1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 5:30 pm and welcomed everyone to the meeting.
 2. Adoption of the Agenda for February 11, 2020 Regular Meeting
Motion 20-028 R. Noel / V. Jenkins
Resolved to adopt the agenda as presented for the February 11, 2020 Regular Meeting of Council.
Favour 7; Opposed 0; **Carried**
 - 2.1 Adoption of the minutes
 - a) Regular Meeting – January 28, 2020
Motion 20-029 C. O'Grady / D. Doyle
Resolved to adopt the minutes of the January 28, 2020 Regular Meeting of Council.
Favour 7; Opposed 0; **Carried**
 3. Business Arising from Minutes
No business arising.
 4. Delegations
No delegations.
 5.
 - a) Correspondence, Permits & Development
No permits to report

5.1 Correspondence, requiring Council's decision

- a) National Heritage Week, February 17-23
Proclamation to be signed

Motion 20-030

A. Dowden / V. Jenkins

WHEREAS, the third Monday in February is recognized nationally as Heritage Day; and

WHEREAS, Heritage Day and Heritage Week are a time to reflect on the achievements of past generations and to accept responsibility for protecting our heritage; and

WHEREAS, our citizens should be encouraged to celebrate Newfoundland and Labrador's uniqueness and to rejoice in our heritage and environment; and

WHEREAS, in 2020 the residents of Newfoundland and Labrador will celebrate our rich and diverse heritage.

THEREFORE, I, Mayor Frank Butt on behalf of the Town of Carbonear, do hereby proclaim Monday, February 17, 2020 as Heritage Day and February 17-23, 2020 as Heritage Week, and call upon all citizens to celebrate the richness of our past and the promise of our future.

Favour 7; Opposed 0; **Carried**

- b) Correspondence from Mary Bishop, Planner
Re. Town of Carbonear Municipal Plan Amendment No 26, 2019 and Town of Carbonear Development Regulations No. 38, 2019
Requires motions to approve.
Deputy Mayor O'Grady declared a conflict of interest on this matter as part of the land being re-zoned is owned by his brother.
Deputy Mayor O'Grady then left the meeting.

Motion 20-031

D. Doyle / V. Jenkins

Under the authority of Sections 16, 17 and 18 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear

Adopted Municipal Plan Amendment No. 26, 2019 on the 23rd day of December, 2019.

Gave notice of the adoption of Municipal Plan Amendment No. 26, 2019 by advertisement inserted on the 15th and 22nd days of January, 2020 in the Compass.

Set the 30th day of January, 2020 at 7 p.m. at the Carbonear Town Hall for the holding of a Public Hearing to consider objections and submissions.

Now under Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves Municipal Plan Amendment No. 26. 2019 on the 11th day of February, 2020.

Favour 6; Opposed 0; **Carried**

Motion 20-032

D. Doyle / V. Jenkins

Under the authority of Sections 16, 17 and 18 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear

Adopted Development Regulations Amendment No. 38, 2019 on the 23rd day of December, 2019.

Gave notice of the adoption of Development Regulations Amendment No. 38, 2019 by advertisement inserted on the 15th and 22nd days of January, 2020 in the Compass.

Set the 30th day of January, 2020 at 7 p.m. at the Carbonear Town Hall for the holding of a Public Hearing to consider objections and submissions.

Now under Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves Development Regulations Amendment No. 38, 2019 on the 11th day of February, 2020.

Favour 6; Opposed 0; **Carried**

Deputy Mayor O'Grady was called back into the meeting.

5.2 Correspondence received and action taken

Council reviewed the following listing of correspondence and approved the action taken on each item:

- a) Eastern Regional Wellness Coalition
RE: Invitation to attend network sharing event on March 5.
Forwarded to Recreation, Special Events, Culture & Tourism committee and the Economic Development & Tourism Officer and the Director of Recreation
- b) Heritage NL
RE: Support for Heritage NL funding
Forwarded to Recreation, Special Events, Culture & Tourism committee
- c) Property owner, Kim's Lane
RE: Discretionary use advertisement
Forwarded to Development Committee
- d) Property owner, Patrick Street
RE: Discretionary use advertisement
Forwarded to Development Committee
- e) Telmatik
RE: Alert and notification messaging system
Forwarded to Finance and Administration committee
- f) Transport and Allied Workers Local Union 855
RE: Concerns from membership of the PCP's and EMRs employed in the province
Forwarded to Finance and Administration committee
- g) Municipal Affairs & Environment (Fire & Emergency Services)
RE: Conference call with Environment Canada regarding upcoming weather system.
Forwarded to Chief Administrative Officer and the Director of Operations & Public Works
- h) Steve Crocker - MHA Office
 - RE: Financial assistance related to recent blizzard
Forwarded to Chief Administrative Officer.
 - Application now being accepted for provincial summer student employment programs.
Copied to Chief Administrative Officer, Economic Development &

Tourism Officer and the Director of Recreation

- i) Eastern Health
RE: Webinar dates, Community Challenge Grant Opportunity
Forwarded to Recreation, Special Events, Culture & Tourism committee
- j) Property owner, O'Driscoll's Lane
RE: complaint of neighbouring property
Forwarded to Public Works, Waste Management & Community Service committee
- k) Ken McDonald Office
RE: Canada Summer Job application open
Forwarded to Recreation, Special Events, Culture & Tourism committee
- l) Property owner, Sutton's Hill
Re: complaint of neighbour pushing snow into intersection
Forwarded to Public Works, Waste Management & Community Services committee

6. Committee Reports

a) Finance and Administration

Deputy Mayor O'Grady advised the Committee met on February 6th and noted the following from the meeting:

Correspondence

- Transport Allied Workers Local Union 855
RE: Correspondence from president of the Teamsters 855 on behalf of the paramedics regarding concerns identified by their membership for council review.
The committee does not recommend any action on this correspondence. It was felt that Council should not get involved in collective bargaining negotiations with other unions.
- Telmatik_ RE: Alert and notification messaging system.
Telmatik is a centre voice system that can send messages to residents via phone, email, text, etc. The committee had previously discussed this system and did not recommend at that time. It was noted that if Council would consider implementing this program then a call for proposals would be advertised. *The committee recommends contacting other municipalities that have the system for feedback.*
- Civic Track Management software firm
RE: Civic Track management software
Software company that specializes in solutions for municipal offices. *The committee did not recommend purchasing the software.* The correspondence to be placed on file.
- Carbonear Collegiate
RE: Request for donation to the 15th Annual Fundraising dinner. Included on the 2020 approved donation listing. The cheque has been sent.
- Municipalities NL

- Service Referral program
Municipalities NL is calling for Expression of Interest from qualified firms or individual for the accounting services, IT services and land use planning. These programs would provide telephone-based advice to MNL members.
If needed by the Town, there is no charge for the initial call.
- Municipal sponsor for Avalon/Eastern Regional Meeting
The Town received a request for a donation to Avalon / Eastern Regional Meeting. *The committee does not recommend any financial donation to the meeting.*

Warming Centre Policy

Motion 20-033

C. O'Grady / D. Doyle

Resolved to approve the Warming Centre Policy as distributed to Council.

Favour 7; Opposed 0; **Carried**

Back up power system for telephones.

Should the Town experience a power outage, the telephone system is not operational, and residents would not be able to dial into the emergency line at the office. The quote to purchase a backup power supply system for the telephone system is \$2,250. The committee recommends proceeding to purchase.

Motion 20-034

C. O'Grady / R. Noel

Resolved to purchase a backup power system for the telephone system at the Town Office from Universal Power Solutions Inc at a cost of \$2,250.

Favour 7; Opposed 0; **Carried**

Garbage – Gadden's Mash

Committee discussed the discontinuation of garbage collection for Gadden's Mash, Gunner's Pond, Line Road, etc as well where garbage has been discontinued. *The committee recommends adding this item for discussion in a meeting with MHA, Steve Crocker.*

Revenue from Museum for Summer 2019

At the end of the tourism season, the money received from the sale of tickets for the Rorke Store and the Train Station Museum was totaled and it is recommended to distribute this amount equally between the Town and the Carbonear Heritage Society. The amount to be paid to the Heritage Society for 2019 is \$1,326.35 which is 50% of the total museum revenue collected by the Town. *The committee recommends proceeding to issue the cheque to the Carbonear Heritage society for 50% of the funds received from the sale of museum tickets in the amount of \$1,326.25 less HST.*

Cheque to be issued.

b) Recreation, Special Events, Culture & Tourism

Councillor Noel advised the Committee met on February 4th and he reported the following from the meeting:

Triathlon – The committee is reviewing the map of the triathlon route

Recreation Commission – A meeting was held by the Recreation Commission last week.

Special Events Committee – The committee met last week to finalize the Winter Carnival Schedule of Events. This was mailed out to residents this week.

Culture & Tourism – Update provided on Thrive session

Three initiatives were presented during the session:

The first is titled Storied Trails: Exploring the People and Places of the Baccalieu Trail - An audio tour of the Baccalieu Trail using digital story mapping. Students will be in the area to record interviews, demos and storytelling sessions. They are including not only heritage sites, but also community landmarks, trails, and businesses. The project will feature a diversity of recordings for communities around the Baccalieu Trail.

The second is titled Traditional Knowledge Inventory of the Baccalieu Trail: Mobilizing Intangible Cultural Heritage. A master list of knowledge keepers that can be utilized and accessed by municipalities, community groups, and businesses to add to the visitor experience.

The third is titled a Watershed Approach to Develop a Foundation for Design and Planning of Sustainable Development. This initiative incorporates asset management and climate change resiliency.

Canada Summer Jobs

The deadline to apply is February 24. Staff will complete applications and will include application for disability students.

Eastern Health –Eastern Regional Wellness Coalition. Re: Networking event for sharing and learning about community groups connecting and working together with their neighbours, March 5, 2020 – Splash Centre. The Committee felt this is a good partnership opportunity. The Director of Recreation will review.

Participation News (list of webinars) & small grant opportunity to support communities to promote activity during Participation Better Challenge taking place between June 1-21. The deadline to apply is February 28. The Director of Recreation will follow up on the challenge.

Clearing of path to track - Message from resident - inquired if the Town could clear a path to the track. This has been completed.

Outdoor rink - Some work has been done on the rink and staff will continue to monitor the condition of the rink and work on getting it ready.

Programming - Working with the schools to offer ball hockey and basketball programs. The Director is working on a funding application under the Community Healthy Living Fund to purchase equipment to offer programming in yoga, active start program for older adults and seniors.

- c) Public Works, Waste Management & Community Services
Councillor Jenkins advised the committee met on January 29th and reviewed the following from the committee meeting:

MEO Report / Update

Solid waste collection. There are still some issues but collection seems to be improving.

Several properties requiring demolition or clean up. Now being dealt with by the Town's lawyer.

Property with signage placed on sidewalk – deferred.

Correspondence – some matters under investigation. Council can review the notes.

Signage on no name road off Bunker Hill

Motion 20-035

C. O'Grady / R. Noel

Resolved to replace the sign on Bunker Hill with a new sign identifying that there is no exit from Bunker Hill.

Favour 7; Opposed 0; **Carried**

Traffic Calming Policy – Reviewed and distributed to Council.

Recommended for adoption by Council.

Motion 20-036

V. Jenkins / A. Dowden

Resolved to approve the Traffic Calming Policy as distributed to Council.

Favour 7; Opposed; **Carried**

7. Reports of Chief Administrative Officer and Department Heads
None listed.

8. Finance

- a) Operating Invoices over \$2,000.00 in the amount of..... \$83,023.28

Motion 20-037

C. O'Grady / V. Jenkins

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 as submitted, with a total of \$83,023.28

Favour 7; Opposed 0; **Carried**

- b) Capital Invoices:

Water Street Revitalization Part C, PN 18-130

Welcon Construction Ltd, Claim 3.....\$143,681.47

Tract Consulting, Invoice Number CARB-1904-09.....\$3,055.72

Columbus Drive Infrastructure Improvements

Fortran Traffic Systems Ltd, Invoice number I-38249.\$10,078.94

Total Capital Invoices..... \$156,816.13

Mayor Butt declared a conflict of interest on the invoices listed for the Water Street Revitalization Part C, PN 18-130 as he owns property on Water Street in that area.

Motion 20-038

C. O'Grady / V. Jenkins

Resolved that the Town of Carbonear approve for payment the following capital invoices:

Columbus Drive Infrastructure Improvements

Fortran Traffic Systems Ltd, Invoice number I-38249.\$10,078.94

Favour 7; Opposed 0; **Carried**

Mayor Butt then left the meeting and Deputy Mayor O'Grady assumed the position of chair.

Motion 20-039

D. Doyle / R. Noel

Resolved that the Town of Carbonear approve for payment the following

capital invoices:

Water Street Revitalization Part C, PN 18-130

Welcon Construction Ltd, Claim 3.....\$143,681.47

Tract Consulting, Invoice Number CARB-1904-09.....\$3,055.72

Favour 6; Opposed 0; **Carried**

Mayor Butt was called back into the meeting and assumed the position of chair.

9. Regulations
None listed.

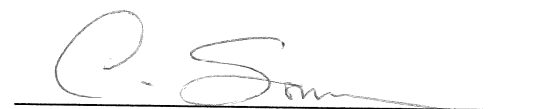
10. New Business
None listed.
Mayor Butt thanked the Special Events Committee for their work in planning the Winter Carnival events. Great job.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment
Motion 20-040 **R. Noel / D. Doyle**
Resolved that the meeting adjourn at 5:53 p.m. Next Council meeting is scheduled for Tuesday, February 25th at 5:30pm.
Favour 7; Opposed 0; **Carried**



Mayor Frank Butt



Cathy Somers, Town Clerk