

Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

5.1 None listed.

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Easter Seals NL
RE: Request for donation
Forwarded to Finance and Administration
- b) Royal Canadian Mounted Police (RCMP)
RE: RCMP Regimental Ball (Dinner, dance and silent auction in support of the RCMP) starting at 6 pm
Forwarded to Finance and Administration
- c) Email with a request to use the Boardwalk for a Walk a Thon the Janeway starting at 4 pm at the Knights of Columbus.
Forwarded to Chief Administrative Officer and the Finance and Administration committee.
- d) Garden Days Canada
Forwarded to the Director of Recreation and the Recreation, Special Events, Culture and Tourism Committee
- e) Department of Municipal Affairs, Local Governance and Planning Division
 - RE: 2018 Long Service Award
Forwarded to Chief Administrative Officer and Town Clerk
 - Spring 2018 Operator Education Seminars
Copied to the Director of Operations & Public Works and the Chief Administrative Officer
 - Low Carbon Economy Challenge Fund Workshop hosted by the
Copied to the Director of Operations and Public Works and the Chief Administrative Officer
 - Municipal Training Opportunities
Copied to Chief Administrative Officer, Town Clerk and Council
 - Use of Municipal Water, Sewer and Roads Master Construction Specifications
Forwarded to Chief Administrative Officer and the Director of Operations and Public Works
 - Municipal Plan Amendment No. 23 and Development Regulations Amendment No. 34, 2017 have been registered by the province. The notice was published in the March 16 edition of the NL Gazette. Placed on file.

- f) Tract Consulting Ltd
RE: Asset Management in NL Municipalities. Tract Consulting has partnered with Landinfo to offer Asset Management services to communities in the province.
Copied to the Chief Administrative Officer
- g) Joint Council of Conception Bay North
RE: Meeting notice and agenda for meeting March 29 in the Town of Bay Roberts.
Forwarded to Chief Administrative Officer and Council
- h) Saint Vincent De Paul Carbonear Food Bank
Invitation for Council to attend appreciation dinner on Wednesday, April 18 at the Royal Canadian Legion, Carbonear. Doors open at 6:30 pm
Copied to Council
- i) Department of Transportation
RE: Ice Control Materials for 2018 . 2019
Copied to the Director of Operations and Public Works
- j) Atlantic Canada Water and Waste Water Association
RE: Spring Course schedule
Copied to the Director of Operations and Public Works
- k) CBDC Trinity Conception Newsletter
Copied to Council
- l) Municipalities NL Info Notes
Forwarded to Council
- m) Inquiry on boundary map
Copied to Chief Administrative Officer for a response
- n) Department of Finance, Economic and Project Analysis Division
RE: Request for information on ongoing major capital projects
Copied to the Chief Administrative Officer for completion
- o) Municipal Safety Council
RE: Certification training for Municipal Workers and Firefighters
Copied to the Director of Operations and Public Works and the Fire Chief
- p) Mill
RE: Introduction brochure
Placed on file
- q) Town of Bay Roberts
RE: Request for approval to use Town of Carbonear facilities for the 2020
Copied to Council.
Deputy Mayor O'Grady noted that the letter requests the use of the pool and track. Councillor Kennedy noted that the facilities are usually provided in kind.

Deputy Mayor O'Grady noted that there is a CBN Joint Council meeting on Thursday night. Eastern Health officials will be in attendance again at this meeting. Council members are welcome to attend.

6. Committee Reports

a) Finance and Administration

Councillor Noel advised the Committee met on March 20th.

Any questions or concerns on the items reviewed by the Committee could be addressed to the Committee.

Councillor Noel presented the following motion as recommended by the Committee:

Motion 18-074

R. Noel / V. Jenkins

Resolved that the Town of Carbonear approve the Proposed Salary Scale for Part-time Lifeguards and Instructors for the Carbonear Swimming Pool effective April 1, 2018.

Favour 6; Opposed 0; **Carried**

Deputy Mayor O'Grady noted that the EDTO job description has been revised and finalized and will be advertised in the near future.

b) Development

Councillor Doyle advised that the Committee met on March 21st and presented the following motions as recommended by the Development Committee.

Motion 18-075

D. Doyle / A. Hulan

Resolved to approve placement of two (2) storage containers on the property situate 64 Powell Drive conditional upon the applicant completing renovations necessary for the containers to appear as one accessory building with the same exterior finish as the main building.

Favour 6; Opposed 0; **Carried**

Motion 18-076

D. Doyle / D. Kennedy

Resolved to approve the following applications in accordance with the applications submitted, the Town of Carbonear Municipal Plan and Development Regulations and other conditions as specified:

- 179 Water Street – Extension and New Patio;
- 4 St. Clare Avenue – General Repairs and wheel chair ramp with the wheel chair ramp being approved under Section 10, Discretionary Powers of the Authority under the Development Regulations;
- 10 Irishtown Road – Construct front step and deck under Section 10, Discretionary Powers of Authority under the Development Regulations;
- 211 Water Street – Replace windows, siding and shingles where the siding on the front and sides of the building is wooden siding.

Favour 6; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

CAO advised a Financial Report for February 2018 was previously circulated to Council members.

She noted there are no concerns to date. If Council has any questions or concerns on the report, they can be addressed to her.

8. Finance

a) Operating Invoices over ~~AGREEMENT~~ * ~~*****~~ \$42,631.87

Motion 18-077

R. Noel / A. Hulan

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$42,631.87.

Favour 6; Opposed 0; **Carried**

b) Capital Invoices:

Water & Sewer System, Rusted Place, PN 18-101

~~Part A & B~~ ~~Water & Sewer~~ ~~System~~ ~~at~~ ~~Rusted~~ ~~Place~~ ~~PN~~ ~~18-101~~ ~~*****~~

Water, Sewer & Storm Sewer (Parts A & B)

Bond Street, PN 11-126 (MA 17-CWWF-17-~~CEG D~~) \$33,704.52

~~Village of Carbonear~~ ~~*****~~

Motion 18-078

R. Noel / V. Jenkins

Resolved that the Town of Carbonear approve for payment the list of capital invoices as submitted totaling \$38,904.52.

Favour 6; Opposed 0; **Carried**

9. Regulations

None listed.

10. New Business

a) Capital Investment Plan application for approval

In order to apply for the completion of the Cross Road Bridge using the Gas Tax Funding, a Capital Investment Plan application has to be submitted to the Department of Municipal Affairs for approval.

The application has been prepared, and a motion of Council is required to submit the application.

Motion 18-079

R. Noel / V. Jenkins

Resolved that the Town of Carbonear submit its Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$372,427.50 for the Cross Roads Bridge Replacement.

Favour 6; Opposed 0; **Carried**

Deputy Mayor O'Grady noted that when this project is completed, all of the major bridges within the town will have been replaced.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment

Motion 18-080

R. Noel / A. Hulan

Resolved that the meeting adjourn at 5:47 p.m. and to meet again on Tuesday, April 10th, 2018 at 5:30 p.m. for the next Regular Council Meeting.

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Cathy Somers, Town Clerk