

Town of Carbonear
Regular Council Meeting, July 23, 2018
Minutes of a regular meeting of the Council of the Town of Carbonear
Held in Council Chambers, July 23rd, 2018 at 5:30pm

Members Present: Mayor Frank Butt
Deputy Mayor Chris O'Grady
Councillors Danielle Doyle
Ray Noel
Vic Jenkins
David Kennedy

Also Present: Town Clerk Cathy Somers
Director of Operations & Public Works Brian O'Grady
Director of Recreation Rob Button

Absent: Councillor Amanda Hulan
CAO Cynthia Davis (on vacation)

1. Calling of Meeting to Order
Mayor Frank Butt called the meeting to order at 5:32pm and welcomed members of the press and all others who were in attendance at the meeting.

Mayor Butt took the opportunity to read a prepared statement to those present. Copy of statement attached.
- 2.1 Adoption of the Agenda for July 23, 2018 Regular Meeting
Motion 18-164 R. Noel / D. Doyle
Resolved to adopt the agenda as presented for the July 23, 2018 Regular Meeting of Council.
Favour 6; Opposed 0; **Carried**
- 2.2 Adoption of the minutes
 - a) Regular Meeting – June 26, 2018
Motion 18-165 C. O'Grady / V. Jenkins
Resolved that the minutes of the June 26, 2018 Regular meeting of Council be adopted as presented.
Favour 6; Opposed 0; **Carried**
3. Business Arising From Minutes
No business arising.
4. Delegations
No delegations listed.

5. Correspondence, Permits & Development

- a) Permit Listing # 8214, 8237, 8241, 8245-8246, 8248, 8250, 8256, 8262, 8278, 8281, 8288-8289, 8293, 8296-8306, 8308-8313, 8315-8316, 8318-8320, 8322-8324, 8326-8327, 8329-8330, 8332-8341, and 8345-8348
Councillor Doyle asked council members to review the list of permits to determine if any conflict of interest exists on any of the permits.

Councillor Noel declared a conflict of interest on Permit #8299 as this was for his son. Councillor Noel left the meeting.

Motion 18-166 D. Doyle / V. Jenkins

Resolved to approve the list of permit # 8299 as per applications received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 5; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

Councillor Kennedy declared a conflict of interest on Permit #8301 as this was a permit for himself. Councillor Kennedy left the meeting.

Motion 18-167 D. Doyle / V. Jenkins

Resolved to approve the list of permit # 8301 as per applications received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 5; Opposed 0; **Carried**

Councillor Kennedy was called back into the meeting.

Motion 18-168 D. Doyle / C. O'Grady

Resolved to approve the list of permits # 8214, 8237, 8241, 8245-8246, 8248, 8250, 8256, 8262, 8278, 8281, 8288-8289, 8293, 8296-8298, 8300, 8302-8306, 8308-8313, 8315-8316, 8318-8320, 8322-8324, 8326-8327, 8329-8330, 8332-8341, and 8345-8348 as per applications received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision

- a) Harris & Associates - Street Paving estimates
Request for approval to go to tender for the Street Paving 2018, PN 18-111 for 7 sections of asphalt, with approximately 1120m of asphalt.
Deputy Mayor O'Grady noted that the street paving being proposed was for resurfacing of existing asphalt, removal and repaving of existing asphalt, pulverize and resurface and on one location a small extension of asphalt.
There are councillors and/or relatives of councillors who live on some of these streets, so it would need to be determined if they would be considered to be in conflict of interest on those particular sections of streets where resurfacing or upgrading is scheduled to be completed.

Deputy Mayor O'Grady noted that in speaking with another municipality in the Conception Bay North area, that Council does not declare any conflict of interest by council members for resurfacing and repairs to existing asphalt streets. He read a proposed sample of Council's position on the matter and asked if that is something Council would consider.

Other Council members asked, what Municipal Affairs advise would be on the matter. Town Clerk advised that a representative from Municipal Affairs indicated to be safe, it is best for Councillors who feel there could be a conflict due to a relative living on a street, for the councillor that is in doubt to ask Council to decide if he/she is in conflict per section 209. If Council decides there is no conflict by majority vote, the councillor could participate in voting on the tender for the street paving. If Council decides there is a conflict, the Councillor would be required to step out and not be permitted to vote. It was also suggested that we could avail of the Stewart McKelvey legal opinion service on the matter as well.

Discussed.

Council noted they would review the list by individual streets and obtain decisions from Council when conflict of interest is questioned by any councillor for any of the streets.

Street Paving 2018, Item #1 – Adelaide Street(Gladstone to Valley Estates)
Resurface 120m x 6.6m

Deputy Mayor O'Grady noted that his mother and brother live on Adelaide Street and asked Council if he would be considered to be in conflict on the matter. Deputy Mayor O'Grady then left the meeting.

Council noted that this is considered asphalt repair and the area identified is not in close proximity to Deputy Mayor O'Grady's mother's property on Adelaide Street.

Motion 18-169

V. Jenkins / D. Doyle

Under Section 209 of the Municipalities Act, Be it Resolved that Council does not consider Deputy Mayor O'Grady to be in conflict of interest on Item 1 – Adelaide Street (Gladstone to Valley Estates) resurfacing which is on the Street Paving 2018 List of Projects.

Favour 5; Opposed 0; **Carried**

Deputy Mayor O'Grady was called back into the meeting and advised of Council's decision on the matter.

Councillor Noel declared a conflict of interest on Item 1 on the Street Paving 2018 List as it is in close proximity to his parents property on Valley Road. Councillor Noel then left the meeting.

Motion 18-170

V. Jenkins / D. Doyle

Resolved that the Town of Carbonear approve the following project on the Street Paving 2018 estimates to be tendered:

Item 1 – Adelaide Street (Gladstone to Valley Estates) resurfacing 120m x 6.6m.

Favour 5; Opposed 0; **Carried**
Councillor Noel was called back into the meeting.

Street Paving 2018, Item #2 – White’s Road / Earle’s Lane
Resurface 270m x 6.0m

Director of Operations and Public Works advised that this is the area where White’s Road intersects Powell Drive and Earle’s Road. Mayor Butt noted that his sister owns property on White’s Road and asked Council if he would be considered to be in conflict on the matter. Councillor Noel noted that his sister-in-law owns property on White’s Road and asked Council if he would be considered to be in conflict on the matter. Mayor Butt and Councillor Noel then then left the meeting. Council noted that this is considered asphalt repair and the area identified is not in close proximity to Mayor Butt’s sister’s property and Councillor Noel’s sister-in-law’s property on White’s Road.

Motion 18-171 **D. Kennedy / D. Doyle**

Under Section 209 of the Municipalities Act, Be it Resolved that Council does not consider Mayor Butt and Councillor Noel to be in conflict of interest on Item 2 – White’s Road/Earle’s Lane resurfacing which is on the Street Paving 2018 List of Projects.

Favour 4; Opposed 0; **Carried**

Mayor Butt and Councillor Noel were called back into the meeting and advised of Council’s decision on the matter.

Motion 18-172 **C. O’Grady / V. Jenkins**

Resolved that the Town of Carbonear approve the following project on the Street Paving 2018 estimates to be tendered:

Item 2 – White’s Road/ Earle’s Lane resurfacing 270m x 6.0m.

Favour 6; Opposed 0; **Carried**

Street Paving 2018, Item 3 – Bemister’s Hill (House #5 to House #14
Remove and Repave 200m x 8.0m

Deputy Mayor O’Grady declared a conflict of interest on Item 3 on the Street Paving 2018 List as it is in close proximity to his brother’s property on Bemister’s Hill. Deputy Mayor O’Grady then left the meeting.

Motion 18-173 **V. Jenkins / R. Noel**

Resolved that the Town of Carbonear approve the following project on the Street Paving 2018 estimates to be tendered:

*Item 3 – Bemister’s Hill (House #5 to House #14 Remove and Repave 200m x 8.0m Favour 5; Opposed 0; **Carried***

Deputy Mayor O’Grady was called back into the meeting.

Item 4 – Valley Road (House #147 to Transmission Line) Upgrade and Repave 200m x 6.5m.

Mayor Butt noted that his brother owns property on Valley Road east of Columbus Drive and asked Council if he would be considered to be in conflict on the matter. Councillor Jenkins noted that he owns property on Valley Road east of Columbus Drive and asked Council if he would be considered to be in conflict on the matter. Mayor Butt and Councillor Noel then left the meeting.

Council noted that the area proposed is much further west of Columbus Drive and it is not in close proximity to Mayor Butt's brother's property and Councillor Jenkins property on Valley Road.

Motion 18-174 R. Noel / D. Doyle

Under Section 209 of the Municipalities Act, Be it Resolved that Council does not consider Mayor Butt and Councillor Jenkins to be in conflict of interest on Item 4 – Valley Road (House #147 to Transmission Line) Upgrade and Repave 200m x 6.5m. .

Favour 4; Opposed 0; **Carried**

Mayor Butt and Councillor Noel were called back into the meeting and advised of Council's decision on the matter.

Councillor Noel declared a conflict of interest on Item 4 on the Street Paving 2018 List as it is in close proximity to his brother's property on Valley Road and Valley Road extends in to Line Road where Councillor Noel owns a cabin. Councillor Noel then left the meeting.

Motion 18-175 V. Jenkins / D. Doyle

Resolved that the Town of Carbonear approve the following project on the Street Paving 2018 estimates to be tendered:

Item 4 – Valley Road (House #147 to Transmission Line) Upgrade and Repave 200m x 6.5m.

Favour 5; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

Item 5 – Gladstone Road (Adelaide Street to #10) Resurface 100m x 6.1m.

Item 6 – Irishtown Road (House #77 to House #89) Pulverize and Repave 100m x 6.0m.

Motion 18-176 C. O'Grady / D. Doyle

Resolved that the Town of Carbonear approve the following projects on the Street Paving 2018 estimates to be tendered:

Item 5 – Gladstone Road (Adelaide Street to #10) Resurface 100m x 6.1m.

Item 6 – Irishtown Road (House #77 to House #89) Pulverize and Repave 100m x 6.0m.

Favour 6; Opposed 0; **Carried**

Item 7 – Moore's Hill/English Hill Intersection, Pulverize and Resurface 130m x 6.7m.

Director of Operations and Public Works advised that this is the area where Moore's Hill/English Hill/Bemister's Hill intersect.

Mayor Butt noted that his brother owns a property on Beverley Road that also has access off English Hill and asked Council if he would be considered to be in conflict on the matter. Deputy Mayor O'Grady noted that his brother owns property on Bemister's Hill, but not in the area of the intersection, it is further down Bemister's Hill and asked Council if he would be considered to be in conflict on the matter. Mayor Butt and Deputy Mayor O'Grady then left the meeting.

Council noted that this is considered asphalt repair and the area identified is not in close proximity to Mayor Butt's brother's property on Beverley Road or Deputy Mayor O'Grady's brother's property on Bemister's Hill.

Motion 18-177 D. Kennedy / V. Jenkins

Under Section 209 of the Municipalities Act, Be it Resolved that Council does not consider Mayor Butt and Deputy Mayor O'Grady to be in conflict of interest on Item 7 – Moore's Hill/English Hill Intersection, Pulverize and Resurface 130m x 6.7m..

Favour 4; Opposed 0; **Carried**

Mayor Butt and Deputy Mayor O'Grady were called back into the meeting and advised of Council's decision on the matter.

Motion 18-178 V. Jenkins / R. Noel

Resolved that the Town of Carbonear approve the following projects on the Street Paving 2018 estimates to be tendered:

Item 7 – Moore's Hill/English Hill Intersection, Pulverize and Resurface 130m x 6.7m.

Favour 6; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence received and action taken:

- a) Minister of Transportation & Works, MHA Steve Crocker office
RE: Invitation to Highway Infrastructure Announcement, June 28 at 10 in Bay Roberts
Copied to Council
- b) Heritage Foundation of NL
RE: Registered Heritage Properties
Forwarded to Recreation, Special Events & Tourism committee
- c) Property owner, Pondsides Road
RE: Request for traffic calming measures at the intersection of Powell Drive, Pond Side Road and Highroad South.
Forwarded to Public Works, Waste Management & Community Services committee

Councillor Kennedy noted this included a video sent to the town.

Councillor Kennedy suggested we need to grub off banks and consider improvements in that area and look at possible solutions.

Public Works will review at the next meeting.

- d) Workplace NL
RE: Workshop on Risk Assessment
Forwarded to Chief Administrative Officer, Town Clerk and Department Heads.
- e) Property owner, Scarlett Ridge
RE: water leak
Forwarded to the Director of Operations and Public Works
- f) Professional Municipal Administrators
RE: Matched Training Fund
Forwarded to Chief Administrative Officer and Town Clerk
- g) Department of Municipal Affairs and Environment
 - RE: Long Service Awards. Deadline to submit, August 20, 2018
 - Special Assistance Grant Application Process
Forwarded to Finance and Administration committee
 - Water Resource Division, Permit to Construct
Water and Sewer Columbus Drive South & Water, Sewer Upgrading, Water Street
Forwarded to Chief Administrative Officer and the Director of Operations and Public Works
 - 2018 Fall Training scheduled
Copied to Council and Administration
 - Fall 2017 Drinking Water Quality Data Report
Forwarded to Chief Administrative Officer, placed on file
 - 2016 Clean Water and Wastewater Fund, Water & Sewer – Tyre’s Drung Part C. 17-CWWF-17-00027
Approval to call tenders. Placed on file.
- h) Newfoundland and Labrador Supreme Court
RE: Citation: Butt v. Town of Carbonear Ruling. Judgment of Justice Robert P. Stack.
Placed on file
- i) Coalition of Persons with Disabilities
RE: Funding to increase accessibility
Copied to Chief Administrative Officer
- j) Botwood Mural Arts Society
RE: Invitation to attend the 11th Global Mural Art & Cultural Tourism Conference from September 12 – 15 in Botwood.
Copied to Chief Administrative Officer.
- k) Property owner, regarding property boundaries on Earle’s Lane
Forwarded to the Director of Operations & Public Works and the Public Works, Waste Management and Community Services committee
- l) Association of National Fire Chief
RE: Fire Chief of the Year Award
Forwarded to the Fire Department
- m) Communities Against Violence
RE: Pride celebrations, flag raising, July 26 @2pm.

Copied to Council

Mayor Butt reminded Council members to attend the flag raising ceremony.

- n) Perchance Theatre at Cupids
Request to advertise
Forwarded to Finance and Administration committee
- o) Correspondence requesting disclosure of the cost of legal fees in the case of Mayor Frank Butt versus the Town of Carbonear
Forwarded to Finance and Administration committee
Councillor Kennedy noted that the Town Clerk will provide a response with the information as requested.
- p) Municipal Assessment Agency
RE: Upcoming 2019 Assessment
Forwarded to Town Clerk, Chief Administrative Officer and the Finance and Administration committee
- q) Relic Riders
RE: Request for donation and for a representative of Council to attend the award ceremony on August 4 at 4pm at Paddy's Garden
Forwarded to the Finance and Administration committee. Donation included on the 2018 approved donation listing for 2018. Cheque in the amount of \$50 to be completed.
- r) Newfoundland Herald
RE: Request to advertise an event in the magazine
Forwarded to Finance and Administration committee
- s) Property owner
RE: Complaint and request for tax adjustment on property
Forwarded to Finance and Administration committee
- t) Correspondence regarding Duck Feeding
Forwarded to Public Works, Waste Management & Community Services committee
- u) Advanced Education & Skills and Labour
Approval of Student Summer Employment (1 High School and one Post Secondary)
Forwarded to Chief Administrative Officer
- v) Eastern Health
 - RE: Questionnaire on Primary Health Care Services
Copied to Council
 - The application for Healthy Communities Partnership Fund grant was not approved.
Forwarded to Chief Administrative Officer
- w) U-Turn Drop in Centre
RE: Invitation to attend 7th annual barbeque and the official opening of the new location on 19 Industrial Crescent on August 11 from 1-4 pm.
Copied to Council
- x) Property owner, Powell Drive

RE: Compliant of neighbour
Forwarded to Public Works, Waste Management & Community Services
committee

y) Municipalities NL

RE: Notice of Annual General Meeting, October 4-6, Gander
& 1st Call for 2018 Resolutions – Deadline for submission, August 14,
2018

Copied to Council

*Mayor Butt asked if we will lose much of Paddy's Garden with the new
ramp installation on Valley Road.*

*It is not anticipated that we will, however plans will be reviewed when
received.*

6. Committee Reports

a) Finance and Administration

Deputy Mayor O'Grady reviewed the following from the June 20,
2018 Finance & Administration Committee:

- EDTO position
This position should be filled in the very near future.
Interviewed 4 with a total of over 30 applications received.
- Fox Farm Campground Agreement Update
Committee expects that the lease will be signed in the near future when the
lessee returns to Carbonear,
- Recycling / Education Promotional items (Tote Bags)
Tote bags have been ordered and will be provided to all residents.
- Tax incentives property owners Water Street
CAO will draft the policy guidelines for committee review.
- Drug and Alcohol Policy
CAO is awaiting the lawyers review of the draft document.
- Property owner, request to have home based business tax reversed.
Committee reviewed the information received from the property owner. As
the business in question operates from a location in Bay Roberts, *it is the
recommendation of the Finance Committee to have the invoice reversed.
Town Clerk to reverse the invoice.*
- MAA, Upcoming 2019 Assessment
Assessment values for 2019 are projected to decrease by varying
percentages for commercial and residential assessments, and a slight
increase in tenant value assessments. Further discussion will take place
with council later during budget preparations to determine how this will
affect the mil rate for 2019.
- Property owner, Complaint and request for tax adjustment on property.
Reviewed by Committee. Motion recommended for adjustment.

Motion 18-179 C. O'Grady / R. Noel

Resolved that the Town of Carbonear adjust interest in the amount of \$402.49 upon receipt of payment of \$900 by August 31, 2018 for the account as reviewed by committee.

Favour 6; Opposed 0; **Carried**

- Relic Riders Motorcycle Club, Request for donation and for a representative of Council to attend the presentation of trophies at 4pm on Aug 4. This has been included on the approved donation listing for 2018. Cheque in the amount of \$50 to be completed.
- Department of Municipal Affairs, Re: Municipal Fall Training
An email was sent to the Department to note that 9-5 on Monday to Friday is not convenient for working members of Council.
- Department of Municipal Affairs, RE: Change order, Engineering – Water, Sewer & Storm Sewer, Bond Street - Tyre's Drung – Part C, PN11-126C. Recommended to approve change order. Motion required.
Mayor Butt asked if he would be considered to be in conflict as his brother owns property in the area on Beverley Road/English Hill. Mayor Butt then left the meeting.

Director of Operations and Public Works advised that the project does not go over as far as the intersection of English Hill/Beverley Road.

Motion 18-180 R. Noel / D. Doyle

Under Section 209 of the Municipalities Act, Be it Resolved that Council does not consider Mayor Butt to be in conflict of interest on the project for Water, Sewer & Storm Sewer, Bond Street - Tyre's Drung – Part C, PN11-126C.

Favour 5; Opposed 0; **Carried**

Mayor Butt was called back into the meeting.

Motion 18-181 C. O'Grady / R. Noel

Resolved to approve the change order No.2 in the amount of \$40,714.26 (HST included) to revise the engineering fees to reflect the project revised scope of work to include extension of works on Tyre's Drung.

Favour 6; Opposed 0; **Carried**

- Records Retention Policy amendment, RE: destruction of traffic tickets to be destroyed after 1 year.

Motion 18-182 C. O'Grady / V. Jenkins

Resolved to adopt the revised the Records Management Policy (A.12) with revisions to the Retention Schedule Listing.

Favour 6; Opposed 0; **Carried**

- Resident, Request of disclosure of legal fees in the case of Frank Butt versus the Town of Carbonear.
It was reported that the cost of legal fees has been included on the list of invoices tabled at the Regular Meetings. The committee has no issue in releasing this information. The Town Clerk will confirm the cost and provide the requested information.
Total cost is \$57,463.89
- Application for a proposal for funding for a Fish Festival.

- The committee recommends to proceed to complete application for funding.
- **Funding for Accessibility**
 The deadline for funding application is July 26. The committee recommends to proceed with the application to retrofit the change room in the Carbonear Pool. The Town can consider other facilities at a later date Rob confirmed it would be submitted by the deadline.
 Will change existing two family change rooms and make it one co-ed room with separate stalls for privacy, one will be wheel chair accessible.
 Director of Recreation advised that this program won't start until spring, 2019. Councillor Noel noted that we do have an interim arrangement where concerned patrons are being taken care of.

b) **Development**

Councillor Doyle advised the Development Committee met on July 6.

- **Town map**
 The CAO forwarded a copy of the revised design of the Town Map for review with committee. The committee was satisfied with the map and recommends proceeding to printing.
 Mayor Butt noted he passed along to the CAO some typos in street names on the map. Councillor Doyle noted that the committee previously identified corrections and forwarded them to the design team before printing.
- **Town website**
 Work is still ongoing on the website. Information from the current website is under review and editing prior to placing on the new site.
- An application was deferred awaiting additional information.
- The following motions are being recommended:

Motion 18-183

D. Doyle / C. O'Grady

Resolved to approve the following application in accordance with applications submitted, the Town of Carbonear Municipal Plan and Development Regulations, other regulations and policies and other conditions as specified:

7 Butt's Avenue - To replace a front step per Discretionary Powers of Authority, Section 10 of the Development Regulations

Favour 6; Opposed 0; **Carried**

Motion 18-184

D. Doyle / C. O'Grady

Resolved to approve a variance to the minimum side yard requirement for a garage at 25 Blueberry Crescent, conditional upon no objections received from the distribution of a variance notification identifying a variance to the east boundary side yard from 3.00m to 2.87m, and, if there are any objections to the variance, the application will require further review of Committee and Council.

Favour 6; Opposed 0; **Carried**

Mayor Butt inquired as to when Canada Place will be paved. Director of Operations and Public Works to investigate and report his findings at the next Development Committee meeting.

c) Recreation, Special Events, Culture & Tourism
Councillor Noel reviewed the following items from the Recreation, Special Events, Culture & Tourism meeting of July 12.

- Summer Program
180 participants registered for the summer program. This year the age groups were reduced. Two students were hired as summer program coordinators along with Recreation/Pool full time staff person.
- Sprint Triathlon – August 19.
Due to construction on both sides of Freshwater, the date of the triathlon has been changed to August 19.
- Playground – Remembrance Loop
The committee recommends the Director investigate the cost to purchase swings for the Quinn Playground.
- Grass trimming - facilities
All grass areas have been cut for the initial time this season. It was a difficult start to get all areas completed. Summer staff started work July 2 so this should not be an issue going forward
- Ball Tournaments
Councillor Noel commended organizers for the 16U Ball tournament this past weekend coached by Councillor Kennedy. Carbonear team won the Gold Medal. Congratulations to the team.
- Washrooms - There were some problems with the washroom at the Ball Field building, however that was corrected prior to the start of the ball tournaments.
Also, the Director will investigate the purchase of an on demand hot water boiler.
- The committee recommends the Director investigate the cost to increase the amount of insulation before the siding is installed. The Director is checking with the insurance company on siding replacement for the repair.
- Impact of the ramp on Paddy's Garden
There was some discussion on how the new ramp would impact the current layout of Paddy's Garden. The committee will obtain a copy of the proposed drawings for the new ramp.
- Thomas Amusements
Thomas Amusements went well. It started on Wednesday and ended on Saturday with \$2000 in revenue to the town.
- Canada Day Concert.
Concert went well. There were a couple of issues and the RCMP was called to deal with the situation. But overall, it was a success.
- There was some discussion on a location to have a station advertising Town events to include a list of things to see in the Town. The Committee will consider options.
- Enabling Accessibility Fund

- The Director is working on the EAF application which is due July 26.
- Lighting around the boardwalk
The Director has the solar light ordered and it will be installed when received.
- Pool deck repair
The pool will be shut down the first week of September for maintenance. The pool liner needs to be replaced. The lifespan of a liner is 15 years and the current liner was installed 16 years ago. Committee will investigate further. Approximately half the lights on the pool deck are now LED, the remainder of the lights will be replaced when the pool shuts down in September.
 - Painting of historical properties - The Director to check on the status of when the painting of the town's historical properties will be completed
- Fireworks – Committee is reviewing to determine if a more suitable place can be found for the Town's fireworks display other than the ball fields.
- Princess Sheila Seniors Group
A fall seniors program will be implemented for seniors. Hopefully the fall program will generate more interest in seniors activities.

Mayor Butt asked the status on the walking tour guide. Councillor Noel noted that this will be reviewed further when the new EDTO is hired.

Councillor Noel extended the following best wishes:

- to Ben Ryan, Jacob Kennedy and Adrian Green who will be attending the U14 National August 8-12 in Stouffville, Ontario.
- to Hunter Saunders, Matthew King and Joshua Kennedy who will be attending the U15 Canadian Nationals Ball Hockey in Fredericton, NB on July 26-29.
- to Matthew King, Joshua Kennedy, Reid Deering, Jacob Griffin and Devon Barrett who will be attending the U16 Fastpitch in Innerkip, Ontario on August 1-5.

7. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

Director reviewed the following from his report with Council:

Pool & Rec Maintenance

- 1.) Ongoing parks and play fields maintenance.
Been a crazy growing season with the amounts of rain and warm weather the last couple of weeks. Now that staff are in full swing, have a good handle on everything.
- 2.) Had an issue with new tractor last week and it has been shipped back to company. Hydraulic pump split open, waiting to hear regarding warranty work.

Financial & Program Analysis

	<u>2018</u>	<u>2017</u>
1.) Pool Revenue (less HST)	\$133,669.08	\$127,223.17
2.) Lesson Registration	893	812
3.) Pool Visitation	18,191	16,133

Last reports numbers, lesson registration ongoing this week, will provide update at August meeting with more complete programming.

Programs & Grants

- 1.) Summer Program running quite well. Nearly 200 participants registered. 3 weeks into program and participation is still quite high. Program has been running more efficiently with more hands on from full time staff. Been a couple of hiccups but nothing that has caused any problems, and changes can be made to improve.
- 2.) All Summer events are going well. Canada Day Concert was a wonderful show. Family activities had to be moved to the following day due to weather, but were still well attended. Wonderful display of Fireworks on Sunday July 1st.
 Triathlon, Sunday, July 15th, had to be rescheduled due to unforeseen construction. Now being held on August 19th. Drove through route early last week and most construction had been complete, confident Triathlon will be good to go without a hitch.
 Lots of things happening at Paddy's Garden again this summer.
 Thomas Amusements July 4th - 8th (happy with response and looking forward to next year)
 Relic Riders Show and Shine August 4th weekend
 Legendary Car Club August 18th weekend

Note: U14 Fastpitch Softball Provincials were held in Carbonear this past weekend. Director commended the staff for their good work this past weekend. Organizers passed along their thanks as well.

8. Finance

- a) Operating Invoices over \$2,000.00 totaling..... \$81,614.15

Motion 18-185 C. O'Grady / V. Jenkins

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$81,614.15.

Favour 6; Opposed 0; **Carried**

- b) Capital Invoices:

Town Clerk asked to review to see if anyone is in conflict of interest. No conflicts were identified.

Street Upgrading & Paving (2017, Part A – Water Street Beach, PN 17-117)

Harris & Associates, Engineering Invoice #6330.....\$5,175.00

Farrell's Excavating, Payment Claim No4.....\$77,096.74

Pondside Bridge Replacement, PN17-129

Harris & Associates, Engineering Invoice #6334.....\$41,601.25

Water & Sewer Extension, Columbus Drive South

Harris & Associates, Engineering Invoice#6332.....\$5,865.00

Street Upgrading & Paving (2017, various areas, Part B-G, PN 17-117)

Harris & Associates, Engineering Invoice 6329.....\$33,180.80

Valley Road, Fox Farm Road Intersection, Ash Avenue, Across the Doors, Rusted Place, Town Depot Paving, Howell's Lane, Harrington's Lane, Power Heights

Harris & Associates, Engineering Invoice #6343.....\$5,175.00

Additional inspections	
Farrell's Excavating, Payment Claim No4.....	\$258,663.13
<u>Water & Sewer, Rusted Place (PN 18-101)</u>	
Harris & Associates, Engineering Invoice #6331.....	\$13,006.50
Shaw Ventures, Payment Claim No2.....	\$9,871.93
<u>Water, Sewer & Storm Sewer, Parts A & B, Bond Street (PN 11-126)</u>	
Rodco Mechanical Ltd, Payment Claim No3.....	7,866.00
Total Capital Works Project Invoices.....	<u>\$457,501.35</u>

Motion 18-186 **C. O'Grady / V. Jenkins**
Resolved that the Town of Carbonear approve for payment the list of capital invoices as submitted totaling \$457,501.35.
 Favour 6; Opposed 0; **Carried**

9. Regulations
 None listed.

10. New Business

- a) Approval of tender for Bunker Gear Washer & Dryer
Motion 18-187 **R. Noel / C. O'Grady**
 Resolved to award the tender to Atlantic Laundry Equipment in the amount of \$27,650 for the purchase of Bunker Gear Washer (with dispenser) and Bunker Gear Dryer.
 Favour 6; Opposed 0; **Carried**
- b) Proposed Resolutions for MNL AGM
 Council noted the deadline for submission of proposed resolutions for consideration at the MNL AGM.

11. Notices of Motion
 No notices of motions were filed.

12. Adjournment.
Motion 18-188 **V. Jenkins / R. Noel**
Resolved that the meeting adjourn at 6:52 p.m. and the next meetings for August will be at the call of the chair.

 Mayor Frank Butt

 Cathy Somers, Town Clerk