

**Town of Carbonear  
Regular Council Meeting, June 19, 2017**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, June 19, 2017 at 4:00 p.m.

<b>Members Present:</b>	Mayor Deputy Mayor Councillors	George Butt Frank Butt Ray Noel Bill Bowman David Kennedy Ed Goff (remote attendance) Brenda Trickett
<b>Also Present:</b>	CAO Town Clerk Director of Operations & Public Works Director of Recreation	Cynthia Davis Cathy Somers Brian O'Grady Rob Button

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1. Calling of Meeting to Order  
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
  2. Adoption of Minutes
    - Regular Minutes June 5, 2017  
**Motion 17-149** **R. Noel / B. Bowman**  
*Resolved that the minutes of the June 5, 2017 Regular meeting of Council be adopted as presented.*  
Favour 7; Opposed 0; **Carried**
    - Special Meeting Minutes June 8, 2017  
**Motion 17-150** **R. Noel / B. Bowman**  
*Resolved that the minutes of the June 8, 2017 Special meeting of Council be adopted as presented.*  
Favour 7; Opposed 0; **Carried**
  3. Business Arising From Minutes
  4. Delegations  
None listed
  5. Correspondence, Permits & Development
    - a) Permit listing # 7728 – 7765  
Deputy Mayor Butt declared a conflict of interest on Permit #7729 as it was for his sister-in-law.  
**Motion 17-151** **D. Kennedy / B. Bowman**  
*Resolved to approve the list of permits # 7728 - 7765, excluding #7729, as per applications received and in accordance with the Town of Carbonear*

*Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 7; Opposed 0; **Carried**

Deputy Mayor Butt then left the meeting.

**Motion 17-152**

**D. Kennedy / R. Noel**

*Resolved to approve the permits # 7729, as per applications received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 6; Opposed 0; **Carried**

Deputy Mayor Butt was called back into the meeting.

5.1 Correspondence, requiring Council's decision

- a) Request for an exemption to the noise bylaw - September 2 (family wedding at the Knights of Columbus.) A mobile chip truck will be on site from 11pm to 1am that requires the use of a generator.

**Motion 17-153**

**R. Noel / F. Butt**

*Resolved to approve an exemption to the noise bylaw – September 2, 2017 for 10pm to 1am for a family wedding.*

Favour 7; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL
- Info Note, Dates: (June 9, 13, 16)  
Copied to Council
- b) Eastern Health  
RE: NL & Labrador Provincial Government, Naloxone & Fentanyl Awareness materials  
Information to be placed in the lobby  
*Councillor Kennedy suggested that Council consider placing an emergency response kit in our facilities: Carbonear Pool and the Regional Community Center.*  
Staff to obtain additional information on the matter.
- c) MMSB  
Information on the backyard composting program  
Information to be placed in the lobby
- d) Property owner Garland's Lane  
RE: traffic concern  
Forwarded to Public Works, Waste Management & Community Services
- e) Department of Tourism, Culture, Industry & Innovation  
RE: Tourism Establishment Licensing  
Forwarded to the Development Committee
- f) Royal Canadian Legion Branch 23  
RE: Memorial Day parade  
Copied to Council

- g) Business owner  
RE: Issue with parking tickets  
Forwarded to Public Works, Waste Management & Community Services
- h) Canadian Heritage  
RE: Carbonear 100<sup>th</sup> Railway Anniversary funding approved in the amount of \$11,600 to organize activities under the Building Communities through Arts and Heritage Program for 2018-2019.  
Forwarded to the Recreation, Tourism & Culture Committee
- i) Property owner, Remembrance Loop  
RE: Town services & taxes  
Forwarded to Finance, Human Resources & Administration Committee
- j) Individual  
RE: Parking ticket  
Forwarded to Public Works, Waste Management & Community Services
- k) Property owner, Willoughby Drive  
RE: Portable shelter  
Forwarded to Development Committee
- l) MRON  
Annual General Meeting, June 28 @ 4:30 pm.  
Copied to Council

6. Committee Reports

- a) Finance, Human Resources & Administration  
Deputy Mayor Butt presented the following motions as recommended by the Finance Committee:  
Councillor Noel declared a conflict of interest on the two motions being presented regarding Line Road Association and left the meeting.

**Motion 17-154**

**F. Butt / B. Bowman**

*Resolved to provide a formal request to the Minister of Municipal Affairs and Environment to ask him to direct the Eastern Regional Service Board to continue to implement the service delivery model that increases the level of fire and emergency protection in unincorporated areas and allows the Town of Carbonear through the volunteer municipal fire departments to recover some of the cost of providing service in these unincorporated areas outside their boundaries.*

Favour 6; Opposed 0; **Carried**

**Motion 17-155**

**F. Butt / B. Trickett**

*Resolved to adjust the Fire Protection Fees for the Line Road Association for the fees invoiced beyond the agreement termination at December 31, 2015.*

Favour 6; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

- b) Development  
Councillor Kennedy noted that some members of the Development

Committee met with the developer for the proposed hotel on Crocker's Cove Point and Council will be setting up an Information Session which the developer will attend and this session will be open to the general public. The date will be determined and communicated to those concerned and the general public.

Councillor Kennedy presented the following motions as recommended by the Development Committee:

**Motion 17-156**

**D. Kennedy / F. Butt**

*Resolved to approve the following development applications conditional upon the development being completed in accordance with the Carbonear Municipal Plan and Development Regulations and other regulations and policies and in accordance with other conditions as specified:*

- 34 Southside Lower Road to construct a patio – Discretionary Powers of Council per Section 10 of the Development Regulations;
- 45 Adelaide Street - Construct a wheelchair ramp
- 9 Crossroads – construct a fence – Discretionary Powers of Council per Section 10 of the Development Regulations; conditional upon the fence being constructed as a ranch style fence as currently exists to prevent snow from holding up against the fence; and conditional upon the Town not being responsible for any damages that may occur from snow clearing efforts and/or street repairs;
- 109 Water Street – repair / replace a fence – Discretionary Powers of Council per Section 10 of the Development Regulations; conditional upon the fence being constructed in accordance with the height requirements of the Fence Regulations; and conditional upon the Town not being responsible for any damages that may occur from snow clearing efforts and/or street repairs;
- 59 Irishtown Road to construct an extension to the single dwelling – Discretionary Powers of Council per Section 10 of the Development Regulations.

Favour 7; Opposed 0; **Carried**

**Motion 17-157**

**D. Kennedy / B. Trickett**

*Resolved to approve the location of a greenhouse at 18 Willoughby Drive to be removed from its current location to comply with the development standards no later than November 1, 2017.*

Favour 7; Opposed 0; **Carried**

**Motion 17-158**

**D. Kennedy / B. Bowman**

*Resolved to approve an application dated May 19, 2017, for a shed in the Line Road as an accessory building to an existing cabin in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other regulations and policies and upon receipt of approval of the Department of Municipal Affairs and Environment.*

Favour 7; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

a) Chief Administrative Officer

CAO reviewed the following from her report with Council:

1. Willoughby Subdivision Amendment  
The amendment to include the completion of the cul de sac on the former The Gap Road has been completed and signed by both the Town and the Developer.
2. Sale of Land—50 Goff Avenue  
I have the tender information notice and information ready for advertising. I have attached for your information. This land is no longer required for a depot and can be tendered for sale. The land was purchased for \$180,000 with work completed since that time. If Council are in agreement, a resolution is required approving the sale of the property by Public Tender. If there is no response by this method, the property can be listed with the Real Estate Agency selected.

**Motion 17-159**

**R. Noel / B. Trickett**

*Resolved to list for sale by Public Tender, land owned by the Town of Carbonear at 50 Goff Avenue with a minimum bid to be accepted of \$180,000.*

Favour 7; Opposed 0; **Carried**

3. Fox Farm Campgrounds  
The Lease Agreement is completed. I have provided to the operator for signature. He indicated that he will be away until June 23 and will contact me when he returns to Carbonear.
4. Gas Tax Project  
The CIP (Capital Investment Plan) has been forwarded to the Gas Tax Secretariat for review and approval. They have confirmed receipt of the application and have indicated that their next meeting is scheduled for June 28 after which we will be informed if the proposed project is accepted.
5. Financial Report  
The Financial Report for May was reviewed.
6. Group Rate—Museums  
Presently, the rate for three museums is \$5 per person. There is a family rate of \$15 (max family of 6) and children under 12 are free. The Town are getting group requests to visit the museums. I checked the rates at provincial historic sites in Bonavista to see if they offered any group or tour rates. Their rates are the following:  
Adults \$6  
Seniors \$4  
Children 5 & Under Free  
Youth 6—16 \$3  
Family (4 where 2 are full price) \$15

Tour rates are groups of 10 or more people booked in advance \$3

Will Council consider adding a senior's rate of \$4? If so, an age will have to be selected: 55? 60? 65?

Also, will Council also consider a group rate of \$3 per person for tour groups of 10 or more, booked in advance? There is currently a tour of 50 and 75 scheduled. Florence will be getting back to them on a rate.

Discussed.

**Motion 17-160**

**F. Butt / B. Bowman**

*Resolved that the Town of Carbonear set a Senior's (Age 55+) rate of \$4/person and a group rate for 10 or more people booked in advance of \$3/person for entrance into the Town's three Museums.*

Favour 7; Opposed 0; **Carried**

b) Director of Recreation  
*Pool & Rec Maintenance*

- 1.) Hot water boilers. New boiler is on site. Need to schedule time to have it put in service?
- 2.) New Pool pump and Impellor is installed.
- 3.) New playground equipment for the Recreation Complex, installation has begun. Also, having various signs prepared for installation.

*Financial & Program Analysis*

	<u>2017</u>	<u>2016</u>
1.) Pool Revenue -May. 13 <sup>th</sup> (less HST)	\$122, 836.33	\$131, 865.68
2.) Lesson Registration	812	884
3.) Pool Visitation	15,290	17,160
- 1 <sup>st</sup> summer session registration is this week. I will update lessons at end of summer.		
- Revenue wise, pool has rebounded slightly. Last report approx.9,650 difference, this report 9,030 difference. Indicating the last 5 weeks were ahead of last year.		

*Programs & Grants*

- 1.) Most staff have been hired. Following up with a couple of students to fill the last maintenance positions.
- 2.) Summer Program registration is the last week of June, program begins July 3<sup>rd</sup>.
- 3.) Canada Day Concert and Family Activities are well underway. Family Day is going to be held around the Civic Center this year and Concert at Paddy's Garden.
- 4.) The Great Benjamin's Circus coming to Paddy's Garden on Friday, July 14<sup>th</sup>. 2 shows, one a 4:30 and one at 7.
- 5.) Triathlon registration is open. Meeting schedule for Wednesday of this week for organizing group. Triathlon is scheduled for July 16<sup>th</sup>.

8. Finance
- a) **Operating Invoices:** over \$2,000.00 totaling..... \$89,231.39  
**Motion 17-161 R. Noel / F. Butt**  
*Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$89,231.39.*  
 Favour 6; Opposed 0; **Carried**
- b) **Capital Invoices:**  
 Eastern Contracting Ltd, Project number 189893  
 Town Depot. Certificate No. 0003.....\$106,621.68  
**Motion 17-162 R. Noel / B. Bowman**  
*Resolved that the Town of Carbonear approve for payment the list of capital invoices as submitted totaling \$106,621.68.*  
 Favour 6; Opposed 0; **Carried**
9. Regulations  
 None listed.
10. New Business
11. Notices of Motion  
 No notices of motions were filed.
12. Adjournment  
**Motion 17-163 F. Butt / R. Noel**  
*Resolved that the meeting adjourn at 5:00 p.m.*  
 The next meeting will be at the call of the chair.

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 Mayor George Butt

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 Cathy Somers, Town Clerk