

None listed.

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Manager of Municipal Training Programs, PMA
RE: Councillor Orientation Training
Copied to Council
- b) Tony Wakeham Leadership Campaign
RE: News Release to outline guiding principles for NL Health Care
Copied to Council
- c) Carbonear Collegiate
RE: Request for donation to 13th Annual Fundraising Dinner, Auction and Dance on February 10, 2018 @5:30 pm.
Forwarded to Finance and Administration
- d) Newfoundland and Labrador Youth Parliament
RE: Request for donation
Forwarded to Finance and Administration
- e) Canadian Mental Health
RE: "Ride Don't Hide 2018 Corporate Participation package
Forwarded to Recreation, Special Events & Tourism Committee
- f) Property owner, Bunker Hill
RE: Snow clearing concern
Forwarded to the Public Works, Waste Management & Community Services Committee and the Director of Operations & Public Works
- g) Department of Municipal Affairs & Environment
 - RE: 2018 Clean and Safe Drinking Water Workshop & Operator of the Year Award
Forwarded to the Public Works, Waste Management & Community Services Committee and the Director of Operations & Public Works
 - Public Consultations on Municipal Legislation
Copied to Council
Deputy Mayor O'Grady reminded Council that consultations are ongoing; Jan 31 is the deadline for submissions.
- h) Recycle My Cell NL
Forwarded to the Public Works, Waste Management & Community Services Committee
- i) Business owner, Columbus Drive
Request for donation
Forwarded to Finance and Administration committee
- j) Anonymous letter, Re. Use of Council equipment to install culvert for access to property on Highroad North
Forwarded to Finance and Administration committee

6. Committee Reports

- a) Finance and Administration

Budget 2018

Deputy Mayor O'Grady read the 2018 Budget report.

Copy attached

Motion 18-014

R. Noel / D. Doyle

Resolved to adopt the revised Income Adjustment Policy for property owners with a household family income of \$50,000 or less.

Favour 6; Opposed 0; **Carried**

Motion 18-015

R. Noel / D. Doyle

Resolved to approve the 2018 Budget with operating revenues and expenditures of \$7,520,065 with the accompanying Tax Structure identifying the schedule of rates and fees for 2018 as presented.

Favour 6; Opposed 0; **Carried**

b) Development

Councillor Doyle presented the following motions as recommended by the Development Committee:

Motion 18-016

D. Doyle / V. Jenkins

Resolved to include funds for the purchase of 204 Water Street in the amount of \$35,000 in the 2018 budget; and

Be it further resolved to proceed with the purchase of the property at 204 Water Street upon approval of the budget.

Favour 6; Opposed 0; **Carried**

Motion 18-017

D. Doyle / D. Kennedy

Resolved that the CAO contact the planner to complete a Municipal Plan and Development Regulations Amendment to rezone land on the south side of Clarke's Road for an un-serviced residential dwelling.

Favour 6; Opposed 0; **Carried**

Councillor Doyle requested that council members review the list of properties included in the proposed motion to determine if there were any conflicts of interest.

Motion 18-018

D. Doyle / V. Jenkins

Resolved to approve the following development applications conditional upon the development being completed in accordance with the Carbonear Municipal Plan and Development Regulations and other regulations and policies and in accordance with other conditions as specified:

- 141 Water Street – New Business (Auto Garage) conditional upon receipt of applicable approvals from Services NL and/or other applicable government departments and agencies.
- 72 Water Street – Home Based Business – (Wellness Centre & Spa) conditional upon no objections being received from the discretionary use advertisement and conditional upon complying with the Home Based Business Regulations.
- 24 Remembrance Loop – New dwelling - conditional upon the development being completed in accordance with the Carbonear Municipal Plan and Development Regulations and other regulations and policies .

Favour 6; Opposed 0; **Carried**

Motion 18-019

D. Doyle / R. Noel

Resolved to send a removal order to property situate at 36 Crowdy Street to remove driveway constructed contrary to the Town of Carbonear Municipal Plan and Development Regulations.

Favour 6; Opposed 0; **Carried**

Motion 18-020

D. Doyle / D. Kennedy

Resolved to send removal orders to following properties situate in the Line Road Area without the required permit from Council:

- Property situate at Latitude 47.7235 Longitude -53.3085 to remove shed

- Property situate at Latitude 47.7309 Longitude -53.3416 to remove shed
 - Property situate at Latitude 47.7274 Longitude -53.3239 to remove deck
- Favour 6; Opposed 0; **Carried**

c) Recreation, Special Events, Culture & Tourism

Councillor Noel advised that the committee met on January 16. The Recreation Director will be reporting on some of the matters discussed in his report later in the meeting.

Councillor Noel advised that he was pleased to report that a new washroom will be constructed at the Carbonear Pool for those with special needs.

He noted that there are no motions being recommended by the Recreation, Special Events, Culture & Tourism Committee at this time.

d) Public Works, Waste Management & Community Services

Councillor Jenkins presented the following motion as recommended by the Public Works, Waste Management & Community Services Committee:

Motion 18-021 **V. Jenkins / A. Hulan**

Resolved to adopt the amended Vehicle and Equipment Replacement Acquisition Policy as presented to Council.

Favour 6; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

The Director of Recreation reviewed his report with Council:

Pool & Rec Maintenance

- 1.) Upstairs viewing room floor was stripped and waxed during the holiday season. Other general items are continuing.
- 2.) Playground equipment for Soper Ave. and Willoughby Playgrounds arrived last week and will be installed in the spring.

Financial & Program Analysis

| | <u>2018</u> | <u>2017</u> |
|-----------------------------|-------------|-------------|
| 1.) Pool Revenue (less HST) | \$25,050.91 | \$23,270.31 |
| 2.) Lesson Registration | 227 | 199 |
| 3.) Pool Visitation | 1879 | 1265 |

2018 is off to a good start. Pool has seen increased numbers in participation compared to last years numbers.

Despite the shortfall from last spring, the pool experienced increased participation in the fall allowing revenues to reach budgeted revenue projections \$260,696.25 (\$260,000).

Programs & Grants

- 1.) Currently in process of applying for Canada Summer Jobs. Will be completed by weeks end.
- 2.) Winter Carnival is in process of being planned. Tentative Dates are February 23rd - March 3rd. Entire schedule of events will be released in near future. The Annual awards ceremony for recreation and sport will also take place during the Winter Carnival as well.
- 3.) Swim to Survive Program began today. The program will run for half the schools for the next 4 weeks. Followed by 4 weeks for the second half of schools. Expected that 400 children will participate in the program.

Councillor Noel also noted that the outside skating rink is started. Director of Recreation advised that the ice surface should be ready next week if the temperatures remain cold.

8. Finance

- a) Operating Invoices over \$2000.00 totaling..... \$121,141.66

Motion 18-022 **R. Noel / A. Hulan**

Resolved that the Town of Carbonear approve for payment the list of invoices as submitted totaling \$121,141.66.

Favour 6; Opposed 0; **Carried**

9. Regulations

a) Amendment to the Solid Waste Disposal Regulations

Motion 18-023

V. Jenkins / A. Hulan

Resolved to amend Section 6 (b) of the Solid Waste Disposal Regulations to now state: When a plastic container, box, or other form of receptacle is used to store garbage or refuse that would normally be collected by Council, it must be stored in accordance with 4.(b),(c), and (d) and further, shall be placed, in addition to and subject to any other requirement contained in these regulations, within the real property boundaries of such premises or within an area between a line drawn from the opposite boundaries of such real property perpendicular to the street reservation upon which such premises may be located or situated.

Favour 6; Opposed 0; **Carried**

10. New Business

a) UMC Update

Deputy Mayor O'Grady advised that he attended the last UMC meeting representing Council. Various items were discussed including the following:

- Cannabis by-laws for municipalities, as permits may be applied for by people wanting to sell cannabis. Certain requirements will need to be met. There may also be opposition to the location of these stores.
- 23% increase in electricity rates
- Consultation on changes to municipal legislation.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

Motion 18-024

R. Noel / D. Doyle

Resolved that the meeting adjourn at 6:00 p.m and to meet again on Tuesday, February 13th, 2018 at 5:30pm for the next Regular Council Meeting.

Deputy Mayor Chris O'Grady

Cathy Somers, Town Clerk